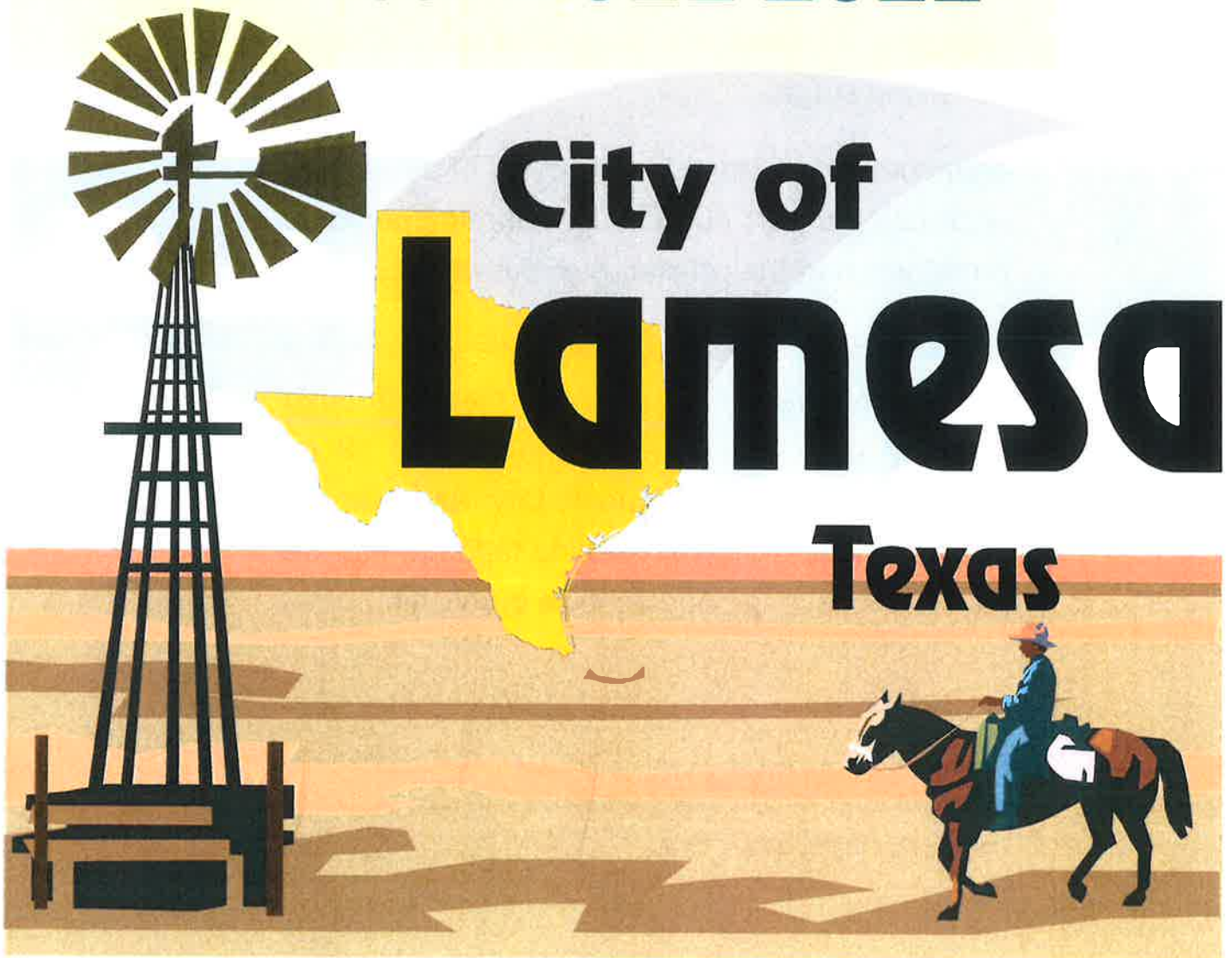




ANNUAL OPERATING BUDGET

Fiscal Year 2021-2022



ANNUAL OPERATING BUDGET

"progress with a purpose"



"The mission of the city is to further man's conscious participation in the cosmic and historic process. Through its own complex and enduring structure, the city vastly augments man's ability to interpret these processes and take an active, formative part in them, so that every phase of the drama it stages shall have, to the highest degree possible, the illumination of consciousness, the stamp of purpose, the color of love. That magnification of all the dimensions of life, through emotional communion, rational communication, technological mastery, and above all, dramatic representation, has been the supreme office of the city in history. And it remains the chief reason for the city's continued existence."

-- *Lewis Mumford*
from *"The City in History"*

City of Lamesa, Texas

ANNUAL OPERATING BUDGET

FISCAL YEAR 2021-2022

October 1, 2021 - September 30, 2022

Mayor

Josh Stevens

Council Members

Bobby G. Gonzales

Gloria V. Rodriguez

Doug Morris

Fred Vera

Morgan Vermillion

Dore Rodriguez

City Staff

City Manager

Joe Hines

Director of Finance

Wayne Chapman

City Secretary

Betty Conde



City of Lamesa
Fiscal Year 2021-2022
Budget Cover Page
August 19, 2021

This budget will raise more revenue from property taxes than last year's budget by an amount of \$96,360, which is a 4.13 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$0.

The members of the governing body voted on the budget as follows:

FOR: Josh Stevens Morgan Vermillion
Fred Vera Bobby Gonzales
Doug Morris

AGAINST:

PRESENT and not voting:

ABSENT: Gloria V. Rodriguez Dore Evan Rodriguez

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	\$0.853826/100	\$0.823236/100
No-New-Revenue Tax Rate:	\$0.813826/100	\$0/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.819924/100	\$0/100
Voter-Approval Tax Rate:	\$0.885517/100	\$0/100
Debt Rate:	\$0.000000/100	\$0.000000/100

Total debt obligation for City of Lamesa secured by property taxes: \$0

ANNUAL OPERATING BUDGET

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ANNUAL OPERATING BUDGET

Preface

The Annual Budget of the City of Lamesa is intended to provide a comprehensive picture of the financial operations of the City government. It serves as a policy document, detailing the financial policies and standards set by the City Council; an operations guide, giving general directions to the staff for implementing policies; a financial plan, providing a consolidated picture of all financial activity for the coming fiscal year; and a communications device to explain to the citizens of Lamesa and other interested parties the operational programs and financial conditions of the City.

In order to accomplish these goals, the Annual Budget has been prepared in a format that details the expenditures in each individual functional department by programs. These programs detail the different sub-functions performed by each department.

ANNUAL OPERATING BUDGET

A Guide to the Budget

The Budget

The City of Lamesa's budget document represents a definitive policy statement, establishing levels of service and determining the allocation of municipal resources. The Budget serves as an operational tool and planning guide, wherein the present policies and plans for the future are presented for the scrutiny of citizens, the ultimate consumers of municipal services. The budget document includes summaries, mission statements for each division, narratives explaining the operations, goals and objectives of each division, and statistical data for analysis purposes.

The transmittal letter, policy statement, organizational structure, and operating budget summary sections, make up the first sections of the budget. The detail budget for each fund follows giving an overview of the fund and detailing revenues and expenditures. A detailed description of the operations of each department and its activities are presented. A summary by expenditures category and detailed personnel allocations for each department are provided.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as a small business. The operations of each fund are maintained using a set of self-balancing accounts, which comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are budgeted to the individual funds by activity and are controlled within the individual fund. The various funds are grouped into generic fund types.

A Guide to the Budget

What is a Budget?

A budget has been described or defined as:

... a statement of the financial position of a sovereign body for a definite period of time based on estimates of expenditures during the period and proposals for financing them...

... a plan for the coordination of resources and expenditures...

... the amount of money that is available for, required for, or assigned to a particular purpose...

... a method of worrying before you spend instead of afterward....

The annual operating budget of the City of Lamesa can best be described as “a resource and service allocation plan.” The resources available to the city are allocated for the provision of services to residents of the community through a budget planning and prioritization process.

ANNUAL OPERATING BUDGET

A Guide to the Budget

Budget Document Format

The Budget is presented in sections to enhance its usability as an operating guide. As an operations guide, the budget provides each department valuable information for guidance in day to day activities. The budget is designed so that the summary section presents the overall budget and is designed to give an overall picture of the City's finances. The remaining sections provide greater detail. Policies that govern the budgetary process are identified in the supporting schedules section.

The City's **Annual Operating Budget** consists of the General Fund and the Enterprise Funds (Water and Wastewater Fund, and Solid Waste Management Fund). The fund summary is followed by departmentalized detail budgets, which state the mission, describe the operations budget detail and personnel allocations.

The Enterprise Funds, proprietary functions of the City are detailed in the same manner as the General Fund. The Water and Wastewater Fund is presented first, followed by the Solid Waste Management Fund. The funds are self-supporting, through user charges. Cost of providing water, wastewater treatment, collection and disposal of solid waste is accounted for in these funds.

Preparation of the budget begins many months before presentation to the Council with estimates of City reserves and revenue projections to determine the City's available funds. It is with this "groundwork" that departmental expenditure requests are made and subsequently reviewed.

A "proposed" budget is presented to Council for review. The proposed budget presents a plan at the same level of service as that presented in the prior year with updated costs and proposed capital expenditures. Council consideration is given to these various requests, as well as requests presented by the public.

ANNUAL OPERATING BUDGET

A Guide to the Budget

The major components of the budget document are discussed below.

I. Introductory Section: This section contains the City Manager's Budget Transmittal Letter, a summary of the general state of the City's finances; a copy of the ordinance adopting the budget; and charts depicting the organization of the City's departments and financial funds.

II. Summaries: This section is intended to give an overview of the conditions of all funds. It highlights total revenues and expenditures and examines certain expenditures and methods of financing. Personnel expenditures and capital expenditures are examined in more detail and certain important changes are noted.

III. Budget Detail: This section details the revenues and expenditures of each fund and their functional departments. Where applicable, the department expenditures are broken down into program level "line-item" detail. The operations of the various programs and proposed changes are also noted.

IV. Supporting Schedules: This section supplements the budget detail section by giving a more comprehensive explanation of the individual revenue and expense categories. It also contains the existing pay plans.

V. Supplementary Information: This section contains information that will provide assistance in understanding and interpreting the budget document. It contains a financial policy statement providing guidelines for conducting the City's finances for the coming year and a glossary explaining certain terms used in the budget document and in the City's accounting system.

A Guide to the Budget

Budget Process and Timetable

June: A preliminary calendar is presented to department heads at that time.

July: Budget work sheets are distributed to department heads. These work sheets show actual prior year expenditures and expenditures to date. All salary and benefit data is calculated for the department. Department heads return these work sheets, showing expected costs for the remainder of the current year and a proposed budget for the next year.

August: The City Manager discusses the proposed budget with department heads. Revenue projections were completed and summary documents prepared. The requested increases and additional requests are prioritized by the City Manager. Basic budget requests, and additional requests are balanced against available funds. Rates and fees are reviewed as a part of this process. Work sessions are held in July and August with the Council. The City Manager presents an in-depth review of the budget during these sessions.

September: A public hearing on the budget is held in September. A draft budget is made accessible to the public prior to the public hearing. The City Secretary receives the original proposed budget and all additions or changes to the document.

October: The budget is adopted in September.

ANNUAL OPERATING BUDGET

Lamesa History & Facts



The City of Lamesa had its beginnings in July, 1903 when a block of 160 acres was carved out of the home section of Frank Conner's Ranch. Earlier the town site had been part of the large Slaughter Ranch, famous for its "Lazy S"

brand. By this time ranching had been established in the area for more than 30 years.



Lamesa was plotted into lots about two miles south of the town of Chicago, which had been established in 1893. The name Lamesa was taken from the Spanish word Mesa meaning "Tableland" because it was descriptive of the

town's location on the high plateau of the South Plains.

A rivalry grew between Lamesa and Chicago and the post office was moved from Chicago to Lamesa. An election was held in 1905 to determine the new county seat of Dawson County. Lamesa won by a margin of five votes. The residents of Chicago were invited to move their town to Lamesa and the move was made in two days. Chicago passed into history and is today remembered by a historical marker on North 22nd Street.

Daily mail service was initiated in 1906 via a stage line from Big Spring. The Santa Fe Railroad began rail service to Lamesa in 1910. Lamesa received its first telephone service in 1905 and electric service began in 1916.

The City of Lamesa was incorporated in 1917 and the first large project came in 1925 when a new city hall, a water and sewer system and the brick streets around the square were built. In 1945 a home-rule charter was adopted establishing a council-manager form of government.



I. Introductory Section

This section contains the City Manager's Budget Transmittal Letter, a summary of the general state of the City's finances; a copy of the ordinance adopting the budget; and charts depicting the organization of the City's departments and financial funds.



City Manager's Budget Message

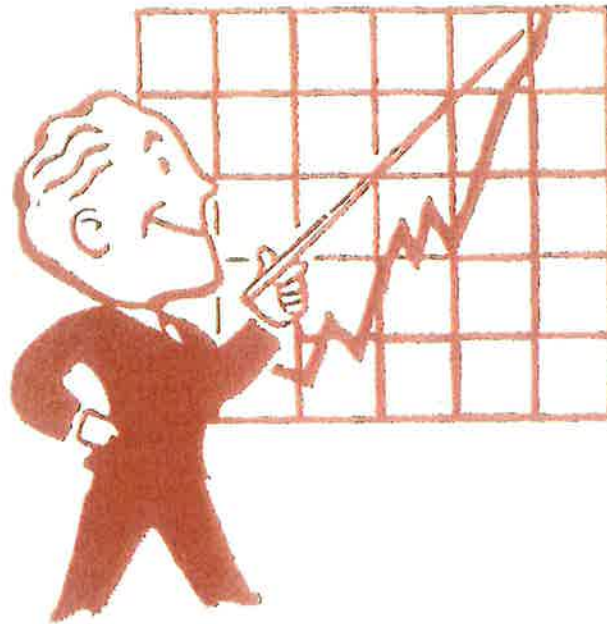
Budget Ordinance



ANNUAL OPERATING BUDGET

City Manager's Budget Message

The Budget Message provides an in-depth overview of the budget. Citizens are encouraged to read the budget message and review the summary, statistical, and fund detail sections of the budget.



“It is hoped that this budget reflects the thinking and policies of the City Council and is representative of the desires of the Citizens of Lamesa. I especially hope you will let me know if you have any questions about this budget or the overall budget process.”

Wayne Chapman
Interim City Manager





City of Lamesa Office of the City Manager

601 South First Street ☎ 806/872-2124
Lamesa, Texas 79331

September 27, 2021

To the Honorable Mayor and Members of the City Council:

In accordance with the Civil Statutes of the State of Texas and the Charter of the City of Lamesa, the proposed budget and program of services for the fiscal year beginning October 1, 2021, is submitted for your review and consideration. The budget is intended to present, in financial terms, the overall plan for providing municipal services during the forthcoming year. Moreover, the budget provides the basis for a high level and quality of services of the City's infrastructure to ensure progress and development. This budget provides funding for similar levels of service offered by the City as last year.

Summary

The FY 2021-2022 budget is prepared for a balanced base budget with limited resources and it has been a challenging experience. To continue to meet fiscal challenges of the future, the City must strengthen its General Fund revenue base, at present consisting primarily of property tax, sales tax and franchise fee proceeds. The Enterprise Funds including the Water, Wastewater, Solid Waste and Golf funds have improved recently due to removal of water restrictions and increase of utility rates. In the coming years, fiscal restraint and a strong economy will be crucial to our financial position.

The current economic condition has remained steady due to stable sales tax receipts year over year. However, the threat of inflation could cause expenditures to increase dramatically necessitating the need to be vigilant to changing conditions.

Budget Overview

In the tradition of past years, the budget reflects that fund balances must be utilized in order to balance the budget. The projected ending fund balance for the General Fund for September 30, 2021, is \$3,685,375. One of our fiscal goals has been for each fund to be totally self-sustaining. The budget for the General Fund has accomplished this goal up to current fiscal year, however the FY 2021-2022 economic landscape is uncertain due to the addition of debt service requirements, inflation, and the volatile oil industry. To meet this challenge head on the City Council voted to increase the Ad Valorem rate from .823236 to .853836.

Similarly, the total working capital available (unreserved ending fund balance) on September 30, 2020, for the Water Fund was \$2,246,868 compared to an estimated projection of \$3,236,877 for the end of the current fiscal year. Working capital on September 20, 2020, for the Wastewater Fund was \$591,695 compared to an estimated projection of \$521,274 for the end of the current fiscal year.

The working capital (unreserved ending fund balance) on September 30, 2020, in the Solid Waste Management Fund was \$1,286,049 compared to an estimated projection of \$1,387,857 for the end of the current fiscal year.

The Municipal Golf Course estimated revenues for current year's budget will be \$201,400 and expenditures estimated at \$271,517. We need to transfer \$70,117 from the General Fund to create a zero-fund balance to close the current year's budget. The Municipal Golf Course is unable to generate enough revenue to sustain its operations, therefore the General Fund will need to continue subsidizing its operations.

Key Changes in the 2021-2022 Budget

- ✓ **Revenues** – Budgeted revenues for all funds are expected to increase **\$537,769** over the budgeted revenues for Fiscal Year 2020-2021.
- ✓ **Expenditures** - Budgeted expenditures for all funds are expected to increase **\$343,471** over the budgeted expenditures for Fiscal Year 2020-2021.
- ✓ **Capital Expenditures** – The capital expenditures for FY 2021-2022 include six new pickups, one new garbage truck, and a new lagoon pump for the sewer plant.
- ✓ **Personnel** — This budget includes an increase of 5 FTE's in the FY 2021-2022 budget (Water Production, Distribution, Police Department, Vehicle Department and Finance). Also, the council approved a four percent across the board pay increase to all employees except for the police department. The police department rate table was restructured to be competitive with the surrounding communities.

Overview of the General Fund



The General Fund is the primary source of funding for City services. General Fund revenues are derived from real estate and personal property taxes, sales taxes, fines, and fees for service. The proposed FY 2021-2022 General Fund revenue budget is \$4,996,219 an increase over the FY 2020-2021 budget of \$4,604,359.

Sale tax receipts have increased slightly from FY 2020-2021 to FY 2021-2022 by \$63,000. Property evaluations have decreased slightly due to a slowdown of business startups and expansions. We will continue to be fiscally responsible and will manage all programs in the most efficient and effective manner possible.

The ever-increasing cost of health care and indefinite sales tax receipts will result in a short fall of General Fund revenues requiring an increase in the Ad Valorem tax rate in future years.

The Ad Valorem tax rate will increase from .823236 to .853836 per \$100 of assessed values. The total appraised values for 2021 is \$284,236,010 a decrease of \$1,235,150 from \$285,471,160 in 2020. The City's financial position has become more dynamic and fluid due to fluctuation in oil field activity in the past twelve months. Prices for the crude oil continue to fluctuate creating uncertainty, yet a more positive outlook in the local economy.

Overview of the Water and Wastewater Enterprise Fund

Last year our total projected working capital at the end of the year was \$2,246,868 (FY 19-20). This year we project that the total working capital at the end of the year will be \$3,236,877 (FY 20-21). There is a projected balance of \$3,480,378 at the end of the next fiscal year (FY 21-22).



The working capital at year end for the Wastewater fund last year was \$591,695 (FY19-20). This year we project the ending working capital to be \$521,274 (FY 20-21). The projected ending balance for the proposed budget is \$520,017 (FY 21-22).



The City of Lamesa received a USDA Rural Utilities Service Grant/Loan Program totaling \$12,500,000 for Water System Improvements. The grant totals \$5,515,000 and the loan totals \$7,035,000. The USDA funds will be used to ensure availability of water during times of CRMWA water repairs and outages. This grant will include construction of a 14 MG storage tank and replacement of City well field water supply line. The USDA Grant/Loan has required the City to raise its water rates to cover the debt issuance of \$7,035,000.

Overview of the Solid Waste Management Enterprise Fund

Overall, the Solid Waste Management Fund estimated working capital for end of September 2021 is \$1,387,857 and the projected working capital for September 2022 is approximately \$1,361,967.



The landfill Type I cell has approximately four years of capacity remaining. To meet future needs the City Council has elected to set aside \$2.00 per account each month in City investment fund. The new Type IV cell has been excavated by City staff and the finishing touches should be finished in approximately six months. The new cell life should be approximately 15 years.

Personnel

As you are aware, significant reductions in staffing levels have occurred during the last thirty years. The reduction of over thirty positions has had a noticeable impact in the City's ability to provide high quality services to the citizens of Lamesa. Fortunately, the use of better equipment, better organization, better qualified and better-trained employees has allowed the City to sustain an acceptable level of City services. Fortunately, the FY2021-2022 budget includes a 4% percent increase for all full-time employees and all departments except the Police Department. City employees have not received a COLA raise other than merit increases for five years. In order to compete for Police Officers within the surrounding area it has become necessary to overhaul the entire pay plan. Hopefully, this will enable the PD to attract well trained employees while reducing the turnover rates.

The FY 21-22 budget includes five new FTE's, including new positions in water production (pumper), water maintenance, police department (detective), vehicle maintenance (mechanic) and finance (assistant finance director).

Capital Replacements

Only items costing more than five thousand dollars are now considered as capital items. Most computers are no longer being counted as capital items. This budget provides for capital replacements only where deemed absolutely necessary to continue current levels of service.

The capital replacements for FY 2021-2022 include, six new pickups, one new garbage truck, repair of Vac truck, lagoon pump, and Onmigo software for the PD.

Prospects for Future Progress

Again, Preston Smith Unit-prison has continued to be a financial asset for the city. We feel that it has made a positive contribution to our sales tax and enterprise fund revenues. However, staffing constraints have forced the Preston Smith Unit to close two wings of their facility and



Decreased the inmate population accordingly. Hopefully, the Lamesa Economic Development Corporation will be able to attract new sources of economic activity and add to our growth. The addition of new businesses and jobs will have a positive impact on our revenues. LEDC was the primary force in obtaining the new prison expansion and pledged \$100,000 a year for five years for city utility service to the new unit. Furthermore, LEDC financially assisted the City in constructed two new water wells on LEDC farm land to supply water to Preston Smith Unit-\$300,000. Also, LEDC provided funds for a new wastewater lift station and LEAP funded the construction of a new 250,000 elevated storage tank that will provide much needed infrastructure to the north side of town where commercial growth is occurring.

Finally, LEDC has successfully assisted the Texas Housing foundation in garnering tax credits for an 80-unit multi-family housing complex on North 7th Street. Additional housing is critical in maintaining and sustaining a diverse workforce for recruitment by current, new and future businesses in Lamesa.

In addition to planned economic development activity, housing needs are at a crisis point. LEAP and LEDC, in conjunction with the City of Lamesa, continue to seek out opportunities that may arise to alleviate housing concerns within Lamesa and Dawson County.

Lamesa citizens voted and passed a Type B sales and use tax for the City of Lamesa. The certification of formation was filed with the Secretary of State and the new Type B is now called the Lamesa Economic Alliance project. We must continue to support local business activities and aggressively pursue new industries for local economic growth.

Emerging Issues

The reoccurring drought will have an impact on our local Agriculture economy. There are several major issues that have emerged and we will have to deal with in the near future

1. TCEQ unfunded mandates
2. CRMWA water cost and bond issuance
3. Additional Water Wells and Water Rights acquisition
4. Health Insurance Cost
5. Capital Equipment Program
6. City infrastructure (Water & Sewer Lines) repair and replacement.
7. Sustainability of Fund Balance with new Senate Bill 2 limitations of Rollback Tax Rate to 3.5%
8. Declining population

Many challenges face our organization in the area of Federal and State environmental mandates. We will continue to expend resources to meet these demands. Though the U.S. 87 reliever route and the 180 extensions to the reliever route will not be constructed in the near future, we need to continue supporting the Ports to Plains and La Entrada Al Pacifico corridors efforts. Obstacles tend to be opportunities; these trade corridors will eventually be built and will create economic development growth.

Summary and Conclusion

We are continuing a process of evaluation of our financial strategy for the coming years. Fund balances must be maintained in the enterprise funds and continue to decrease expenditures in the General Fund and the other two Enterprise Funds. We will continue to look at different revenue sources or levels or make adjustments to the services provided.

City staff will continue to monitor the financial situation in a timely manner and will be prepared to bring recommendations to the Council at any time during the year if serious declines in revenues or unexpected expenses are foreseen.

I would like to express my appreciation to the Mayor and Council. What the staff works on and presents would be meaningless if the Council was not interested in striving for a professional, well-run organization. I appreciate the opportunity to work for you, and will always attempt to be attentive to the desires of the Council. Hopefully, this budget reflects the thinking and policies of the City Council and is representative of the desires of the Citizens of Lamesa. I especially hope you will let me know if you have any questions about this budget or the overall budget process.

Respectfully submitted,

Wayne Chapman

Wayne Chapman
Interim City Manager

ANNUAL OPERATING BUDGET

Budget Ordinance

The Budget Ordinance provides the legal basis and authority for the execution of the budget by the City Manager and Department Heads.

The budget ordinance is passed on two readings after publication of a notice and a public hearing.

The budget takes effect on October 1



Budget Adoption Process

Public Hearing	August 19, 2021
1st Reading	August 19, 2021
Passed; 2nd Reading:	August 25, 2021
Effective date:	October 1, 2021

ORDINANCE NO: O-22-21

AN ORDINANCE ADOPTING AND APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT; APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AND PROVIDING A SAVINGS CLAUSE.

On the this 19th day of August, 2021, there came on and was held at the regular called meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, a budget for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, has been prepared by the City Manager; and

WHEREAS, the City Manager, on August 04, 2021, filed a proposed budget with the City Secretary for the Fiscal Year beginning October 1, 2021; and

WHEREAS, the City Secretary did post notice that said proposed budget had been filed and was available for public inspection; and

WHEREAS, the City Council did hold two public hearing on August 19th, 2021, and August 24th, 2021, regarding the proposed property ad valorem tax rate at \$0.853826.

WHEREAS, On August 19th, 2021, the City Council held a public hearing and adopted the 2021-2022 Budget Ordinance on 1st reading for the upcoming Fiscal Year. On August 24th, 2021, City Council will consider passing the Budget Ordinance on 2nd and final reading. It is determined the proposed budget for Fiscal Year 2021-2022 to be appropriate and correct in all respects and that all requirements of the law have been satisfied; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lamesa:

SECTION 1. Subject to the applicable provisions of the State Law and the City Charter, the budget for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, as filed and submitted by the City Manager, and adjusted by the City Council, containing estimates of resources and revenues for the year from all of the various sources provided by the city, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

SECTION 2. (A) There is hereby appropriated from the funds indicated and for such purposes and other expenditures proposed in such budget, not to exceed for all such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for such department; and

(B) The City Manager is hereby authorized to approve the transfer of allocated amounts between classifications, departments, and unappropriated surpluses if such transfers do not significantly change the work program contemplated in the approved budget.

SECTION 3. *THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$96,360 OR 4.13% AND OF THAT AMOUNT, \$0 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR*

SECTION 4. The amounts set out under the headings "Revised or Estimated 2020-2021" shall be, and are hereby, authorized and approved as revised budget amounts for the Fiscal Year ending on September 30, 2021.

SECTION 5. Increases in rates to be amended as follows:

That Section §13.02.083 Solid Waste service rates and charges to be amended as follows:

a) Minimum rate.

The minimum rate for solid wastes service, which shall be charged to all customers, except as otherwise provided, shall be:

Residential: \$31.00 per month effective October 1, 2021

That Section § 13.02.084 Solid Waste service rates and charges to be amended as follows:

a) Minimum rate.

Commercial: \$31.00; per month effective October 1, 2021

That Section § 13.03.216 Water rates and charges

(4) surcharge fee based on the water meter size is assessed for Capital Improvement Project – Rehabilitation and Maintenance of the Water Elevated Storage Tanks. Rate are as follows:

Meter Size	Fee
3/4"	\$3.00
1"	\$4.00
1 1/2"	\$5.00
2"	\$6.00
3"	\$7.00
4"	\$8.00
8"	\$9.00

SECTION 6. The Investment Plan for the City has been reviewed and is approved for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022.

SECTION 7. That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

SECTION 8. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer in force or effect.

SECTION 9. This ordinance shall become effective upon adoption of its second and final reading by the City Council of the City of Lamesa, Texas and the effective date of the ordinance and all rates and appropriations contained herein shall be October 1, 2021.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 24th day of August, 2021, by a majority vote.

ATTEST:


Betty Conde
City Secretary

APPROVED:


Josh Stevens
Mayor

ORDINANCE NO. O-23-21

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2021-2022 AT \$0.0000 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR INTEREST AND SINKING FUND REQUIREMENTS FOR DEBT SERVICE.

On this the 31st day of August, 2021, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2021-2022 required to raise the amount of revenue to pay debt service.

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting said tax rate for debt service is in the public interest of all of the residents of the City of Lamesa, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2021-2022 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, for interest and sinking fund requirements for debt service a tax of \$0.0000 on each one hundred dollars (\$100.00) of assessed value of taxable property.

SECTION 2 The effective date of this ordinance shall be October 1, 2021.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 7th day of September, 2021 by a super majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

ORDINANCE NO. O-24-21

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2021-2022 AT \$0.853826 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE THE REVENUE REQUIRED FOR MAINTENANCE AND OPERATION EXPENDITURES.

On this the 31st day of August, 2021, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2021-2022 required to raise the amount of revenue required for maintenance and operation expenditures.

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting said tax rate for maintenance and operation expenditures is in the public interest of all of the residents of the City of Lamesa, Texas.

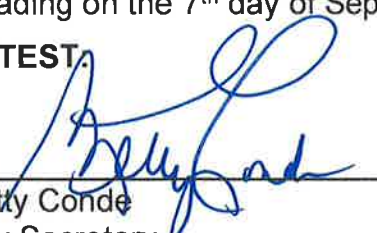
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2021-2022 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, for maintenance and operations expenditures a tax of \$0.853826 on each one hundred dollars (\$100.00) of assessed value of taxable property.

SECTION 5. The effective date of this ordinance shall be October 1, 2021.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 7th day of September, 2021 by a super majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

ORDINANCE NO. O-25-21

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2021-2022 AT \$0.853826 PER ONE HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR INTEREST AND SINKING FUND REQUIREMENTS FOR DEBT SERVICE AND MAINTENANCE AND OPERATIONS EXPENDITURES; REPEALING ALL ORDINANCES OF THE CITY IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

On this the 31st day of August, 2021, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the City Council of the City of Lamesa, Texas finds that the taxes to be levied will exceed last year's property tax revenue and will require two public hearings and the publishing of public notices for a tax increase; and

WHEREAS, the City Council of the City of Lamesa, Texas finds that all prerequisites to the levying of a tax rate for the City of Lamesa for the Fiscal Year 2021-2022 as required by law have been complied with; and

WHEREAS, the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2021-2022 and further finds that this ordinance is not inconsistent or in conflict with said Operating Budget; and

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting the tax rate and providing for certain discounts would be in the public interest of the residents of the City of Lamesa, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2021-2022 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.853826 on each one hundred dollars (\$100.00) of assessed value of taxable property, and shall be apportioned and distributed as follows \$2,426,881 for the purpose of defraying the current expenses for maintenance and operations and debt service of the City.

SECTION 2. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

SECTION 3. "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.13 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.59."

SECTION 4. "THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$96,360 WHICH IS A 4.13 PERCENT AND OF THAT AMOUNT \$0 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS .

SECTION 5. The provisions of Section 31.05 of the State Property Tax Code are hereby adopted and all taxpayers shall be allowed discounts on the following conditions:

- (a) Three (3) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in October of 2021.
- (b) Two (2) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in November of 2021.
- (c) One (1) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in December of 2021.

SECTION 6. The effective date of this ordinance shall be October 1, 2021.

SECTION 7. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 7th day of September, 2021 by a majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

II. Summaries

This section is intended to give an overview of the conditions of all funds. It highlights total revenues and expenditures and examines certain expenditures and methods of financing. Personnel expenditures and capital expenditures are examined in more detail and certain important changes are noted.



Summary of Resources and Expenditures

Summary of Net Revenues

Summary of Expenditures & Expenses

Summary of Personnel Expenditures

Summary of Capital Equipment Appropriations

**Debt Financing and Long
Term Obligations**



**SUMMARY OF RESOURCES AND EXPENDITURES ALL BUDGETED FUNDS
AND PROJECTION OF FINANCIAL CONDITION AT END OF
FISCAL YEAR 2021-2022**

Fund Description	Actual Fund Bal. (09/30/20)	Est. Fund Bal. (10/01/21)	FY 21-22 Estimated Revenues	FY 21-22 Estimated Expenditures	Est. Transf In	Est. Transf Out	Est. Fund Bal. (9/30/22)
GOVERNMENTAL FUNDS:							
<i>General Fund</i>	3,632,220	3,685,375	4,996,219	5,480,965	0	0	3,200,629
PROPRIETARY FUNDS:							
<i>Water Fund</i>	2,246,868	3,236,877	4,221,673	3,978,172	0		3,480,378
<i>Wastewater Fund</i>	591,695	1,112,969	1,526,900	1,006,883			1,632,986
<i>Solid Waste Mgmt. Fund</i>	1,286,049	1,387,857	2,090,339	2,116,229	0	0	1,361,967
<i>Municipal Golf Course</i>	0	0	210,000	291,877	79,225		(2,652)
Subtotal	4,124,612	5,737,703	8,048,912	7,393,161	79,225	0	6,472,680
Totals - All Funds	7,756,832	9,423,079	13,045,131	12,874,126	79,225	0	9,673,309

2018-2019 REVENUES



2018-2019 Expenditures



SUMMARY OF NET REVENUES - ALL OPERATING FUNDS

Fiscal Year 2021-2022

Includes only revenue from outside sources. Does not include revenue from other funds or transfers between funds.

REVENUE SOURCE	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY2020-21	Estimated FY2020-21	Proposed FY 2021-22
GENERAL FUND REVENUES:					
Taxes	3,502,974	3,506,327	3,482,595	3,555,500	3,737,768
Franchise & Street Rentals	459,500	530,388	478,500	515,500	521,500
Licenses & Permits	32,400	35,531	32,400	66,300	67,700
Fines, Forfeitures & Penalties	56,100	49,051	52,500	52,825	52,900
Other Government Agencies	286,000	214,783	264,116	248,116	264,116
Income From Use of Money & Property	43,500	70,199	37,500	43,273	42,000
Charges for Current Services	18,200	3,107	18,200	18,075	18,200
Miscellaneous Revenues	339,583	399,806	238,548	438,435	292,035
SUBTOTAL:	4,738,257	4,809,192	4,604,359	4,938,024	4,996,219
WATER & WASTEWATER ENTERPRISE FUND REVENUES:					
Water Tower Fees	100,800	98,936	100,800	107,000	144,000
Residential Water ICL	2,716,600	2,664,129	2,673,700	2,725,500	2,693,200
Com. Water ICL	450,989	508,795	500,000	545,000	500,000
Residential Water OCL	17,000	20,212	17,000	23,000	20,000
Com. Water OCL	30,994	40,212	38,500	38,000	38,500
Industrial (Prison) water	450,000	550,661	550,000	520,000	550,000
Account Transfer Fees	650	470	650	500	650
Bulk Water Sales	0	1,789	15,000	2,500	40,000
Tap and Meter Charges	4,400	20,962	4,400	12,500	4,400
Reconnects, Over/Short	50,000	49,146	50,000	45,000	50,000
Penalties	130,000	110,180	130,000	120,000	130,000
Non-Operating Revenues	36,987	93,605	185,500	662,660	50,923
SUBTOTAL:	3,988,420	4,159,097	4,265,550	4,801,660	4,221,673
SOLID WASTE MANAGEMENT ENTERPRISE FUND REVENUES:					
Sanitation Service Fees:					
Residential	1,200,600	1,159,073	1,200,600	1,238,500	1,283,400
Commercial	338,535	346,358	338,535	350,000	361,909
Industrial	142,000	128,512	142,000	125,000	153,190
Commercial OCL	38,127	39,417	40,000	40,000	45,000
Residential OCL	25,000	44,899	45,000	50,000	45,000
Landfill Access fees/roll off cont	52,000	47,206	52,000	65,000	65,000
Vector Control Svc. Fees.	18,000	17,496	18,000	18,000	19,000
Roll-Off Containers	15,000	31,733	30,000	20,000	30,000
Non-Operating Revenues	82,500	87,215	87,840	90,683	87,840
SUBTOTAL:	1,911,762	1,901,909	1,953,975	1,997,183	2,090,339

MUNICIPAL GOLF COURSE ENTERPRISE FUND REVENUES:

Membership fees	142,500	127,925	135,000	138,000	145,000
Green's fees	15,000	18,170	14,000	13,000	14,000
Cart rentals	12,000	13,883	12,000	12,400	13,000
Cart Permits	18,000	12,637	17,000	15,500	16,000
Advertising Tee Box	0	2,255	0	0	0
Cart Shed-electricity	5,000	7,986	6,000	8,500	6,000
Concessions/Sales Tax	1,000	51,137	1,000	3,000	3,000
Admn. Fees	23,600	6,399	16,000	11,000	13,000
<i>SUBTOTAL:</i>	217,100	240,392	201,000	201,400	210,000

COLLECTIONS & WASTEWATER ENTERPRISE REVENUES

Residential - ICL	1,067,040	1,053,899	1,067,040	1,055,000	1,060,000
Commercial - ICL	206,778	203,145	206,778	210,000	210,000
Industrial (Prison)	197,450	215,640	197,450	215,000	215,000
Residential - OCL	702	715	702	500	700
Commercial - OCL	11,177	10,485	11,177	10,500	11,200
Penalties	30,000	30,919	30,000	30,000	30,000
<i>SUBTOTAL:</i>	1,513,147	1,514,803	1,513,147	1,521,000	1,526,900

TOTAL NET REVENUES: 12,368,686 12,625,393 12,538,031 13,459,267 13,045,131

**SUMMARY OF EXPENDITURES & EXPENSES - ALL FUNDS
FISCAL YEAR 2021-2022**

Expenditures & Expenses by Program:

	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
GENERAL FUND DEPARTMENTS:					
501 ADMINISTRATION					
General Administration	231,090	194,135	218,227	210,538	209,669
Financial Services	103,369	104,158	110,244	98,925	109,161
Personnel & Risk Mgt	63,899	63,669	70,008	58,876	73,993
Community Development	1,000	878	1,050	1,050	1,050
Housing Assistance	13,836	10,247	23,583	26,496	35,626
<i>Subtotal</i>	413,194	373,087	423,112	395,885	429,499
502 GENERAL GOVERNMENT					
City Council	54,933	41,794	50,473	42,598	50,003
City Hall	135,155	143,624	97,435	95,230	99,455
Intergovernmental	95,052	47,948	46,690	48,918	46,690
Municipal Court	146,680	137,907	156,668	145,558	158,518
<i>Subtotal</i>	431,820	371,273	351,266	332,304	354,666
504 VEHICLE SERVICES					
Vehicle Repair Svcs	37,548	20,985	34,736	29,294	53,743
Veh Preventive Maint	394	29	1,750	1,209	394
<i>Subtotal</i>	37,942	21,014	36,486	30,503	54,137
505 FIRE					
Fire Services	748,677	666,146	706,879	648,807	762,877
Volunteer Fire Svcs.	137,749	115,009	131,533	88,600	127,992
<i>Subtotal</i>	886,426	781,155	838,412	737,407	890,869
506 POLICE					
General Administration	222,239	192,498	209,320	213,798	318,612
Communications Services	303,909	232,510	298,764	278,532	288,302
General Law Enforcement	1,064,027	987,339	1,297,736	1,263,336	1,187,767
Criminal Investigation	185,016	145,287	185,702	168,833	299,180
Youth Services	0	0	0	0	0
Animal Control Services	46,847	27,803	43,703	40,905	49,579
Emergency Management	20,100	29,874	18,754	15,775	18,754
<i>Subtotal</i>	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194

	Budgeted FY 19-20	Actual FY 19-20	Budgeted FY 20-21	Estimated FY 20-21	Proposed FY 2021-22
507 STREET					
Street Maintenance	364,161	448,509	380,242	293,987	372,854
Const. & Seal Coat	117,205	11,925	13,840	11,850	117,610
Street Cleaning Svcs.	0	3,106	745	(1,380)	305
Traffic Services	160,761	138,091	150,111	139,515	150,151
<i>Subtotal</i>	642,127	601,631	544,938	443,972	640,921
508 Inspection					
	224,322	220,465	290,713	240,963	222,945
<i>Subtotal</i>	224,322	220,465	290,713	240,963	222,945
509 PARK					
Park Maintenance	335,093	310,473	385,028	384,621	372,028
Park Irrigation Svcs	(500)	(8,318)	(10,628)	(15,043)	(12,261)
Community Buildings	50,950	39,144	37,670	33,152	36,964
Recreation Facilities	270,465	192,200	245,514	227,028	247,296
Swimming Pool	79,853	9,657	78,403	92,898	81,709
<i>Subtotal</i>	735,861	543,156	735,987	722,656	725,735
TOTAL GENERAL FUND:	5,213,830	4,527,092	5,274,893	4,884,869	5,480,965

WATER AND WASTEWATER ENTERPRISE FUND:

511 WATER AND SEWER					
Water Production	1,275,873	1,212,336	1,675,227	1,581,956	1,637,226
Water Dist/ Sewage Col	1,721,549	1,630,733	1,750,873	1,695,783	1,773,389
Wastewater Treatment	0	6,746	0	0	0
Engineering Services	95,770	54,160	92,380	82,002	98,086
Technical Services	82,010	58,591	78,992	74,978	82,549
Utility Billing & Customer S	383,507	333,398	371,280	376,932	386,922
Inspection Services	0	0	0	0	0
<i>Subtotal</i>	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172

SOLID WASTE MANAGEMENT ENTERPRISE FUND:

521 SANITATION					
Sanitation Collection	1,086,452	956,226	1,050,200	974,769	1,076,044
Sanitary Landfill	782,380	716,725	859,088	728,390	826,597
Brush & Large Item	129,045	90,895	115,884	102,347	115,918
Environmental Health Svcs	101,889	86,614	98,469	90,069	97,669
<i>Subtotal</i>	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229

MUNICIPAL GOLF COURSE ENTERPRISE FUND:

531 GOLF COURSE

Operating Expense	294,157	252,751	287,780	271,517	291,877
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<i>Subtotal</i>	294,157	252,751	287,780	271,517	291,877

WASTEWATER FUND

771 WASTEWATER	1,099,826	923,108	981,468	999,726	1,006,883
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<i>Subtotal</i>	1,099,826	923,108	981,468	999,726	1,006,883

	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
TOTAL ALL DEPARTMENTS:	12,266,288	10,849,374	12,636,534	11,863,338	12,874,126

AD VALOREM TAX REVENUE FISCAL YEAR 2021-2022

ESTIMATE OF AD VALOREM TAX RECEIPTS:

Estimate of receipts from Current Year's Taxes:	2,281,268
Proposed Ad Valorem Tax Rate per \$100.00 of valuation:	0.853826

ESTIMATE OF APPRAISED AD VALOREM TAX VALUES:

Estimated Tax Roll for 2020	285,353,770
Less exemptions:	1,117,760
Estimated Net Tax Roll for 2020	284,236,010
Ratio of Assessed Value to Total True Value:	99.61%

0

INCREMENTAL AD VALOREM TAX REVENUE POTENTIAL:

Amount of Net Revenue generated by one cent of the tax rate:	26,718
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ESTIMATE OF POTENTIAL AD VALOREM TAX COLLECTIONS:

	No Change	1 cent Increase	2 cent Increase	3 cent Increase
Proposed tax rate per \$100 valuation	0.833826	0.843826	0.853826	0.863826
Gross revenue from taxes	2,370,034	2,398,457	2,426,881	2,455,305
Estimated discount 3.00%	71,101	71,954	72,806	73,659
Estimated uncollect. 2.50%	59,251	59,961	60,672	61,383
Est. uncollect. prev. year 0.50%	11,850	11,992	12,134	12,277
Estimated collections (Funds Available)	2,227,832	2,254,550	2,281,268	2,307,986

BOND DEBT SERVICE BREAKDOWN

City of Lamesa, Texas
 Combined General Obligation Debt Service Requirements
 Debt Service Summary
 Series 2006, 2012, 2013, 2013A, and 2014 Bond Issues

Period Ending	Combination Tax & Combination Water & Wastewater System Revenue C/O, Series 2006	Tax Notes, Series 2012	Tax Notes, Series 2013	Limited Tax Notes, Series 2013A	Tax Notes, Series 2014	Total
09/30/2017	266,103.75	154,295.90	106,945.00	157,552.50	156,498.50	841,395.65
09/30/2018	265,767.50	153,807.60	106,280.40	156,980.00	156,263.50	839,099.00
09/30/2019	265,303.75	154,277.55	106,591.20	157,372.50	156,772.00	840,317.00
09/30/2020	265,691.25		106,869.20	157,712.50		530,272.95
09/30/2021	265,908.75					265,908.75
09/30/2022	264,977.50					264,977.50
09/30/2023	264,897.50					264,897.50
09/30/2024	265,626.25					265,626.25
09/30/2025	265,163.75					265,163.75
09/30/2026	265,510.00					265,510.00
09/30/2027	264,665.00					264,665.00
09/30/2028	264,628.75					264,628.75
09/30/2029	264,380.00					264,380.00
09/30/2030	264,897.50					264,897.50
09/30/2031	264,181.25					264,181.25
09/30/2032	264,231.25					264,231.25
09/30/2033	264,026.25					264,026.25
09/30/2034	264,545.00					264,545.00
09/30/2035	263,787.50					263,787.50
09/30/2036	263,753.75					263,753.75
09/30/2037	264,401.25					264,401.25
09/30/2038	263,730.00					263,730.00
09/30/2039	263,740.00					263,740.00
09/30/2040	263,410.00					263,410.00
09/30/2041	263,718.75					263,718.75
09/30/2042	262,666.25					262,666.25

CARRIZON RIVER MUNICIPAL WATER AUTHORITY
 Long Term Bond Debt
 Lamesa Annual Principal and Interest Payments Due
 by Fiscal Year
 prepared 4/14/16

Fiscal Year	Prepay USBR (See Note 1)	Series 1999 Refunded 2005 Refunded 2014	Series 1999 Refunded 2010 (See Note 2)	Series 2005 Refunded 2012 (See Note 4)	2006 Bonds Refunded 2014	2009 Bonds (See Note 3)	2011 Bond	Total	Total after applying Bond Reserve
2016	\$ 92,686	\$ 92,027	\$ 16,970	\$ 71,684	\$ 79,533	\$ 34,920	\$ 145,528	\$ 533,346	\$ 533,346
2017	\$ 92,473	\$ 92,430	\$ 16,926	\$ 71,737	\$ 78,218	\$ 34,912	\$ 145,506	\$ 532,202	\$ 532,202
2018	\$ 171,117	\$ 92,825	\$ 16,973	\$ 71,867	\$ 78,405	\$ 34,947	\$ 145,521	\$ 611,655	\$ 532,955
2019	\$ -	\$ 92,903	\$ 27,806	\$ 71,829	\$ 78,388	\$ 35,058	\$ 145,523	\$ 451,506	\$ 451,506
2020	\$ -	\$ 38,708	\$ 14,809	\$ 141,292	\$ 78,356	\$ 35,092	\$ 145,569	\$ 453,826	\$ 435,482
2021	\$ -	\$ -	\$ -	\$ 191,040	\$ 78,369	\$ 35,039	\$ 145,561	\$ 450,009	\$ 450,009
2022	\$ -	\$ -	\$ -	\$ 191,158	\$ 78,336	\$ 35,021	\$ 145,533	\$ 450,048	\$ 450,048
2023	\$ -	\$ -	\$ -	\$ 191,333	\$ 78,287	\$ 35,004	\$ 145,497	\$ 450,122	\$ 450,122
2024	\$ -	\$ -	\$ -	\$ 191,614	\$ 78,373	\$ 35,020	\$ 145,516	\$ 450,522	\$ 450,522
2025	\$ -	\$ -	\$ -	\$ 79,895	\$ 78,432	\$ 35,080	\$ 145,543	\$ 338,950	\$ 338,950
2026	\$ -	\$ -	\$ -	\$ -	\$ 78,323	\$ 35,132	\$ 145,530	\$ 258,985	\$ 258,985
2027	\$ -	\$ -	\$ -	\$ -	\$ 32,603	\$ 35,217	\$ 145,540	\$ 213,360	\$ 213,360
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,903	\$ 145,557	\$ 197,460	\$ 182,284
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,076	\$ 145,535	\$ 165,611	\$ 145,535
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,503	\$ 145,503	\$ 145,503
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,498	\$ 48,498	\$ 48,498
Totals	\$ 356,275	\$ 408,893	\$ 93,484	\$ 1,273,448	\$ 895,623	\$ 492,420	\$ 2,231,459	\$ 5,751,602	\$ 5,619,306

- Note 1: Bond Reserve in the amount of \$78,700.12 plus interest to be applied to final bond payment
- Note 2: Bond Reserve in the amount of \$18,343.44 plus interest to be applied to final bond payment
- Note 3: Bond Reserve in the amount of \$35,251.99 plus interest to be applied to final bond payment
- Note 4: 2013, 2014, and 2015 include the non-callable portion of the 2005 Bond Issue

CANTUARATI RIVER MUNICIPAL WATER AUTHORITY
 Long Term Bond Debt
 Lamesa Annual Principal and Interest Payments Due
 by Fiscal Year
 prepared 4/14/16

Fiscal Year	PrePay USBR (See Note 1)	Series 1999 Refunded 2005 Refunded 2014	Series 1999 Refunded 2010 (See Note 2)	Series 2005 Refunded 2012 (See Note 4)	2006 Bonds Refunded 2014	2009 Bonds (See Note 3)	2011 Bond	Total	Total after applying Bond Reserve
2016	\$ 92,686	\$ 92,027	\$ 16,970	\$ 71,684	\$ 79,533	\$ 34,920	\$ 145,528	\$ 533,346	\$ 533,346
2017	\$ 92,473	\$ 92,430	\$ 16,926	\$ 71,737	\$ 78,218	\$ 34,912	\$ 145,506	\$ 532,202	\$ 532,202
2018	\$ 171,117	\$ 92,825	\$ 16,973	\$ 71,867	\$ 78,405	\$ 34,947	\$ 145,521	\$ 611,655	\$ 532,955
2019	-	\$ 92,903	\$ 27,806	\$ 71,829	\$ 78,388	\$ 35,058	\$ 145,523	\$ 451,506	\$ 451,506
2020	-	\$ 38,708	\$ 14,809	\$ 141,292	\$ 78,356	\$ 35,092	\$ 145,569	\$ 453,826	\$ 435,482
2021	-	-	-	\$ 191,040	\$ 78,369	\$ 35,039	\$ 145,561	\$ 450,009	\$ 450,009
2022	-	-	-	\$ 191,158	\$ 78,336	\$ 35,021	\$ 145,533	\$ 450,048	\$ 450,048
2023	-	-	-	\$ 191,333	\$ 78,287	\$ 35,004	\$ 145,497	\$ 450,122	\$ 450,122
2024	-	-	-	\$ 191,614	\$ 78,373	\$ 35,020	\$ 145,516	\$ 450,522	\$ 450,522
2025	-	-	-	\$ 79,895	\$ 78,432	\$ 35,080	\$ 145,543	\$ 338,950	\$ 338,950
2026	-	-	-	-	\$ 78,323	\$ 35,132	\$ 145,530	\$ 258,985	\$ 258,985
2027	-	-	-	-	\$ 32,603	\$ 35,217	\$ 145,540	\$ 213,360	\$ 213,360
2028	-	-	-	-	\$ 51,903	\$ 145,557	\$ 197,460	\$ 182,284	\$ 182,284
2029	-	-	-	-	\$ 20,076	\$ 145,535	\$ 165,611	\$ 145,535	\$ 145,535
2030	-	-	-	-	-	\$ 145,503	\$ 145,503	\$ 145,503	\$ 145,503
2031	-	-	-	-	-	\$ 48,498	\$ 48,498	\$ 48,498	\$ 48,498
Totals	\$ 356,275	\$ 408,893	\$ 93,484	\$ 1,273,448	\$ 895,623	\$ 492,420	\$ 2,231,459	\$ 5,751,602	\$ 5,619,306

Note 1: Bond Reserve in the amount of \$78,700.12 plus interest to be applied to final bond payment
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City of Lamesa
Capital Equipment Appropriations
FY 2021-2022

Account #	Expense	%	Interest	Principal	Item Description
5091	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 Double Cab 4x4
5061	\$ 27,222.00	4.62%	\$ 721.38	\$ 6,540.87	Onmigo Software
5071	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 Double Cab 4x4
5111	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 double Cab 4x4
5112	\$ 80,000.00	13.59%	\$ 2,120.00	\$ 19,222.30	Repair Vac Truck
7711	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 Double Cab 4x4
7711	\$ 35,000.00	5.95%	\$ 927.50	\$ 8,409.75	Lagoon Pump
5211	\$ 242,297.00	41.16%	\$ 6,420.87	\$ 58,218.81	Garbage Truck
5211	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 Double Cab 4x4
5211	\$ 39,460.00	6.70%	\$ 1,045.69	\$ 9,481.40	Crew Cab 4x4 Pickup
	<u>\$ 588,604.00</u>	<u>100.00%</u>	<u>\$ 15,598.00</u>	<u>\$ 141,429.00</u>	

III. Budget Detail

This section details the revenues and expenditures of each fund and their functional departments. Where applicable, the department expenditures are broken down into program level "line-item" detail. The operations of the various programs and proposed changes are also noted.



GENERAL FUND

- General Fund Summary
- General Fund Revenue Summary
- Ad Valorem Tax Revenue Summary
- Summary of Sales Tax Revenues
- General Fund Expenditure Summary
- Department Appropriations Detail

WATER AND WASTEWATER ENTERPRISE FUND

- Water and Wastewater Enterprise Fund Summary
- Water and Wastewater Department Appropriations Detail

SOLID WASTE MANAGEMENT ENTERPRISE FUND

- Solid Waste Management Enterprise Fund Summary
- Sanitation Department Appropriations Detail

III. Budget Detail

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- Water and Wastewater Enterprise Fund Summary
- Water and Wastewater Department Appropriations Detail

SOLID WASTE MANAGEMENT ENTERPRISE FUND

- Solid Waste Management Enterprise Fund Summary
- Sanitation Department Appropriations Detail

GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in other specific funds. It includes all general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund. General operating expenditures, fixed charges and capital improvement costs not paid through other funds are paid from this fund.



CITY MANAGER

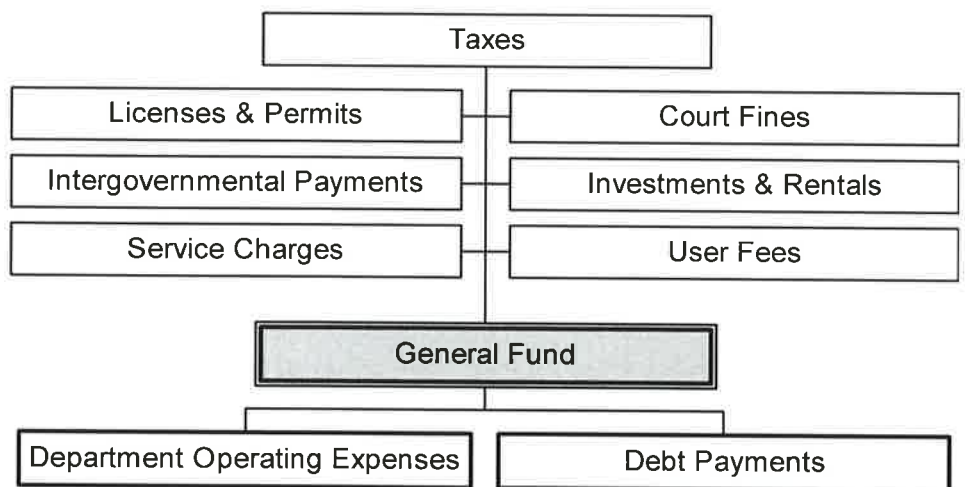
601 South First Street

Phone: 806-872-4321

Fax: 808-872-4338

SERVICES PROVIDED

The General Fund provides tax and fee supported basic city services including enforcement and safety services, community services, and general administrative services for all city programs and activities.



Funded Activities

- J Administration, including city manager, personnel, finance, & housing
- J General Government, including City Council & Municipal Court
- J Public Safety, including Police & Fire Departments
- J Vehicle Services for all departments
- J Street maintenance and traffic services
- J City parks including recreational facilities & community buildings



GENERAL FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
At the End of Fiscal Year 2021-2022

	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
Beginning Balance (10/1) Current Assets - Liabilities	3,088,675	3,350,120	3,584,854	3,632,220	3,685,375
<i>Revenues:</i>					
Taxes	3,502,974	3,506,327	3,482,595	3,555,500	3,737,768
Franchises & St. Rental	459,500	530,388	478,500	515,500	521,500
Licenses & Permits	32,400	35,531	32,400	66,300	67,700
Fines, Forfit & Penalties	56,100	49,051	52,500	52,825	52,900
Other Govt. Agencies	286,000	214,783	264,116	248,116	264,116
Money & Property	43,500	70,199	37,500	43,273	42,000
Charges for Current Svcs.	18,200	3,107	18,200	18,075	18,200
Miscellaneous Revenues	339,583	399,806	238,548	438,435	292,035
Total Revenues	4,738,257	4,809,192	4,604,359	4,938,024	4,996,219
<i>Transfers In:</i>		0			
Total Rev. & Transfers	4,738,257	4,809,192	4,604,359	4,938,024	4,996,219
Total Funds Available	7,826,932	8,159,312	8,189,213	8,570,244	8,681,594
<i>Expenditures:</i>					
501 Administration	413,194	373,087	423,112	395,885	429,499
502 General Govt.	431,820	371,273	351,266	332,304	354,666
504 Vehicle Services	37,942	21,014	36,486	30,503	54,137
505 Fire Department	886,426	781,155	838,412	737,407	890,869
506 Police Department	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194
507 Street Department	642,127	601,631	544,938	443,972	640,921
509 Parks Department	735,861	543,156	735,987	722,656	725,735
508 Inspection Services	224,322	220,465	290,713	240,963	222,945
Total Expenditures	5,213,830	4,527,092	5,274,893	4,884,869	5,480,965
<i>Other Financing Sources/Uses</i>					
Debt service including warrants/other					
Total Exp & Transf Out	5,213,830	4,527,092	5,274,893	4,884,869	5,480,965
Excess (deficiency) of Revenues over Expenditures	(475,573)	282,100	(670,534)	53,155	(484,746)
Ending Balance (9/30)	2,613,102	3,632,220	2,914,320	3,685,375	3,200,628

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
Taxes:					
Ad Valorem (Current)	2,191,474	2,175,359	2,209,095	2,200,000	2,281,268
Ad Valorem (Delinquent)	79,000	101,085	92,000	110,000	110,000
Penalty and Interest	26,000	36,613	35,000	38,000	40,000
Sales Tax	1,200,000	1,187,624	1,140,000	1,203,000	1,300,000
Beverage Tax	6,500	5,646	6,500	4,500	6,500
Subtotal	3,502,974	3,506,327	3,482,595	3,555,500	3,737,768
Franchise and Street Rentals:					
Water/WW Gross Rec.	74,500	83,589	74,500	74,500	74,500
Solid Waste Gross Rec.	40,000	38,235	40,000	40,000	40,000
Electric (ONCOR & Lyntegar)	220,000	250,000	233,000	245,000	245,000
Gas (ATMOS)	72,000	75,028	76,000	94,000	95,000
Telephone (Windstream)	36,000	47,431	45,000	46,000	47,000
Cable T.V. (Northland)	12,000	8,031	5,000	0	0
NTS & Misc.	5,000	28,074	5,000	16,000	20,000
Subtotal	459,500	530,388	478,500	515,500	521,500
Licenses and Permits:					
Business Lic.	7,500	13,221	7,500	13,000	13,500
Solicitor's License/Beer-wine/Insp	4,900	3,500	4,900	3,300	4,200
Building Permits & Fees	20,000	18,810	20,000	50,000	50,000
Subtotal	32,400	35,531	32,400	66,300	67,700
Other Government Agencies:					
Dawson County (Fire)	185,000	182,342	188,000	188,000	188,000
Dawson County (Radio)	0	0	116	116	116
Dawson County (Pool)	25,000	32,441	0	0	0
L.I.S.D. (School Officer)	0	0	0	0	0
CFS	76,000	0	76,000	60,000	76,000
Subtotal	286,000	214,783	264,116	248,116	264,116

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
<i>Fines, Forfeitures and Penalties:</i>					
Municipal Court Fines	48,000	48,817	48,000	50,000	50,000
Judicial Court Efficiency	800	234	2,000	325	400
Security/technolog transfer	7,300	0	2,500	2,500	2,500
Subtotal	56,100	49,051	52,500	52,825	52,900
<i>Income From Money & Property</i>					
Interest on Investments	25,000	59,785	25,000	38,000	26,000
Rental of Facilities	18,000	10,414	12,000	2,500	15,000
Rental/Sales of Equipment	500	0	500	500	1,000
PD Seizures	0	0	0	2,273	0
Subtotal	43,500	70,199	37,500	43,273	42,000
<i>Charges for Current Services:</i>					
Tax Certificates	350	399	350	350	350
Sale of Matl., Supl., Labr.	2,000	2,708	2,000	875	2,000
Swim. Pool Admissions	9,850	0	9,850	9,850	9,850
Swim. Pool Concessions	6,000	0	6,000	7,000	6,000
City baseball & softball fees	0	0	0	0	0
Tax Note 2012	0	0	0	0	0
Subtotal	18,200	3,107	18,200	18,075	18,200
<i>Miscellaneous Revenues:</i>					
Credit Card fees	12,000	35,409	30,000	39,000	32,000
W/WW (P.I.L.O.T)	30,295	30,294	30,295	30,295	30,295
Solid Waste (P.I.L.O.T)	39,840	39,840	39,840	39,840	39,840
Court Cost Adm. Charges	25,000	11,697	25,000	8,500	25,000
Misc. Income	220,548	113,669	101,513	294,000	153,000
L.E.D.Corp. Adm. Charges	8,400	8,400	8,400	8,400	8,400
Court Technology fees/Ins.Recover	3,500	12,723	3,500	18,400	3,500
Other financing sources/CC Proce	0	147,774	0	0	0
Subtotal	339,583	399,806	238,548	438,435	292,035
Total GF Revenue	4,738,257	4,809,192	4,604,359	4,938,024	4,996,219

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE DETAIL:

T A X E S:

40101 AD VALOREM - CURRENT 2,281,268

Current Ad Valorem Taxes are property taxes which are due during the period October 1, 2006 to July 31, 2007

40102 AD VALOREM - DELINQUENT 110,000

Delinquent taxes are those property taxes which were due in prior years and paid in the current year.

40103 PENALTY AND INTEREST 40,000

Property taxes which are paid after they become delinquent are assessed penalties and interest.

40104 SALES TAX 1,300,000

Sales tax revenues are collected by the State Comptroller, upon 1% of certain retail and service purchases.

40106 BEVERAGE TAX 6,500

The State Comptroller collects

Subtotal 3,737,768

FRANCHISE AND STREET RENTALS:

40206 WATER AND WASTEWATER GROSS RECEIPTS 74,500

The Water and Wastewater Enterprise Fund pays the General Fund an amount based upon 3% of gross operating revenue.

40207 SOLID WASTE GROSS RECEIPTS 40,000

The Solid Waste Management Enterprise Fund pays the General Fund an amount based upon 5% of gross operating revenue.

40201 ELECTRIC UTILITY FRANCHISE 245,000

The city collects a franchise fee from TXU Electric based upon 4% of gross reported sales, in exchange for use of city streets & alley rights-of-way.

40202 GAS UTILITY FRANCHISE 95,000

The city collects a franchise fee from ENERGAS based upon 4% of gross reported sales in exchange for use of city streets & alley rights-of-way.

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE DETAIL: (Continued)

40203 TELEPHONE UTILITY 47,000

The city collects a fee from telephone utilities (Valor, Lyntegar & others) in exchange for use of city streets & alley rights-of-way.

40204 CABLE TELEVISION UTILITY FRANCHISE 0

The city collects a franchise fee from Northland Cable TV based upon 4% of gross receipts, in exchange for use of city streets & alley rights-of way.

40205 MISCELLANEOUS FRANCHISE FEES 20,000

The city collects franchise fees from businesses that use city owned property or right-of-way.

Subtotal 521,500

LICENSES AND PERMITS:

40302 BUSINESS LICENSES AND INSPECTION FEES 13,500

The city collects license fees from individuals in the electrical and plumbing business'. Fees are charged for plumbing and electrical inspections required by the city codes. Licenses are also required for certain businesses, such as Amusement Centers.

40303 SOLICITOR'S LICENSES 4,200

The city collects a \$ 50 annual fee from solicitors, peddlers, and persons engaging in temporary business.

40301 BUILDING PERMITS & FEES 50,000

The city collects fees for: Building permits, moving permits, and filing fees for zoning cases for the Board of Adjustment and the Planning and Zoning Commission.

Subtotal 67,700

FINES, FORFEITURES, AND PENALTIES:

40401 MUNICIPAL COURT FINES 50,000

Fines collected in the municipal court for the violation of city ordinances and state laws, and bond forfeitures.

Subtotal 52,900

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE DETAIL: (Continued)

OTHER GOVERNMENT AGENCIES:

40601 DAWSON COUNTY - FIRE	188,000
Contract to provide rural fire services for the county.	
40602 DAWSON COUNTY - COMMUNICATIONS	116
Agreement to provide dispatching and communications services for Sheriff's Dept.	
40603 DAWSON COUNTY - SWIMMING POOL	0
Agreement with Dawson County for county to pay one-half of the operating loss of the swimming pool.	
40605 LAMESA IND. SCHOOL DIST.	0
The city receives funds from L.I.S.D. for an in-school officer.	
40610 CFS FESTIVAL	76,000
Sponsorships, booths, & Hotel/Motel Grant	
Subtotal	----- 264,116

INCOME FROM USE OF MONEY AND PROPERTY:

40505 INTEREST ON INVESTMENTS	26,000
Includes interest from investments of idle cash in the General Fund.	
40501 RENTAL OF FACILITIES	15,000
Includes fees from rental of community buildings (Forrest Park Pioneer Park). Also includes fees collected from rental of ball fields and other facilities.	
40504 RENTAL OF EQUIPMENT	1,000
Includes fees from rental of city owned equipment for private use and use by other agencies. Fees for rental are set according to a standard hourly rate by city council resolution.	
40502 RENTAL OF LAND	0
Includes fees from rental of city owned land. Rental rates set by the City Council.	
Subtotal	----- 42,000

GENERAL FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE DETAIL: (Continued)

CHARGES FOR CURRENT SERVICES:

40802	TAX CERTIFICATES	350
	Includes fees collected for the issuance of tax certificates.	
40803	SALE OF MATERIALS, SUPPLIES, AND LABOR	2,000
	Includes fees collected for the sale of city owned materials (cold mix, caliche, etc.), supplies (copies & reports) and labor performed by city employees.	
40804	SWIMMING POOL ADMISSIONS	9,850
	Includes fees for daily admissions to the swimming pool and fees for private rentals of the pool.	
40805	SWIMMING POOL CONCESSIONS	6,000
	Includes revenues from sales of concessions at the swimming pool.	
40808	BASEBALL & SOFTBALL LEAGUE FEES	0
	Includes fees charged to Cal Ripkin and Girls softball fast pitch	
	Subtotal	18,200

MISCELLANEOUS REVENUES:

40901 & 40902	PAYMENTS IN LIEU OF TAXES	70,135
	Includes payments in lieu of taxes by Enterprise Funds operating departments, based upon value of fixed assets.	
40903	COURT COST ADMINISTRATIVE CHARGES	25,000
	Includes administrative charges allowed on collection of state court costs fees. (10% of court cost fees)	
40904	MISCELLANEOUS INCOME	196,900
	Includes income from other sources, including DARE contributions, C.O.P.S. Grant from Justice Dept. & L.E.D.C. admin. charges.	
	, Credit Card Fees	
	Total General Fund Revenues	4,996,219



City of Lamesa
Capital Equipment Requests
FY 2021-2022

General Fund

Account #	Expense	Item Description
5012101	\$ 5,188.00	Assistant Financial Director (10%)
5016101	\$ 7,573.00	Part-time employee
5061101	\$ 60,556.00	Detective
5064101	\$ 117,130.00	Department Raises
5061951	\$ 27,222.00	Onmigo Software
5071954	\$ 32,925.00	1500 Double Cab Picku[
5091954	\$ 32,925.00	1500 Double Cab Picku[
	\$ 64,946.00	4% Payroll Increase
Subtotal	\$ 348,465.00	

Water Enterprise Fund

5111101	\$ 41,500.00	Employee (pumper)
5111954	\$ 32,925.00	1500 Double Cab Pickup
5112101	\$ 15,566.00	Assistant Financial Director (30%)
5112955	\$ 80,000.00	Repair Vac Truck
5112101	\$ 47,275.00	Maintenance Employee
5115955	\$ 40,000.00	Bucket Truck
	\$ 33,402.00	4% Payroll Increase
Subtotal	\$ 290,668.00	

Wastewater Enterprise Fund

Account #	Expense	Item Description
7711101	\$ 15,566.00	Assistant Financial Director (30%)
7711954	\$ 32,925.00	4x4 Ford F150 Supercab Pickup
7711938	\$ 35,000.00	Lagoon Pump
	\$ 8,145.00	4% Payroll Increase
Subtotal	\$ 91,636.00	

Sanitation Enterprise Fund

5211101	\$	15,566.00	Assistant Financial Director (30%)
5211955	\$	242,297.00	Garbage Truck
5211954	\$	32,925.00	Single Cab Pickup
5211954	\$	39,460.00	Crew Cab 4x4 Pickup
	\$	<u>25,555.00</u>	4% Payroll Increase
Subtotal	\$	355,803.00	

Golf Course Fund

5311101	\$	<u>6,025.00</u>	4% Payroll Increase
	\$	6,025.00	

Grand Total	\$	<u><u>1,092,597.00</u></u>	
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**City of Lamesa
Tax Note 2021**

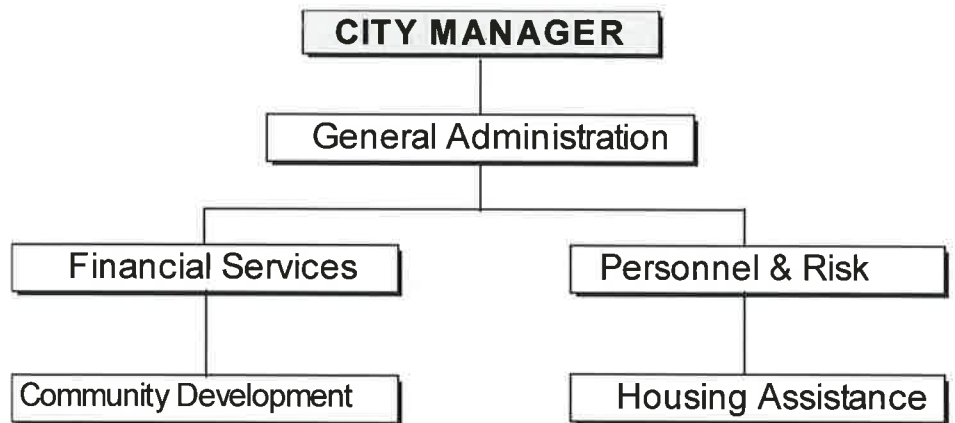
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5111	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 double Cab 4x4
5112	\$ 80,000.00	13.59%	\$ 2,120.00	\$ 19,222.30	Repair Vac Truck
7711	\$ 32,925.00	5.59%	\$ 872.51	\$ 7,911.18	1500 Double Cab 4x4
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	<u>\$ 588,604.00</u>	<u>100.00%</u>	<u>\$ 15,598.00</u>	<u>\$ 141,429.00</u>	

ADMINISTRATION

DEPARTMENT OBJECTIVE

To ensure that City policies are carried out by providing direction and support services to all City departments.

The Administration program provides those services to the City Government that have to do with administrative policy making, direction and control of the City administration. And carrying out responsibilities to the City Council as outlined in the City Charter and Code of Ordinances.



DEPARTMENT ACTIVITIES

- Provide general administrative services for all departments
- Provide financial and accounting services to all departments
- Provide personnel and risk management services to all departments
- Administer State funded community development program services
- Administer Federal funded "Section 8" housing assistance program services



ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

ADMINISTRATION

General Fund

Account : 501

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	385,862	376,226	418,090	408,305	411,113
200 Supplies & Materials	20,186	16,398	14,285	16,356	17,581
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	22,400	16,944	16,450	16,425	16,550
600 Misc. Services	197,009	178,803	189,753	167,557	190,878
700 Sundry Services	23,824	27,013	27,394	30,100	30,800
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	649,281	615,384	665,972	638,743	666,922
Less Reimbursements	(236,087)	(242,065)	(242,860)	(242,858)	(237,423)
Total Dept. Budget	413,194	373,319	423,112	395,885	429,499

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 General Admin. Svcs.	231,090	194,135	218,227	210,538	209,669
2 Financial Services	103,369	104,158	110,244	98,925	109,161
3 Personnel & Risk Mgt.	63,899	63,669	70,008	58,876	73,993
5 Community Dev.	1,000	878	1,050	1,050	1,050
6 Housing Assistance	13,836	10,247	23,583	26,496	35,626
Total Dept. Budget	413,194	373,087	423,112	395,885	429,499

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	366,881	332,984	378,546	351,317	423,877
W & WW Enterprise Fund	107,700	107,700	110,213	110,213	88,023
Solid Waste Mgt. Fund	107,700	107,700	110,213	110,213	88,023
Risk Management Fund	17,000	17,000	17,000	17,000	17,000
Housing Assistance Fund	50,000	50,000	50,000	50,000	50,000
Gross Dept. Exp.	649,281	615,384	665,972	638,743	666,922

ADMINISTRATION

General Fund

Account : 501

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	273,288	279,458	299,330	299,162	293,980
102 Longevity	2,590	1,816	2,878	2,878	2,878
103 Overtime	100	154	100	605	100
104 Vacation Leave	17,264	11,922	18,527	15,801	18,215
105 Sick Leave	13,246	8,296	13,390	10,700	13,246
107 Social Security	23,648	24,612	25,834	24,449	25,528
108 TMRS Retirement	13,758	13,183	13,758	13,758	13,458
109 Worker's Comp.	1,227	1,227	1,351	1,339	1,344
110 Unemployment Tax	6,110	927	6,731	5,297	6,692
111 Group Medical Ins.	34,631	34,631	36,191	34,316	35,672
Subtotal	385,862	376,226	418,090	408,305	411,113
200 SUPPLIES AND MATERIALS					
201 Office Supplies	14,425	13,828	10,315	8,500	10,840
202 Clothing, Dry Goods	475	248	390	850	460
203 Motor Fuel & Oil	900	278	450	450	450
204 Minor Tools & Inst.	1,900	1,845	1,450	3,450	1,970
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	1,000	199	500	300	500
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	350	0	280	2,381	2,461
210 Computer Supplies	1,136	0	900	425	900
Subtotal	20,186	16,398	14,285	16,356	17,581
300 REIMBURSEMENTS					
300 Reimbursements	(236,087)	(242,065)	(242,860)	(242,858)	(237,423)
Subtotal	(236,087)	(242,065)	(242,860)	(242,858)	(237,423)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	20,500	16,004	15,650	15,475	15,750
502 Shop Eqpt. & Tools	1,000	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	450	679	450	500	450
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	450	261	350	450	350
Subtotal	22,400	16,944	16,450	16,425	16,550

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	13,700	12,127	11,650	11,250	11,650
602 Insurance & Bonds	10,645	12,297	10,652	10,795	10,652
603 Special Services	51,985	62,734	59,735	53,235	62,600
604 Travel Expenses	19,700	8,009	16,080	7,500	16,200
605 Schools & Training	11,285	6,222	8,950	6,700	9,250
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	2,650	1,080	2,130	850	2,130
610 Lease Prop. & Eqpt.	6,000	5,216	5,000	5,350	5,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	19,348	11,539	12,360	10,200	10,200
613 Tax Appraisal Svcs.	61,000	58,901	62,500	61,000	62,500
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	696	678	696	677	696
Subtotal	197,009	178,803	189,753	167,557	190,878
700 SUNDRY CHARGES					
701 Dues & Subscriptions	17,470	21,661	17,700	20,500	18,700
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	500	0	500	500	500
705 Election Expense	0	0	0	0	0
706 Concessions	5,854	5,352	9,194	9,100	11,600
707 Other Agencies	0	0	0	0	0
Subtotal	23,824	27,013	27,394	30,100	30,800
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	413,194	373,319	423,112	395,885	429,499

ADMINISTRATION

General Fund

Account : 501

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
General Administration	5011	2.00	203,471
Financial Services	5012	0.60	49,694
Personnel and Risk Management	5013	1.20	87,317
Community Development Services	5015	0.00	0
Housing Assistance Services	5016	1.30	69,504
Total		5.10	409,986

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
General Admin. Svcs.	W&WW	45,320	Administrative services
General Admin. Svcs.	SWMgt	45,320	Administrative services
Financial Services	W&WW	23,204	Financial Services
Financial Services	SWMgt	23,204	Financial Services
Personnel & Risk Mgt.	W&WW	19,498	Personnel Services
Personnel & Risk Mgt.	SWMgt	19,498	Personnel Services
Personnel & Risk Mgt.	Risk Mgt.	17,000	Administrative Services
Housing Assistance	Section 8	50,000	Administrative Services
Total		243,045	

GENERAL ADMINISTRATION

Administration Department

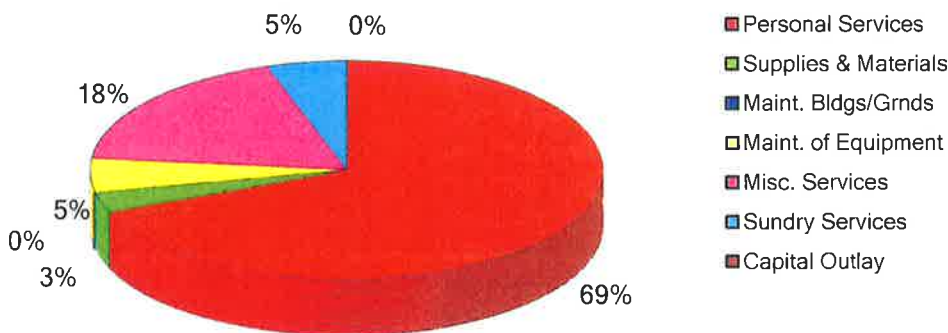
Account : 5011

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	209,205	193,776	217,318	213,614	207,760
200 Supplies & Materials	13,286	9,182	8,960	8,875	8,960
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	18,950	15,596	15,150	15,450	15,150
600 Misc. Services	67,415	51,171	53,665	46,465	54,665
700 Sundry Services	14,700	17,259	15,600	18,600	15,600
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	323,556	286,984	310,693	303,004	302,135
Less Reimbursements	(92,466)	(92,849)	(92,466)	(92,466)	(92,466)
Total Program Budget	231,090	194,135	218,227	210,538	209,669



Program Expenditures



GENERAL ADMINISTRATION

Administration Department

Account : 5011

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
City Manager	U	1.00	9,283	111,396
City Secretary (Treasurer)	U	1.00	4,167	50,004
Administrative Assistant	U	0	3,750	0
Total Positions Authorized		2	Subtotal:	161,400

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	2,000
Extra Help ; temporary employees (Total ammount allocated)		0

Subtotal:		2,000
Less estimated total cost of sick and vacation leave		(10,553)
		=====
Net Salaries:		152,847

PERSONAL SERVICES DETAIL:

101	Salaries		152,847
102	Longevity Pay (\$4 Per month of service)	Total Years: 13	624
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 12	7,449
105	Sick Leave	Average number of days per year: 5	3,104
107	Social Security	City's share: 7.65%	13,236
108	TMRS Retirement	City's share: 4.11%	6,741
109	Worker's Compensation Rate	Total per year: 0.45	688
110	Unemployment Tax	Percent of payroll: 2.10%	3,389
111	Group Medical Insurance	Per employee, per month: \$650	15,392
	Life Insurance		=====
Total Personal Services			203,471

GENERAL ADMINISTRATION

Administration Department

Account : 5011

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	152,874	143,763	159,854	159,854	152,847
102 Longevity	750	252	750	750	750
103 Overtime	100	34	100	200	100
104 Vacation Leave	9,313	8,246	9,657	7,500	9,311
105 Sick Leave	4,546	4,516	4,690	3,500	4,546
107 Social Security	13,353	12,780	13,810	13,353	13,236
108 TMRS Retirement	7,500	6,372	7,500	7,500	7,500
109 Worker's Comp.	688	688	719	719	688
110 Unemployment Tax	3,390	434	3,547	3,547	3,389
111 Group Medical Ins.	16,691	16,691	16,691	16,691	15,392
Subtotal	209,205	193,776	217,318	213,614	207,760
200 SUPPLIES AND MATERIALS					
201 Office Supplies	10,000	8,279	7,000	5,000	7,000
202 Clothing, Dry Goods	200	148	160	650	160
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	650	556	520	2,400	520
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	1,000	199	500	300	500
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	350	0	280	200	280
210 Computer Supplies	1,086	0	500	325	500
Subtotal	13,286	9,182	8,960	8,875	8,960
300 REIMBURSEMENTS					
300 Reimbursements	(92,466)	(92,849)	(92,466)	(92,466)	(92,466)
Subtotal	(92,466)	(92,849)	(92,466)	(92,466)	(92,466)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	18,500	15,528	14,800	15,000	14,800
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	450	68	350	450	350
Subtotal	18,950	15,596	15,150	15,450	15,150

DEPARTMENT EXPENDITURE DETAIL: (Continued)

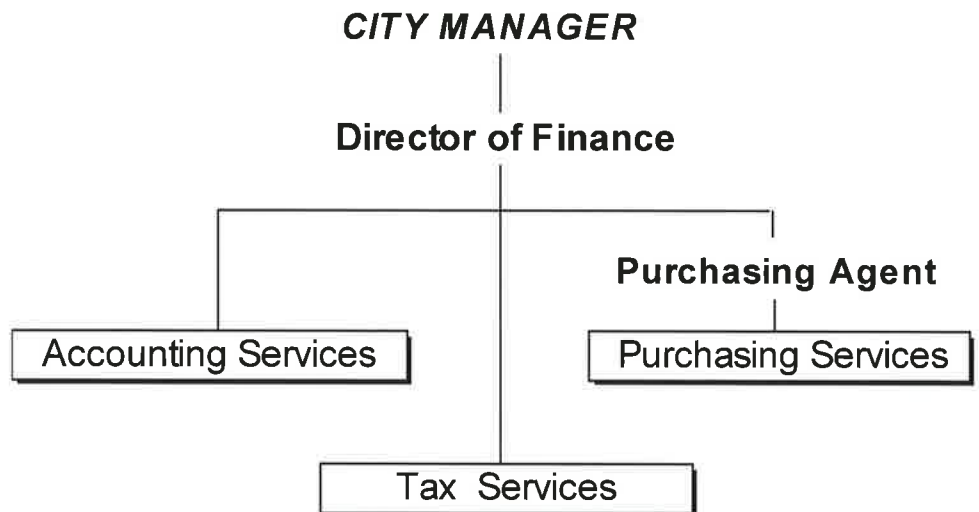
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	8,000	7,512	6,800	6,500	6,800
602 Insurance & Bonds	7,265	8,317	7,265	7,265	7,265
603 Special Services	17,500	14,789	12,000	11,000	12,000
604 Travel Expenses	10,000	6,099	8,000	3,500	8,000
605 Schools & Training	5,250	2,628	4,200	3,000	4,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	2,500	1,080	1,000	450	2,000
610 Lease Prop. & Eqpt. (copier)	6,000	5,216	5,000	5,350	5,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	10,500	5,354	9,000	9,000	9,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	400	176	400	400	400
Subtotal	67,415	51,171	53,665	46,465	54,665
700 SUNDRY CHARGES					
701 Dues & Subscriptions	14,100	17,259	15,000	18,000	15,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	500	0	500	500	500
705 Election Expense	0	0	0	0	0
706 Miscellaneous	100	0	100	100	100
707 Other Agencies	0	0	0	0	0
Subtotal	14,700	17,259	15,600	18,600	15,600
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	231,090	194,135	218,227	210,538	209,669

Financial Services

PROGRAM OBJECTIVE

To provide for an accurate accounting and use of the financial resources of the city through the implementation of effective financial and purchasing services for the other divisions and departments.

The Financial Services Program provides accounting, bookkeeping and purchasing services for the other divisions and departments.



PROGRAM ACTIVITIES

- Receives all tax revenues paid to the city
- Accounts payable
- General ledger
- Payroll
- Purchasing services for all city department
- Rental of community buildings and facilities

ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

FINANCIAL SERVICES

Administration Department

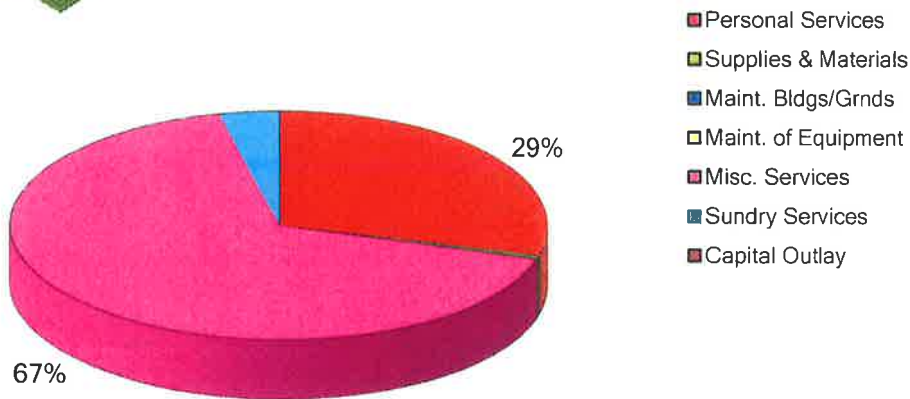
Account : 5012

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	43,530	43,053	43,906	43,124	45,023
200 Supplies & Materials	1,500	206	650	800	650
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	1,000	193	200	175	200
600 Misc. Services	96,719	100,087	105,281	94,858	103,121
700 Sundry Services	2,570	2,569	5,740	5,500	5,700
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	145,319	146,108	155,777	144,457	154,694
Less Reimbursements	(41,950)	(41,950)	(45,533)	(45,532)	(45,533)
Total Program Budget	103,369	104,158	110,244	98,925	109,161



Program Expenditures



FINANCIAL SERVICES

Administration Department

Account : 5012

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Finance Director	U	0.3	6,733	24,239
Purchasing Agent	U	0.2	4,333	10,399
Assitant Finance Director	U	0.1	3,178	3,814
Total Positions Authorized:		0.6	Subtotal:	38,452

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		(2,810)
		=====
	Net Salaries:	35,642

PERSONAL SERVICES DETAIL:

101	Salaries		35,642
102	Longevity Pay (\$4 Per month of service)	Total Years: 20	960
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 12	1,775
105	Sick Leave	Average number of days per year: 7	1,035
107	Social Security	City's share: 7.65%	3,015
108	TMRS Retirement	City's share: 4.11%	1,620
109	Worker's Compensation Rate	Total per year: 0.45	160
110	Unemployment Tax	Percent of payroll: 2.10%	807
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	4,680
			=====
	Total Personal Services		49,694

FINANCIAL SERVICES

Administration Department

Account : 5012

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	31,000	32,253	31,000	31,000	31,000
102 Longevity	672	411	960	960	960
103 Overtime	0	0	0	0	0
104 Vacation Leave	1,800	947	1,800	1,800	1,800
105 Sick Leave	1,000	359	1,000	1,000	1,000
107 Social Security	2,731	3,067	2,802	2,802	3,015
108 TMRS Retirement	1,600	1,835	1,600	1,600	1,600
109 Worker's Comp.	137	137	140	137	160
110 Unemployment Tax	690	144	704	400	807
111 Group Medical Ins.	3,900	3,900	3,900	3,425	4,680
Subtotal	43,530	43,053	43,906	43,124	45,023
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,000	108	400	300	400
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	500	98	250	500	250
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	1,500	206	650	800	650
300 REIMBURSEMENTS					
300 Reimbursements	(41,950)	(41,950)	(45,533)	(45,532)	(45,533)
Subtotal	(41,950)	(41,950)	(45,533)	(45,532)	(45,533)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	1,000	0	200	175	200
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	193	0	0	0
Subtotal	1,000	193	200	175	200

DEPARTMENT EXPENDITURE DETAIL: (Continued)

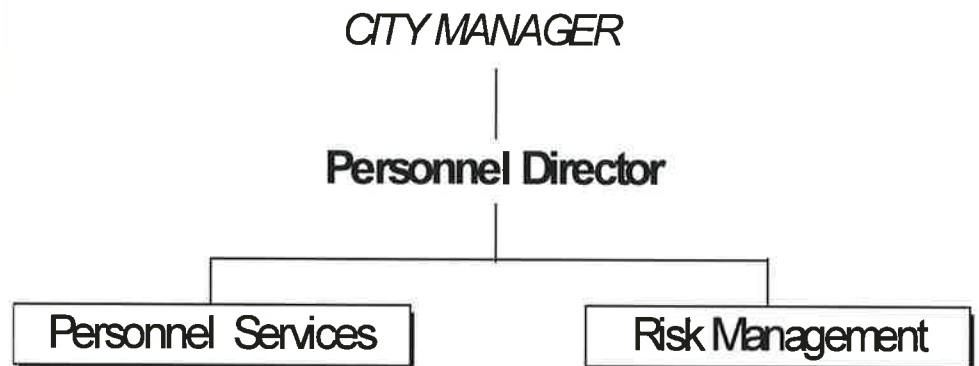
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,500	833	1,200	1,000	1,200
602 Insurance & Bonds	2,300	2,700	2,300	2,300	2,300
603 Special Services (Audit)	22,250	32,110	35,500	30,000	35,500
604 Travel Expenses	1,200	0	800	0	800
605 Schools & Training	750	499	750	500	750
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	7,648	4,985	2,160	0	0
613 Tax Appraisal Svcs.	61,000	58,901	62,500	61,000	62,500
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	71	59	71	58	71
Subtotal	96,719	100,087	105,281	94,858	103,121
700 SUNDRY CHARGES					
701 Dues & Subscriptions	870	1,438	700	1,000	700
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Misc. Expense	1,700	1,131	5,040	4,500	5,000
707 Other Agencies	0	0	0	0	0
Subtotal	2,570	2,569	5,740	5,500	5,700
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	103,369	104,158	110,244	98,925	109,161

Personnel & Risk Management

PROGRAM OBJECTIVE

To provide for a high level of personnel and risk management support services to all city departments and to provide all city employees with a safe, equitable, and fulfilling work environment.

The Personnel and Risk Management Program provides personnel (hiring, payroll, and records) and risk management (insurance) services to the other divisions and departments.



PROGRAM ACTIVITIES

- Job requisition and recruiting
- Processing personnel actions
- Employee personnel records
- Worker's Compensation claims and administration
- Claims for damages and accident reports
- Employee safety program
- Drug free work environment program
- Employee newsletter

ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

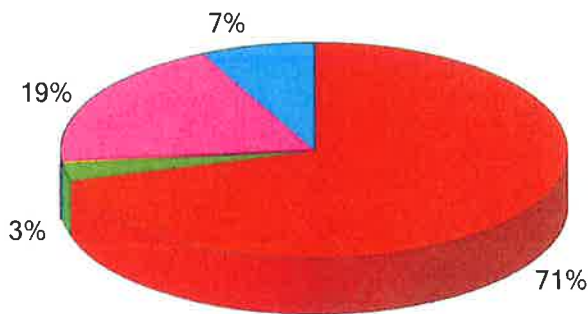
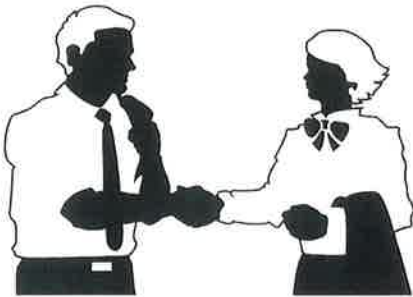
PERSONNEL & RISK MANAGEMENT SERVICES

Administration Department

Account : 5013

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Budgeted FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	79,991	80,926	91,735	84,196	91,645
200 Supplies & Materials	2,500	3,603	2,440	2,150	3,240
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	1,500	197	400	200	500
600 Misc. Services	25,025	23,429	23,240	20,190	25,105
700 Sundry Services	6,554	7,185	6,054	6,000	9,500
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	115,570	115,340	123,869	112,736	129,990
Less Reimbursements	(51,671)	(51,671)	(53,861)	(53,860)	(55,997)
Total Program Budget	63,899	63,669	70,008	58,876	73,993



- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay

PERSONNEL & RISK MANAGEMENT SERVICES

Administration Department

Account : 5013

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Personnel Director	U	1	5,058	60,696
Administrative Assistant	14	0.2	2,883	6,919
Total Positions Authorized:		1.2	Subtotal:	67,615

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	201
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	201

Less estimated total cost of sick and vacation leave		(4,941)
		=====
	Net Salaries:	62,875

PERSONAL SERVICES DETAIL:

101	Salaries		62,875
102	Longevity Pay (\$4 Per month of service)	Total Years: 6	288
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 10	2,601
105	Sick Leave	Average number of days per year: 9	2,341
107	Social Security	City's share: 7.65%	5,302
108	TMRS Retirement	City's share: 4.11%	2,848
109	Worker's Compensation Rate	Total per year: 0.45	283
110	Unemployment Tax	Percent of payroll: 2.10%	1,420
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	9,360
			=====
Total Personal Services			87,317

PERSONNEL & RISK MANAGEMENT SERVICES

Administration Department

Account : 5013

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	54,094	60,931	62,953	58,000	62,875
102 Longevity	400	443	400	400	400
103 Overtime	0	120	0	405	0
104 Vacation Leave	3,650	912	4,009	4,000	4,006
105 Sick Leave	5,200	2,161	5,200	4,200	5,200
107 Social Security	4,578	5,094	5,308	5,308	5,302
108 TMRS Retirement	2,800	3,078	2,800	2,800	2,800
109 Worker's Comp.	243	243	283	283	283
110 Unemployment Tax	1,226	144	1,422	600	1,420
111 Group Medical Ins.	7,800	7,800	9,360	8,200	9,360
Subtotal	79,991	80,926	91,735	84,196	91,645
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,000	2,971	1,600	1,800	2,040
202 Clothing, Dry Goods	50	24	80	50	100
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	400	608	360	200	700
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	50	0	400	100	400
Subtotal	2,500	3,603	2,440	2,150	3,240
300 REIMBURSEMENTS					
300 Reimbursements	(51,671)	(51,671)	(53,861)	(53,860)	(55,997)
Subtotal	(51,671)	(51,671)	(53,861)	(53,860)	(55,997)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	500	197	400	200	500
502 Shop Eqpt. & Tools	1,000	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,500	197	400	200	500

DEPARTMENT EXPENDITURE DETAIL: (Continued)

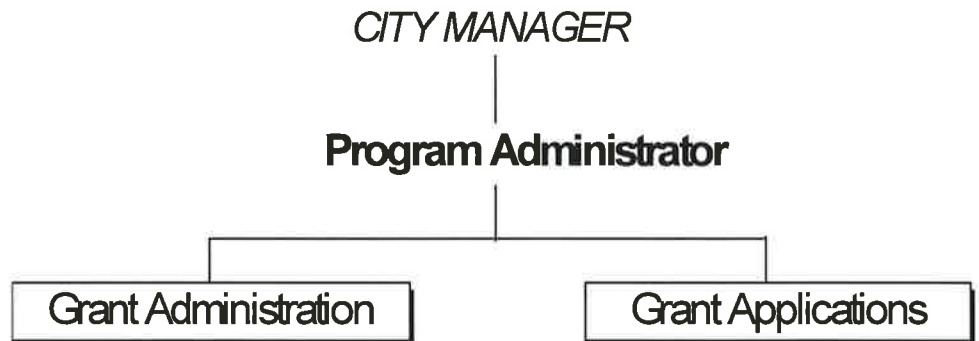
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,700	1,508	1,400	1,400	1,400
602 Insurance & Bonds	580	580	580	580	580
603 Special Services (E.A.P.)	12,135	15,765	12,135	12,135	15,000
604 Travel Expenses	5,500	1,455	4,400	2,500	4,400
605 Schools & Training	3,785	2,804	2,400	2,000	2,400
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	1,000	250	0
610 Lease (Def. Dr. Kit)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	1,200	1,200	1,200	1,200	1,200
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	125	117	125	125	125
Subtotal	25,025	23,429	23,240	20,190	25,105
700 SUNDRY CHARGES					
701 Dues & Subscriptions	2,500	2,964	2,000	1,500	3,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Safety Committee Exp.	4,054	4,221	4,054	4,500	6,500
707 Other Agencies	0	0	0	0	0
Subtotal	6,554	7,185	6,054	6,000	9,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	63,899	63,669	70,008	58,876	73,993

Community Development

PROGRAM OBJECTIVE

To improve the environments and living conditions of low to moderate income neighborhoods by securing grants to provide services and projects that could not be funded through normal appropriations.

The Community Development Program provides administrative services for federal and state funded grant programs and includes reimbursed salaries and administrative expenses.



PROGRAM ACTIVITIES

Current application:

Water line replacement project

ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338



COMMUNITY DEVELOPMENT SERVICES

Administration Department

Account : 5015

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Administrative Assistant	U	0	0	0
Total Positions Authorized:		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
 Less estimated total cost of sick and vacation leave		 0
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	13
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	4.11%
109	Worker's Compensation Rate	Total per year:	0.45
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
			=====
Total Personal Services			0

COMMUNITY DEVELOPMENT SERVICES

Administration Department

Account : 5015

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	0	0	0	0	0
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	1,000	878	1,050	1,050	1,050
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	1,000	878	1,050	1,050	1,050
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,000	878	1,050	1,050	1,050



Program Expenditures



- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay

COMMUNITY DEVELOPMENT SERVICES

Administration Department

Account : 5015

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	0	0	0	0	0
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	0	0	0	0	0
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	800	728	850	850	850
602 Insurance & Bonds	150	150	150	150	150
603 Special Svcs (Adm Svcs)	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	50	0	50	50	50
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	0	0	0	0	0
Subtotal	1,000	878	1,050	1,050	1,050
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	1,000	878	1,050	1,050	1,050

Housing Assistance Services

The Housing Assistance Program provides administrative services for the Federal Section Eight housing assistance program (Lamesa Housing Project) including reimbursed salaries and administrative expenses, and includes administration of the City's Fair Housing Ordinance.



ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide affordable housing to eligible persons with low to moderate incomes and to insure that fair housing opportunities are open to all residents of the City of Lamesa.



PROGRAM ACTIVITIES

- Intake of renter applications
- Verification and processing of applications
- Inspection of rental property
- Preparation of rent subsidy checks
- Administer Fair Housing Ordinance



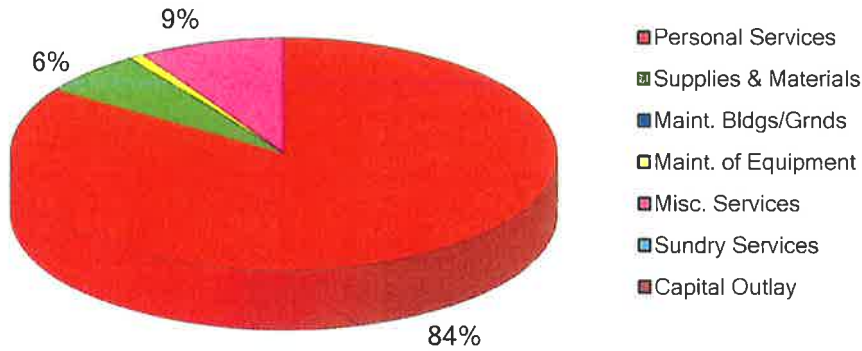
HOUSING ASSISTANCE SERVICES

Administration Department

Account : 5016

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	53,136	58,471	65,131	67,371	66,685
200 Supplies & Materials	2,900	3,407	2,235	4,531	4,731
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	950	958	700	600	700
600 Misc. Services	6,850	3,006	6,517	4,994	6,937
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	63,836	65,842	74,583	77,496	79,053
Less Reimbursements	(50,000)	(55,595)	(51,000)	(51,000)	(43,427)
Total Program Budget	13,836	10,247	23,583	26,496	35,626



HOUSING ASSISTANCE SERVICES

Administration Department

Account : 5016

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Administrative Assistant	U	0.8	4,333	41,597
Administrative Technician	U	0.5	1,600	9,600
Total Positions Authorized:		1.3	Subtotal:	51,197

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
 Less estimated total cost of sick and vacation leave		 (3,938)
		=====
	Net Salaries:	47,259

PERSONAL SERVICES DETAIL:

101	Salaries		47,259
102	Longevity Pay (\$4 Per month of service)	Total Months	768
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	2,363
105	Sick Leave	Average number of days per year:	1,575
107	Social Security	City's share:	3,975
108	TMRS Retirement	City's share:	2,136
109	Worker's Compensation Rate	Total per year:	213
110	Unemployment Tax	Percent of payroll:	1,075
111	Group Medical Insurance & Life Insurance	Per employee, per month:	10,140
			=====
	Total Personal Services		69,504

HOUSING ASSISTANCE SERVICES

Administration Department

Account : 5016

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	35,320	42,511	45,523	50,308	47,259
102 Longevity	768	710	768	768	768
103 Overtime	0	0	0	0	0
104 Vacation Leave	2,501	1,817	3,061	2,501	3,098
105 Sick Leave	2,500	1,260	2,500	2,000	2,500
107 Social Security	2,986	3,671	3,914	2,986	3,975
108 TMRS Retirement	1,858	1,898	1,858	1,858	1,558
109 Worker's Comp.	159	159	209	200	213
110 Unemployment Tax	804	205	1,058	750	1,075
111 Group Medical Ins.	6,240	6,240	6,240	6,000	6,240
Subtotal	53,136	58,471	65,131	67,371	66,685
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,425	2,470	1,315	1,400	1,400
202 Clothing, Dry Goods	225	76	150	150	200
203 Motor Fuel & Oil	900	278	450	450	450
204 Minor Tools & Inst.	350	583	320	350	500
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	2,181	2,181
210 Computer Supplies	0	0	0	0	0
Subtotal	2,900	3,407	2,235	4,531	4,731
300 REIMBURSEMENTS					
300 Reimbursements	(50,000)	(55,595)	(51,000)	(51,000)	(43,427)
Subtotal	(50,000)	(55,595)	(51,000)	(51,000)	(43,427)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	500	279	250	100	250
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	450	679	450	500	450
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	950	958	700	600	700

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,700	1,546	1,400	1,500	1,400
602 Insurance & Bonds	350	550	357	500	357
603 Special Services	100	70	100	100	100
604 Travel Expenses	3,000	455	2,880	1,500	3,000
605 Schools & Training	1,500	291	1,600	1,200	1,900
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	100	0	80	100	80
610 Lease Prop. & Eqpt. (HUD)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	100	94	100	94	100
616 Administrative Services	0	0	0	0	0
Subtotal	6,850	3,006	6,517	4,994	6,937
700 SUNDRY CHARGES					
701 Dues & Subscriptions(email)	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	13,836	10,247	23,583	26,496	35,626

GENERAL GOVERNMENT

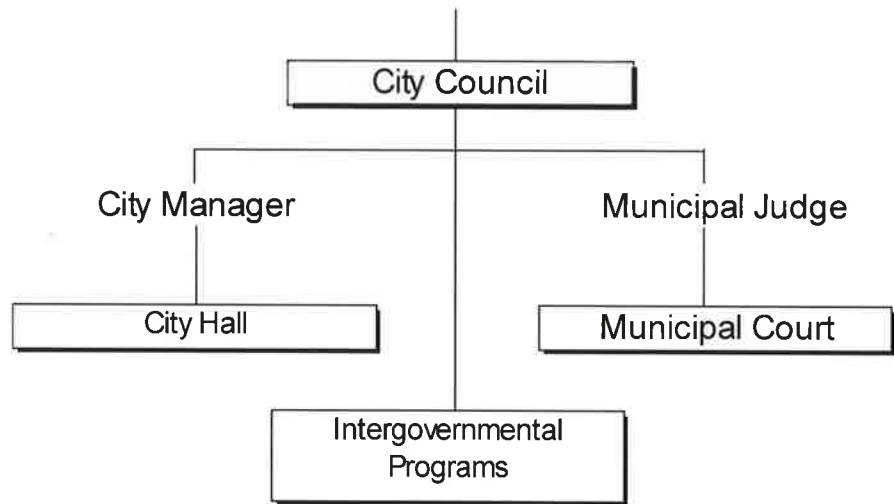
DEPARTMENT GOAL

To ensure that all citizens of the City of Lamesa are provided with efficient, effective, and equitable services as provided for by the city charter and city

The General Government Department includes the City Council, City Hall, Intergovernmental, and Municipal Court programs and activities.



Citizens of Lamesa



PROGRAM ACTIVITIES

City council meetings and activities.

City Hall operation and maintenance.

Financial contributions to community intergovernmental programs.

Adjudication of misdemeanor and traffic cases.

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338



GENERAL GOVERNMENT

General Fund

Account : 502

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	122,146	113,892	127,264	121,994	128,688
200 Supplies & Materials	22,125	20,626	18,965	17,430	19,315
400 Maint. Bldgs/Grnds	33,850	7,487	26,400	25,250	27,400
500 Maint. of Equipment	52,750	68,462	59,930	58,750	60,150
600 Misc. Services	89,875	80,424	82,443	74,896	84,472
700 Sundry Services	113,952	57,869	64,482	62,602	63,749
900 Capital Outlay	26,630	52,201	400	0	400
Gross Program Exp.	461,328	400,961	379,884	360,922	384,174
Less Reimbursements	(29,508)	(29,688)	(28,618)	(28,618)	(29,508)
Total Dept. Budget	431,820	371,273	351,266	332,304	354,666

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 City Council	54,933	41,794	50,473	42,598	50,003
2 City Hall	135,155	143,624	97,435	95,230	99,455
3 Intergovernmental	95,052	47,948	46,690	48,918	46,690
4 Municipal Court	146,680	137,907	156,668	145,558	158,518
Total Dept. Budget	431,820	371,273	351,266	332,304	354,666

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	403,756	343,389	322,044	307,082	355,471
W & WW Enterprise Fund	28,786	28,786	28,920	24,920	14,351
Solid Waste Mgt. Fund	28,786	28,786	28,920	28,920	14,351
Community Dev. Fund	0	0	0	0	0
Housing Assistance Fund	0	0	0	0	0
Gross Dept. Exp.	461,328	400,961	379,884	360,922	384,174

GENERAL GOVERNMENT

General Fund

Account : 502

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	82,843	78,186	86,723	82,843	88,245
102 Longevity	1,906	1,833	1,906	1,906	1,906
103 Overtime	350	0	350	350	350
104 Vacation Leave	5,157	4,171	5,402	5,157	5,498
105 Sick Leave	6,187	5,023	6,525	6,525	6,658
107 Social Security	6,964	7,054	7,306	6,964	7,439
108 TMRS Retirement	3,970	3,924	4,183	3,970	3,684
109 Worker's Comp.	319	319	337	319	344
110 Unemployment Tax	1,490	288	1,572	1,000	1,604
111 Group Medical Ins.	12,960	13,094	12,960	12,960	12,960
Subtotal	122,146	113,892	127,264	121,994	128,688
200 SUPPLIES AND MATERIALS					
201 Office Supplies	5,000	3,278	4,080	2,850	4,225
202 Clothing, Dry Goods	500	132	480	150	480
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	3,500	2,332	2,600	2,450	2,605
205 Cleaning Supplies	6,750	8,566	6,750	6,750	6,750
206 Chemical Supplies	75	0	75	0	75
207 Food Supplies	2,000	1,875	1,600	2,400	2,200
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	4,300	4,443	3,380	2,830	2,980
210 Computer Supplies	0	0	0	0	0
Subtotal	22,125	20,626	18,965	17,430	19,315
300 REIMBURSEMENTS					
300 Reimbursements	(29,508)	(29,688)	(28,618)	(28,618)	(29,508)
Subtotal	(29,508)	(29,688)	(28,618)	(28,618)	(29,508)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	23,350	6,624	18,000	18,000	19,000
402 Grounds	500	0	400	250	400
403 Other Improvements	10,000	863	8,000	7,000	8,000
Subtotal	33,850	7,487	26,400	25,250	27,400
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	52,750	68,462	59,930	58,750	60,150
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	52,750	68,462	59,930	58,750	60,150

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,710	1,508	1,400	1,400	1,425
602 Insurance & Bonds	10,475	10,637	8,950	9,325	8,962
603 Special Services	41,100	43,553	40,350	38,478	40,357
604 Travel Expenses	7,000	4,587	5,600	3,500	6,616
605 Schools & Training	3,400	20	2,800	2,000	2,810
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,600	1,600	1,500	2,400	2,400
608 Light & Power	14,500	12,727	12,238	9,638	12,238
609 Legal Notices	3,500	1,809	2,880	2,880	2,880
610 Lease Prop. & Eqpt.	4,000	2,578	4,080	3,100	4,120
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	2,425	1,200	2,475	1,970	2,494
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	165	205	170	205	170
Subtotal	89,875	80,424	82,443	74,896	84,472
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,100	787	990	550	997
702 Court Costs/Jury Fee	200	0	160	0	200
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	6,600	1,742	5,280	4,000	4,500
706 Concessions	0	0	0	0	0
707 Other Agencies	106,052	55,340	58,052	58,052	58,052
Subtotal	113,952	57,869	64,482	62,602	63,749
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	2,500	0	400	0	400
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	24,130	52,201	0	0	0
Subtotal	26,630	52,201	400	0	400
DEPARTMENT TOTAL	431,820	371,273	351,266	332,304	354,666

GENERAL GOVERNMENT

General Fund

Account : 502

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
City Council	5021	0.00	8,786
City Hall	5022	0.00	0
Intergovernmental	5023	0.00	0
Municipal Court	5024	2.00	119,902
Total		2.00	128,688

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
City Council	W&WW	24,920	Governing board
City Council	SWMgt	28,920	Governing board
Intergovernmental	W&WW	8,000	Board of City Development
Intergovernmental	SWMgt	8,000	Board of City Development
Total reimbursements from other funds		69,840	

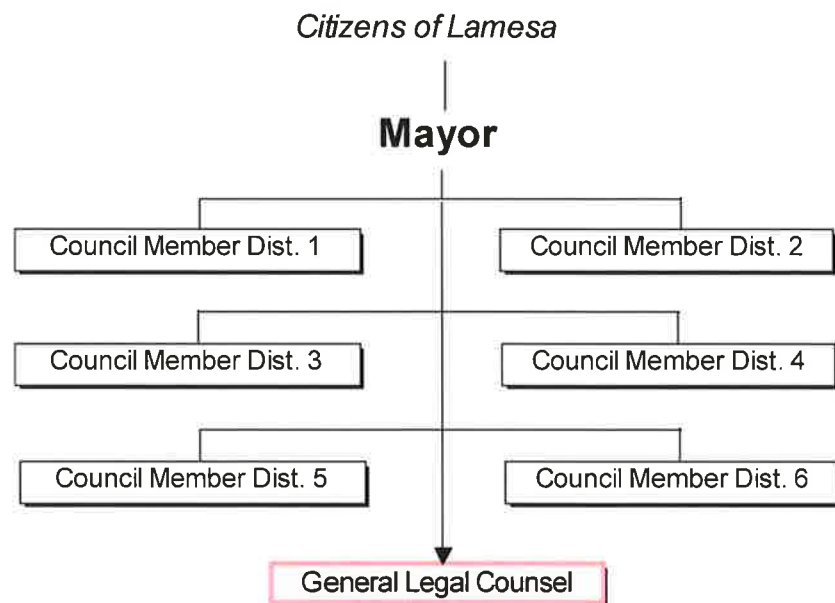
City Council

The City Council is the elected policy making body of the city government, exercising those powers granted by the city charter, state law, and the state constitution.



PROGRAM OBJECTIVE

To provide legislative leadership in establishing ordinances, resolutions and policies to enhance an efficient and effective administration of the city departments; to further the orderly development of the city; and to promote the safety and welfare of its residents. The legal counsel provides legal advice and services to the council and city administration.



PROGRAM ACTIVITIES

- City council meetings
- Appointments to boards and commissions
- Legislative function includes passing ordinances and resolutions
- Legal counsel to all city departments

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124

Fax: 808-872-4338



CITY COUNCIL

General Government Department

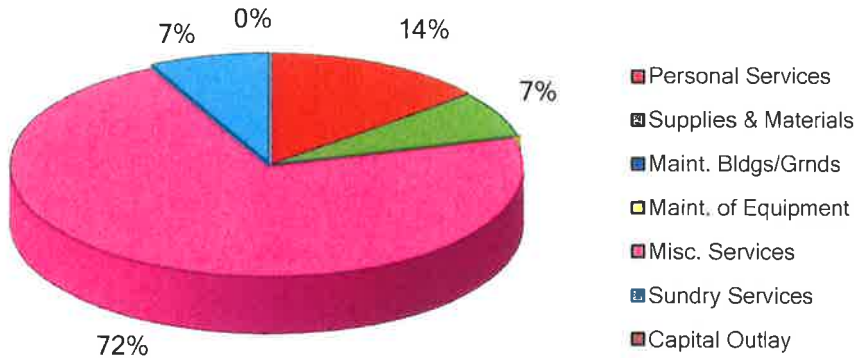
Account : 5021

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	8,786	8,294	8,786	8,786	8,786
200 Supplies & Materials	5,200	2,701	4,100	3,650	4,300
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	47,555	42,690	44,685	38,730	45,685
700 Sundry Services	6,900	1,797	5,520	4,050	4,740
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	68,441	55,482	63,091	55,216	63,511
Less Reimbursements	(13,508)	(13,688)	(12,618)	(12,618)	(13,508)
Total Program Budget	54,933	41,794	50,473	42,598	50,003



Program Expenditures



CITY COUNCIL

General Government Department

Account : 5021

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Mayor	U	1	125	1,500
Council Member	U	6	85	6,120
Note: City Council members not included in number of employees. Total Positions Authorized 7				Subtotal: 7,620

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	7,620

PERSONAL SERVICES DETAIL:

101	Salaries		7,620
102	Longevity Pay (\$4 Per month of service)	Total Years: 0	0
103	Overtime	Number of Hours per Year: N/A	0
104	Vacation Leave	Average number of days per year: N/A	0
105	Sick Leave	Average number of days per year: N/A	0
107	Social Security	City's share: 7.65%	583
108	TMRS Retirement	City's share: N/A	0
109	Worker's Compensation Rate	Total per year: 0	0
110	Unemployment Tax	Percent of payroll: N/A	0
111	Group Medical Insurance	Per employee, per month: \$650	0
Total Personal Services			8,203

CITY COUNCIL

General Government Department

Account : 5021

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	8,203	7,705	8,203	8,203	8,203
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	583	589	583	583	583
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	8,786	8,294	8,786	8,786	8,786
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,500	447	1,200	750	1,200
202 Clothing, Dry Goods	500	132	400	150	400
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	0	0	0	0	0
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	2,000	1,875	1,600	2,400	2,200
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	1,200	247	900	350	500
210 Computer Supplies	0	0	0	0	0
Subtotal	5,200	2,701	4,100	3,650	4,300
300 REIMBURSEMENTS					
300 Reimbursements	(13,508)	(13,688)	(12,618)	(12,618)	(13,508)
Subtotal	(13,508)	(13,688)	(12,618)	(12,618)	(13,508)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

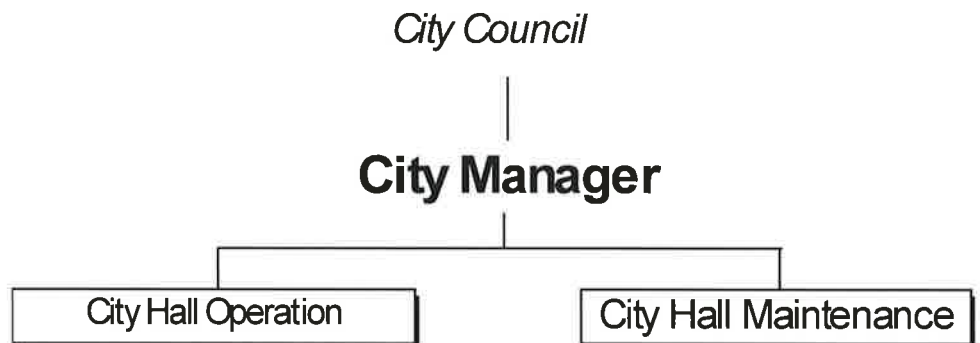
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	4,450	4,450	3,700	3,300	3,700
603 Special Services (Attorneys)	31,600	32,257	31,600	28,000	31,600
604 Travel Expenses	5,000	4,185	4,000	3,000	5,000
605 Schools & Training	2,500	20	2,000	1,500	2,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	3,500	1,778	2,880	2,880	2,880
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	505	0	505	50	505
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	47,555	42,690	44,685	38,730	45,685
700 SUNDRY CHARGES					
701 Dues & Subscriptions	300	55	240	50	240
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	6,600	1,742	5,280	4,000	4,500
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	6,900	1,797	5,520	4,050	4,740
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt.. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	54,933	41,794	50,473	42,598	50,003

City Hall

PROGRAM OBJECTIVE

To provide a safe, functional and efficient operational environment for the activities housed in the city hall building.

The City Hall program provides for the operation of the city hall building, including electricity, natural gas, insurance and building maintenance.



PROGRAM ACTIVITIES

- Heating, air conditioning and lighting costs for building
- Insurance costs
- Building repairs
- Contracted janitorial services

**GENERAL
GOVERNMENT**

601 South First Street
Lamesa, Texas

Phone: 806-872-2124

Fax: 808-872-4338

CITY HALL

General Government Department

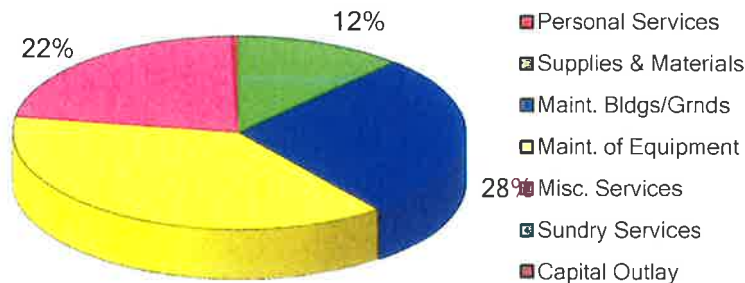
Account : 5022

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	13,025	15,103	11,785	12,030	11,905
400 Maint. Bldgs/Grnds	33,850	7,487	26,400	25,250	27,400
500 Maint. of Equipment	37,750	46,967	37,750	37,750	37,750
600 Misc. Services	23,900	21,846	21,100	20,200	22,000
700 Sundry Services	0	20	0	0	0
900 Capital Outlay	26,630	52,201	400	0	400
Gross Program Exp.	135,155	143,624	97,435	95,230	99,455
Less Reimbursements	0	0	0	0	0
Total Program Budget	135,155	143,624	97,435	95,230	99,455



Program Expenditures



CITY HALL

General Government Department

Account : 5022

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101 Salaries		0
102 Longevity Pay (\$4 Per month of service)	Total Years: 27	0
103 Overtime	Number of Hours per Year: 0	0
104 Vacation Leave	Average number of days per year: 12.5	0
105 Sick Leave	Average number of days per year: 7	0
107 Social Security	City's share: 7.65%	0
108 TMRS Retirement	City's share: 4.11%	0
109 Worker's Compensation Rate	Total per year: 0.45	0
110 Unemployment Tax	Percent of payroll: 2.10%	0
111 Group Medical Insurance	Per employee, per month: \$650	0
	Total Personal Services	0

CITY HALL

General Government Department

Account : 5022

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	600	9	480	600	600
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	2,500	2,332	2,000	2,200	2,000
205 Cleaning Supplies	6,750	8,566	6,750	6,750	6,750
206 Chemical Supplies	75	0	75	0	75
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	3,100	4,196	2,480	2,480	2,480
210 Computer Supplies	0	0	0	0	0
Subtotal	13,025	15,103	11,785	12,030	11,905
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	23,350	6,624	18,000	18,000	19,000
402 Grounds	500	0	400	250	400
403 Other Improvements	10,000	863	8,000	7,000	8,000
Subtotal	33,850	7,487	26,400	25,250	27,400
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	37,750	46,967	37,750	37,750	37,750
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	37,750	46,967	37,750	37,750	37,750

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	4,800	4,800	4,000	4,800	4,000
603 Special Services (Janitorial)	8,000	9,067	8,000	8,000	8,000
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,600	1,600	1,500	2,400	2,400
608 Light & Power	9,500	6,348	7,600	5,000	7,600
609 Legal Notices	0	31	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	23,900	21,846	21,100	20,200	22,000
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	20	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	20	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office equipment	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	2,500	0	400	0	400
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	24,130	52,201	0	0	0
Subtotal	26,630	52,201	400	0	400
DEPARTMENT TOTAL	135,155	143,624	97,435	95,230	99,455

Intergovernmental Programs

PROGRAM OBJECTIVE

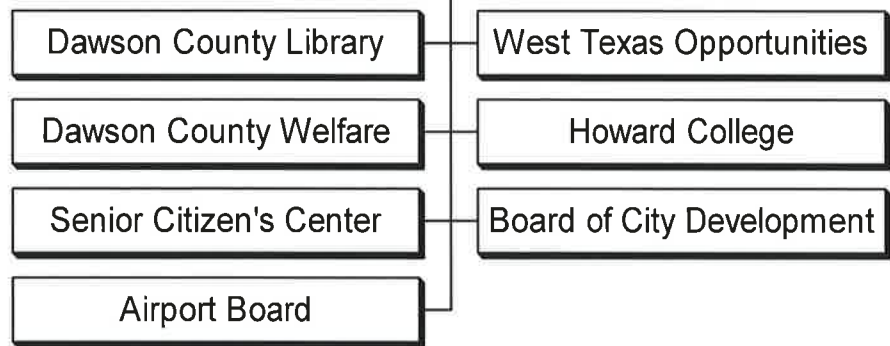
To aid other agencies in providing services that enhance the development and welfare of the community.

The intergovernmental program provides funding and other material resources to other agencies and governmental units to provide services that benefit the citizens of Lamesa.



Citizens of Lamesa

City Council



PROGRAM ACTIVITIES

- Board of City Development (Chamber of Commerce)
- Dawson County Library
- Dawson County Welfare
- Senior Citizen's Center
- Howard College (Utilities assistance)
- West Texas Opportunities (Head Start utilities assistance)

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338



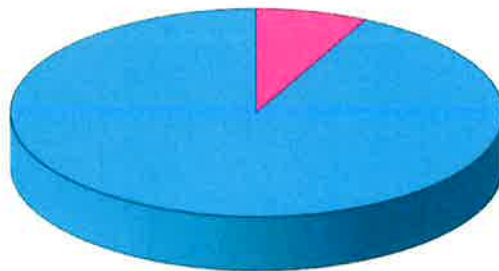
INTERGOVERNMENTAL

General Government Department

Account : 5023

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	0	0	0	0	0
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	5,000	8,608	4,638	6,866	4,638
700 Sundry Services	106,052	55,340	58,052	58,052	58,052
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	111,052	63,948	62,690	64,918	62,690
Less Reimbursements	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)
Total Program Budget	95,052	47,948	46,690	48,918	46,690



93%

- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay

INTERGOVERNMENTAL

General Government Department

Account : 5023

AUTHORIZED POSITIONS:

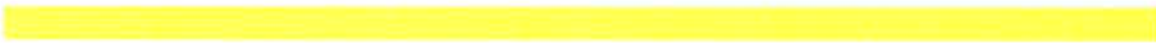
Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0.5	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Months	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	12.5
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	4.11%
109	Worker's Compensation Rate	Per employee, per year:	0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
			0
Total Personal Services			0



INTERGOVERNMENTAL

General Government Department

Account : 5023

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries					0
102 Longevity					0
103 Overtime					0
104 Vacation Leave					0
105 Sick Leave					0
107 Social Security					0
108 TMRS Retirement					0
109 Worker's Comp.					0
110 Unemployment Tax					0
111 Group Medical Ins.					0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies					
202 Clothing, Dry Goods					
203 Motor Fuel & Oil					
204 Minor Tools & Inst.					
205 Cleaning Supplies					
206 Chemical Supplies					
207 Food Supplies					
208 Botanical & Agri.					
209 Misc. Supplies					
210 Computer Supplies					
Subtotal					
300 REIMBURSEMENTS					
300 Reimbursements	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)
Subtotal	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0		0	
402 Grounds					
403 Other Improvements					
Subtotal		0		0	
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.					
502 Shop Eqpt. & Tools					
503 Major Inst. & Appr.					
504 Motor Vehicles					
505 Heavy Eqpt. & Mach.					
506 Signal Systems					
507 Communications					
508 Miscellaneous					
Subtotal					

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone					
602 Insurance & Bonds					
603 Special Services		2229		2228	0
604 Travel Expenses					
605 Schools & Training					
606 Support of Persons					
607 Heat & Fuel					
608 Howard Col. & WTO (Util.)	5,000	6,379	4,638	4,638	4,638
609 Legal Notices					
610 Lease Prop. & Eqpt.					
611 Lease Water Rights					
612 Employee Reimb't.					
613 Tax Appraisal Svcs.					
614 Tax Collection Svcs.					
615 Christmas bonus	0	0	0	0	0
Subtotal	5,000	8,608	4,638	6,866	4,638
700 SUNDRY CHARGES					
701 Dues & Subscriptions					
702 Court Costs/Jury Fee					
703 Claims & Damages					
704 Interest Expense					
705 Election Expense					
706 Concessions					
707 Other Agencies	106,052	55,340	58,052	58,052	58,052
Subtotal	106,052	55,340	58,052	58,052	58,052
900 CAPITAL OUTLAY					
910 Land & Water Rights					
920 Land Improvements					
931 Buildings, Structures					0
932 Streets & Alleys					
933 Walks, Drive, Fences					
934 Water Lines, Fire Hyd.					
935 Sewer Lines					
936 Booster Sta. & Tanks					
937 Water Well & Bldg.					
938 Sewage Disp. Plant					
939 Sewage Lift Sta.					
941 Trench Systems					
942 Env. Monitoring					
943 Misc. Systems					
951 Eqpt. - Office					
952 Eqpt. - Mach. & Tools					
953 Eqpt. - Maj. Inst. / Ap.					
954 Eqpt. - Motor Veh.					
955 Eqpt. - Heavy					
956 Eqpt. - Signal Syst.					
957 Eqpt. - Comm.					
958 Eqpr. - Well Pumping					
959 Eqpt. - Miscellaneous					
Subtotal					
DEPARTMENT TOTAL	95,052	47,948	46,690	48,918	46,690

Municipal Court

The Municipal Court provides for the disposition of misdemeanor criminal and traffic cases arising within the jurisdiction of the City of Lamesa under the laws of the State or the Code of Ordinances where the penalty does not exceed a maximum of \$2000. The Municipal Court prosecutor conducts all prosecutions in the Municipal Court.



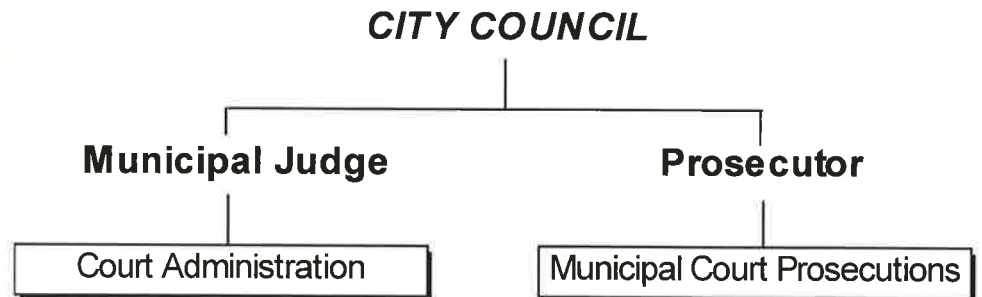
GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide an efficient, effective and equitable disposition of charges filed in the municipal court by individual citizens and law enforcement officials.



PROGRAM ACTIVITIES

- Levying and collection of fines
- Maintain court dockets
- Issuing warrants and capias pro fines
- Conducting jury and non-jury trials
- Preparation of reports
- Attendance at state mandated continuing education courses
- Prosecution of cases in municipal court



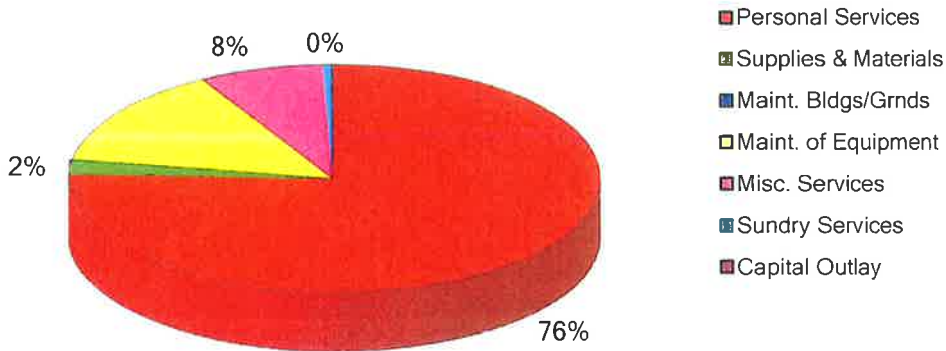
MUNICIPAL COURT

General Government Department

Account : 5024

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	113,360	105,598	118,478	113,208	119,902
200 Supplies & Materials	3,900	2,822	3,080	1,750	3,110
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	15,000	21,495	22,180	21,000	22,400
600 Misc. Services	13,420	7,280	12,020	9,100	12,149
700 Sundry Services	1,000	712	910	500	957
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	146,680	137,907	156,668	145,558	158,518
Less Reimbursements	0	0	0	0	0
Total Program Budget	146,680	137,907	156,668	145,558	158,518



MUNICIPAL COURT

General Government Department

Account : 5024

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Municipal Judge	U	1	4,598	55,176
Court Clerk (Clerk)	12	1	2,615	31,377
Total Positions Authorized		2	Subtotal:	86,553

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,298
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	1,298
Less estimated total cost of sick and vacation leave		(11,485)
	Net Salaries:	76,366

PERSONAL SERVICES DETAIL:

101	Salaries		76,366
102	Longevity Pay (\$4 Per month of service)	Total Years:	37 1,776
103	Overtime	Number of Hours per Year:	0 0
104	Vacation Leave	Average number of days per year:	14.5 4,827
105	Sick Leave	Average number of days per year:	20 6,658
107	Social Security	City's share:	7.65% 6,856
108	TMRS Retirement	City's share:	4.11% 3,684
109	Worker's Compensation Rate	Total per year:	0.45 344
110	Unemployment Tax	Percent of payroll:	2.10% 1,604
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650 11,700
			Total Personal Services 113,815

MUNICIPAL COURT

General Government Department

Account : 5024

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	74,640	70,481	78,520	74,640	80,042
102 Longevity	1,906	1,833	1,906	1,906	1,906
103 Overtime	350	0	350	350	350
104 Vacation Leave	5,157	4,171	5,402	5,157	5,498
105 Sick Leave	6,187	5,023	6,525	6,525	6,658
107 Social Security	6,381	6,465	6,723	6,381	6,856
108 TMRS Retirement	3,970	3,924	4,183	3,970	3,684
109 Worker's Comp.	319	319	337	319	344
110 Unemployment Tax	1,490	288	1,572	1,000	1,604
111 Group Medical Ins.	12,960	13,094	12,960	12,960	12,960
Subtotal	113,360	105,598	118,478	113,208	119,902
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,900	2,822	2,400	1,500	2,425
202 Clothing, Dry Goods	0	0	80	0	80
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	1,000	0	600	250	605
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	3,900	2,822	3,080	1,750	3,110
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings (Teen Court)	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	15,000	21,495	22,180	21,000	22,400
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	15,000	21,495	22,180	21,000	22,400

DEPARTMENT EXPENDITURE DETAIL: (Continued)

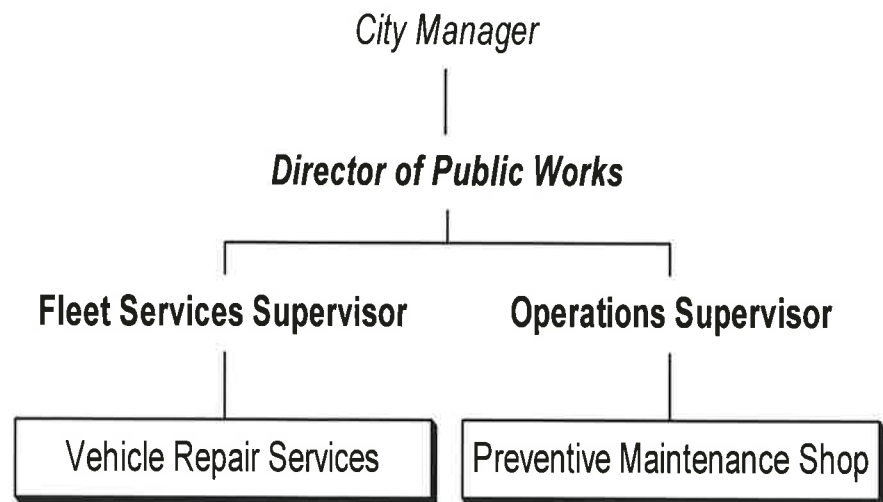
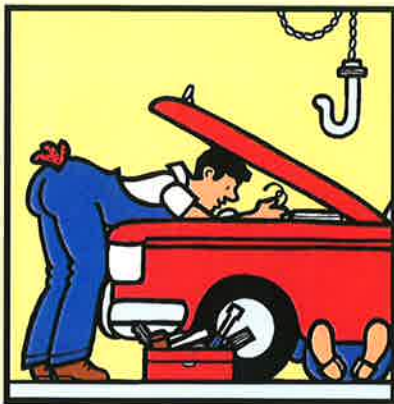
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,710	1,508	1,400	1,400	1,425
602 Insurance & Bonds	1,225	1,387	1,250	1,225	1,262
603 Special Services	1,500	0	750	250	757
604 Travel Expenses	2,000	402	1,600	500	1,616
605 Schools & Training	900	0	800	500	810
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt. (copier)	4,000	2,578	4,080	3,100	4,120
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	1,920	1,200	1,970	1,920	1,989
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	165	205	170	205	170
Subtotal	13,420	7,280	12,020	9,100	12,149
700 SUNDRY CHARGES					
701 Dues & Subscriptions	800	712	750	500	757
702 Court Costs/Jury Fee	200	0	160	0	200
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	1,000	712	910	500	957
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	146,680	137,907	156,668	145,558	158,518

VEHICLE SERVICES

DEPARTMENT OBJECTIVE

To keep the city's fleet of vehicles and equipment operational and ready for useful service.

The Vehicle Services Department provides vehicle and heavy equipment repair and preventive maintenance services to all city departments.



DEPARTMENT ACTIVITIES

- Operation of maintenance shop building.
- Repair of vehicles and equipment, including parts and labor.
- State vehicle safety inspections for city vehicles.
- Vehicle and equipment preventive maintenance services.
- Tire repair and flat fixing.
- Cleaning and washing of vehicles and equipment.

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338

VEHICLE SERVICES

General Fund

Account : 504

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	65,776	51,727	65,776	61,009	114,583
200 Supplies & Materials	6,325	2,525	5,283	4,315	5,810
400 Maint. Bldgs/Grnds	1,262	12,480	998	800	998
500 Maint. of Equipment	6,450	2,472	4,665	4,775	4,465
600 Misc. Services	21,815	15,746	17,456	18,237	19,009
700 Sundry Services	250	0	200	50	200
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	101,878	84,950	94,378	89,186	145,065
Less Reimbursements	(63,936)	(63,936)	(57,892)	(58,683)	(90,928)
Total Dept. Budget	37,942	21,014	36,486	30,503	54,137

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Vehicle Repair Services	37,548	20,985	34,736	29,294	53,743
2 Preventive Maint. Svcs.	394	29	1,750	1,209	394
Total Dept. Budget	37,942	21,014	36,486	30,503	54,137

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	49,914	32,986	36,253	31,061	54,137
W & WW Enterprise Fund	10,814	10,814	12,096	12,096	18,990
Solid Waste Mgt. Fund	41,150	41,150	46,029	46,029	71,938
Gross Dept. Exp.	101,878	84,950	94,378	89,186	145,065

VEHICLE SERVICES

General Fund

Account : 504

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	39,091	33,539	39,091	39,091	71,258
102 Longevity	336	61	336	336	336
103 Overtime	5,000	0	5,000	3,500	5,000
104 Vacation Leave	3,000	1,482	3,000	2,000	3,897
105 Sick Leave	2,246	2,258	2,246	1,000	4,330
107 Social Security	3,550	2,956	3,550	3,000	6,185
108 TMRS Retirement	2,200	1,755	2,200	2,200	3,323
109 Worker's Comp.	1,732	1,732	1,732	1,732	3,157
110 Unemployment Tax	821	144	821	350	1,496
111 Group Medical Ins.	7,800	7,800	7,800	7,800	15,600
Subtotal	65,776	51,727	65,776	61,009	114,583
200 SUPPLIES AND MATERIALS					
201 Office Supplies	625	67	300	250	250
202 Clothing, Dry Goods	200	228	165	250	200
203 Motor Fuel & Oil	2,300	36	1,840	1,840	1,840
204 Minor Tools & Inst.	1,900	1,884	1,938	1,500	3,000
205 Cleaning Supplies	500	55	400	300	200
206 Chemical Supplies	500	41	400	75	200
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	300	214	240	100	120
210 Computer Supplies	0	0	0	0	0
Subtotal	6,325	2,525	5,283	4,315	5,810
300 REIMBURSEMENTS					
300 Reimbursements	(63,936)	(63,936)	(57,892)	(58,683)	(90,928)
Subtotal	(63,936)	(63,936)	(57,892)	(58,683)	(90,928)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	1,162	12,480	948	750	948
402 Grounds	0	0	0	0	0
403 Other Improvements	100	0	50	50	50
Subtotal	1,262	12,480	998	800	998
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	250	0	200	0	0
502 Shop Eqpt. & Tools	700	882	715	1,200	715
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	5,000	1,590	3,500	3,500	3,500
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	500	0	250	75	250
508 Miscellaneous	0	0	0	0	0
Subtotal	6,450	2,472	4,665	4,775	4,465

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,100	1,094	1,122	1,200	850
602 Insurance & Bonds	7,600	8,314	7,752	7,600	7,752
603 Special Services	3,300	1,521	2,668	2,000	2,068
604 Travel Expenses	150	0	75	50	0
605 Schools & Training	250	0	100	100	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,550	3,642	4,150	6,000	6,750
608 Light & Power	1,500	1,087	1,224	1,200	1,224
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	365	88	365	87	365
Subtotal	21,815	15,746	17,456	18,237	19,009
700 SUNDRY CHARGES					
701 Dues & Subscriptions	250	0	200	50	200
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	250	0	200	50	200
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	37,942	21,014	36,486	30,503	54,137

VEHICLE SERVICES

General Fund

Account : 504

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Vehicle Repair Services	5041	2.00	114,583
Preventive Maint. Svcs.	5042	0.00	0
Total		2.00	114,583

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
				0
				0
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
Vehicle Repair Svcs.	W&WW	18,631	Labor & shop services
Vehicle Repair Svcs.	SWMgt	70,941	Labor & shop services
Preventive Maint. Svcs.	W&WW	359	Labor & shop services
Preventive Maint. Svcs.	SWMgt	998	Labor & shop services
Total		90,928	

Vehicle Repair Services

PROGRAM OBJECTIVE

To repair city owned vehicles and return them to effective service with a minimum amount of down time and at a low cost.

The Vehicle Repair Services program provides vehicle and heavy equipment repair and maintenance services to all city departments.

Director of Public Works

Fleet Services Supervisor

Vehicle Repair Shop



PROGRAM ACTIVITIES

- Operation of maintenance shop
- Repair of vehicles and equipment, including parts and labor
- State vehicle safety inspections for city-owned vehicles

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338



FUNDING: This program is partially funded through the reimbursements of expenses by the Solid Waste Management and Water and Wastewater Enterprise Funds.



VEHICLE REPAIR SERVICES

Vehicle Services Department

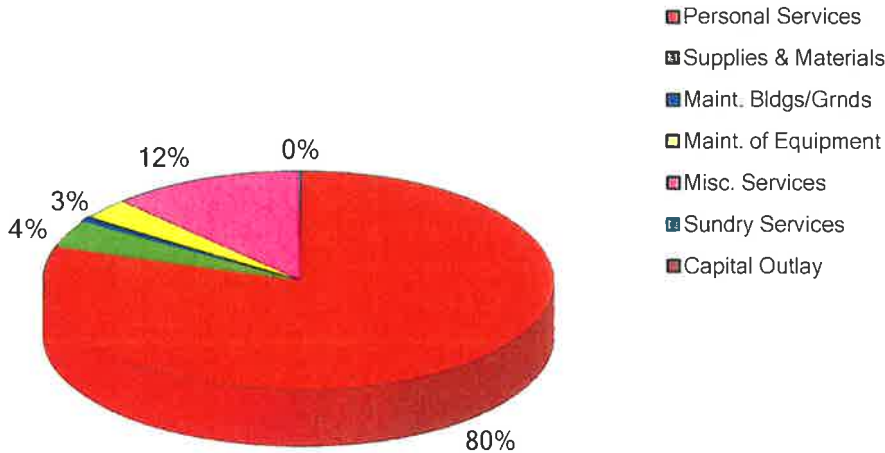
Account : 5041

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	65,776	51,727	65,776	61,009	114,583
200 Supplies & Materials	6,325	2,525	5,283	4,315	5,810
400 Maint. Bldgs/Grnds	1,262	12,480	998	800	998
500 Maint. of Equipment	6,450	2,472	4,665	4,775	4,465
600 Misc. Services	20,065	14,361	15,706	16,237	17,259
700 Sundry Services	250	0	200	50	200
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	100,128	83,565	92,628	87,186	143,315
Less Reimbursements	(62,580)	(62,580)	(57,892)	(57,892)	(89,572)
Total Program Budget	37,548	20,985	34,736	29,294	53,743



Program Expenditures



VEHICLE REPAIR SERVICES

Vehicle Services Department

Account : 5041

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Vehicle Maintenance Tech II	16	1	3,372	40,462
Vehicle Maintenance Te I	14	1	2,883	34,593
Total Positions Authorized		2	Subtotal:	75,055

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	3,800
On call pay; extra Help ; temporary employees (Total ammount allocated)		630

Subtotal:		4,430
 Less estimated total cost of sick and vacation leave		 (8,227)
		=====
Net Salaries:		71,258

PERSONAL SERVICES DETAIL:

101	Salaries		71,258
102	Longevity Pay (\$4 Per month of service)	Total Years: 7	336
103	Overtime	Number of Hours per Year: 40	1,028
104	Vacation Leave	Average number of days per year: 13.5	3,897
105	Sick Leave	Average number of days per year: 15	4,330
107	Social Security	City's share: 7.65%	6,185
108	TMRS Retirement	City's share: 4.11%	3,323
109	Worker's Compensation Rate	Total per year: 4.18	3,157
110	Unemployment Tax	Percent of payroll: 2.10%	1,496
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	15,600
			=====
Total Personal Services			110,611

VEHICLE REPAIR SERVICES

Vehicle Services Department

Account : 5041

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	39,091	33,539	39,091	39,091	71,258
102 Longevity	336	61	336	336	336
103 Overtime	5,000	0	5,000	3,500	5,000
104 Vacation Leave	3,000	1,482	3,000	2,000	3,897
105 Sick Leave	2,246	2,258	2,246	1,000	4,330
107 Social Security	3,550	2,956	3,550	3,000	6,185
108 TMRS Retirement	2,200	1,755	2,200	2,200	3,323
109 Worker's Comp.	1,732	1,732	1,732	1,732	3,157
110 Unemployment Tax	821	144	821	350	1,496
111 Group Medical Ins.	7,800	7,800	7,800	7,800	15,600
Subtotal	65,776	51,727	65,776	61,009	114,583
200 SUPPLIES AND MATERIALS					
201 Office Supplies	625	67	300	250	250
202 Clothing, Dry Goods	200	228	165	250	200
203 Motor Fuel & Oil	2,300	36	1,840	1,840	1,840
204 Minor Tools & Inst.	1,900	1,884	1,938	1,500	3,000
205 Cleaning Supplies	500	55	400	300	200
206 Chemical Supplies	500	41	400	75	200
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies (Fuel)	300	214	240	100	120
211 Fuel Purchases-all Depts	0	0	0	0	0
Subtotal	6,325	2,525	5,283	4,315	5,810
300 REIMBURSEMENTS					
324 Reimbursements	(62,580)	(62,580)	(57,892)	(57,892)	(89,572)
Subtotal	(62,580)	(62,580)	(57,892)	(57,892)	(89,572)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	1,162	12,480	948	750	948
402 Grounds	0	0	0	0	0
403 Other Improvements	100	0	50	50	50
Subtotal	1,262	12,480	998	800	998
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	250	0	200	0	0
502 Shop Eqpt. & Tools	700	882	715	1,200	715
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	5,000	1,590	3,500	3,500	3,500
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	500	0	250	75	250
508 Miscellaneous	0	0	0	0	0
Subtotal	6,450	2,472	4,665	4,775	4,465

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,100	1,094	1,122	1,200	850
602 Insurance & Bonds	7,600	8,314	7,752	7,600	7,752
603 Special Svcs (UST Insp)	3,300	1,521	2,668	2,000	2,068
604 Travel Expenses	150	0	75	50	0
605 Schools & Training	250	0	100	100	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	5,800	2,257	2,400	4,000	5,000
608 Light & Power	1,500	1,087	1,224	1,200	1,224
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	365	88	365	87	365
Subtotal	20,065	14,361	15,706	16,237	17,259
700 SUNDRY CHARGES					
701 Dues & Subs. (TNRCC Fees)	250	0	200	50	200
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	250	0	200	50	200
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	37,548	20,985	34,736	29,294	53,743

Preventive Maintenance Services

PROGRAM OBJECTIVE

To maximize vehicle and equipment life spans by scheduled preventive maintenance.

The Vehicle Preventive Maintenance Services program provides for vehicle and heavy equipment preventive maintenance services to all city departments.



Director of Public Works

Operations Supervisor

Preventive Maintenance Shop

PROGRAM ACTIVITIES

- Scheduled vehicle and equipment preventive maintenance tasks
- Tire repair and flat fixing
- Cleaning and washing of vehicles and equipment

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338



FUNDING: This program is partially funded through the reimbursements of expenses by the Solid Waste Management and Water and Wastewater Enterprise Funds.



PREVENTIVE MAINTENANCE SERVICES

Vehicle Services Department

Account : 5042

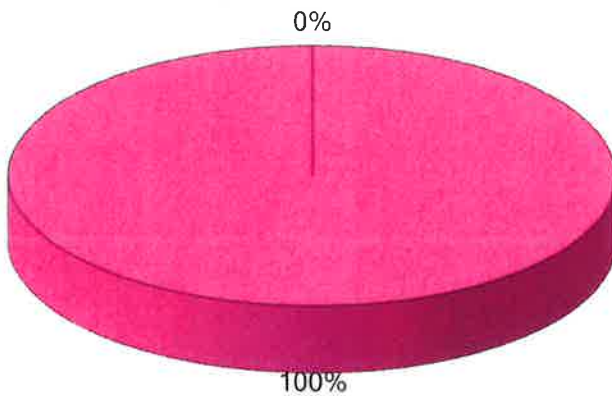
EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	0	0	0	0	0
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	1,750	1,385	1,750	2,000	1,750
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	1,750	1,385	1,750	2,000	1,750
Less Reimbursements	(1,356)	(1,356)	0	(791)	(1,356)
Total Program Budget	394	29	1,750	1,209	394



Program Expenditures

- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay



PREVENTIVE MAINTENANCE SERVICES

Vehicle Services Department

Account : 5042

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Mechanic Helper II/Trk Driver	0	0	1,586	0
Total Positions Authorized		1	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
 Less estimated total cost of sick and vacation leave		 0
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years: 2,012	0
103	Overtime	Number of Hours per Year: 60	0
104	Vacation Leave	Average number of days per year: 12.5	0
105	Sick Leave	Average number of days per year: 7	0
107	Social Security	City's share: 7.65%	0
108	TMRS Retirement	City's share: 4.11%	0
109	Worker's Compensation Rate	Total per year: 4.18	0
110	Unemployment Tax	Percent of payroll: 2.10%	0
111	Group Medical Insurance	Per employee, per month: \$650	0
			=====
	Total Personal Services		0

PREVENTIVE MAINTENANCE SERVICES

Vehicle Services Department

Account : 5042

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	0	0	0	0	0
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	0	0	0	0	0
300 REIMBURSEMENTS					
300 Reimbursements	(1,356)	(1,356)	0	(791)	(1,356)
Subtotal	(1,356)	(1,356)	0	(791)	(1,356)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	0	0	0	0	0
603 Sp Svcs	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,750	1,385	1,750	2,000	1,750
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,750	1,385	1,750	2,000	1,750
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	394	29	1,750	1,209	394

FIRE DEPARTMENT

The Fire Department provides fire prevention and suppression services necessary for the protection of lives and property within the city and in the unincorporated areas of Dawson County.

DEPARTMENT OBJECTIVE

To protect the lives and property of the public from fire and other potentially dangerous occurrences.

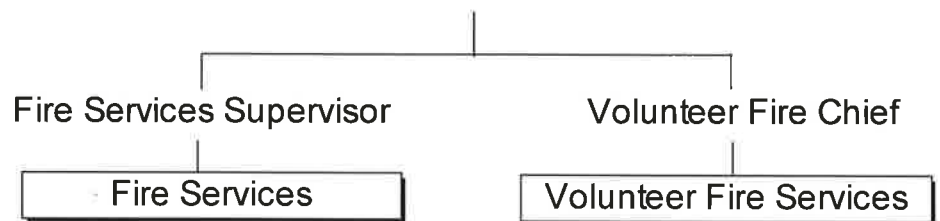


FIRE DEPARTMENT

307 North First Street
Lamesa, Texas

Phone: 806-872-4352
Fax: 808-872-4338

CITY MANAGER



DEPARTMENT ACTIVITIES

- Operation of the Central Fire Station.
- Operation of the North Fire Station.
- Fire prevention activities and inspections.
- Fire Marshal's office.
- Volunteer firefighter's reimbursement and training.



FIRE

General Fund

Account : 505

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	453,836	441,020	459,351	450,743	503,778
200 Supplies & Materials	52,750	56,735	49,400	39,250	55,750
400 Maint. Bldgs/Grnds	27,600	13,152	10,900	9,650	27,600
500 Maint. of Equipment	99,160	71,709	88,358	64,750	104,550
600 Misc. Services	78,815	66,614	75,453	68,982	76,936
700 Sundry Services	85,100	71,959	84,700	64,000	74,115
900 Capital Outlay	89,165	59,966	70,250	40,032	48,140
Gross Program Exp.	886,426	781,155	838,412	737,407	890,869
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	886,426	781,155	838,412	737,407	890,869

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Fire Services	748,677	666,146	706,879	648,807	762,877
2 Volunteer Fire Services	137,749	115,009	131,533	88,600	127,992
Total Dept. Budget	886,426	781,155	838,412	737,407	890,869

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	729,388	624,117	667,144	566,139	690,083
W & WW Enterprise Fund	0	0	0	0	0
Solid Waste Mgt. Fund	0	0	0	0	0
Dawson County	157,038	157,038	171,268	171,268	200,786
Gross Dept. Exp.	886,426	781,155	838,412	737,407	890,869

FIRE

General Fund

Account : 505

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	272,073	270,591	272,073	272,073	306,549
102 Longevity	4,080	2,601	4,080	3,000	4,080
103 Overtime	46,249	39,239	46,249	46,249	52,109
104 Vacation Leave	10,770	9,605	10,770	10,770	11,201
105 Sick Leave	5,874	2,974	5,874	5,874	6,110
107 Social Security	25,937	25,881	25,937	25,937	29,074
108 TMRS Retirement	16,139	14,821	16,139	16,139	15,620
109 Worker's Comp.	17,200	17,200	22,715	18,401	22,797
110 Unemployment Tax	5,714	1,108	5,714	2,500	6,438
111 Group Medical Ins.	49,800	57,000	49,800	49,800	49,800
Subtotal	453,836	441,020	459,351	450,743	503,778
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,250	978	1,800	1,700	2,250
202 Clothing, Dry Goods	3,300	1,443	2,640	2,500	3,300
203 Motor Fuel & Oil	15,000	11,998	12,500	11,000	15,000
204 Minor Tools & Inst.	6,500	2,714	6,200	4,300	7,000
205 Cleaning Supplies	1,400	458	1,120	1,000	1,400
206 Chemical Supplies	5,000	4,352	4,000	2,500	5,000
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	17,500	34,792	19,700	15,200	20,000
210 Computer Supplies	1,800	0	1,440	1,050	1,800
Subtotal	52,750	56,735	49,400	39,250	55,750
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	25,200	13,109	9,110	8,950	25,200
402 Grounds	0	0	0	0	0
403 Other Improvements	2,400	43	1,790	700	2,400
Subtotal	27,600	13,152	10,900	9,650	27,600
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	16,000	14,107	14,800	15,200	21,010
502 Shop Eqpt. & Tools	700	4,150	1,000	1,000	1,000
503 Major Inst. & Appr.	5,000	2,548	4,000	3,700	5,000
504 Motor Vehicles	1,700	970	2,350	2,350	1,700
505 Heavy Eqpt. & Mach.	40,000	33,002	36,000	23,000	40,000
506 Signal Systems	0	0	0	0	0
507 Communications	33,260	16,167	28,208	18,500	33,340
508 Miscellaneous	2,500	765	2,000	1,000	2,500
Subtotal	99,160	71,709	88,358	64,750	104,550

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	19,800	21,769	22,288	20,200	17,808
602 Insurance & Bonds	19,000	19,530	19,000	19,000	19,000
603 Special Services	10,500	8,414	8,400	4,700	10,545
604 Travel Expenses	4,000	36	3,200	3,100	4,020
605 Schools & Training	7,000	(545)	5,600	4,400	7,030
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,600	5,827	6,300	6,850	7,618
608 Light & Power	9,550	10,851	9,550	10,000	9,550
609 Legal Notices	500	0	250	0	500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	865	732	865	732	865
Subtotal	78,815	66,614	75,453	68,982	76,936
700 SUNDRY CHARGES					
701 Dues & Subscriptions	3,600	2,562	3,200	3,500	3,615
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,500	4,796	5,500	5,500	5,500
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	76,000	64,601	76,000	55,000	65,000
Subtotal	85,100	71,959	84,700	64,000	74,115
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	8,050	8,032	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	7,000	0	5,600	1,000	7,070
953 Eqpt. - Maj. Inst. / Ap.	48,165	41,234	30,600	1,000	17,070
954 Eqpt. - Motor Veh.	34,000	23,732	26,000	30,000	24,000
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	(5,000)	0	0	0
Subtotal	89,165	59,966	70,250	40,032	48,140
DEPARTMENT TOTAL	886,426	781,155	838,412	737,407	890,869

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Fire Services	5051	7.00	497,102
Volunteer Services	5052	0.00	6,676
Total		7.00	503,778

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
Total		0	

FIRE SERVICES

Fire Department

Account : 5051

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	448,037	435,221	451,698	443,743	497,102
200 Supplies & Materials	37,700	28,667	36,660	28,600	40,700
400 Maint. Bldgs/Grnds	25,600	13,152	9,300	9,050	25,600
500 Maint. of Equipment	90,160	61,309	79,558	61,050	95,460
600 Misc. Services	64,515	62,113	63,513	61,332	62,515
700 Sundry Services	7,500	5,718	7,100	7,000	7,500
900 Capital Outlay	75,165	59,966	59,050	38,032	34,000
Gross Program Exp.	748,677	666,146	706,879	648,807	762,877
Less Reimbursements	0	0	0	0	0
Total Program Budget	748,677	666,146	706,879	648,807	762,877

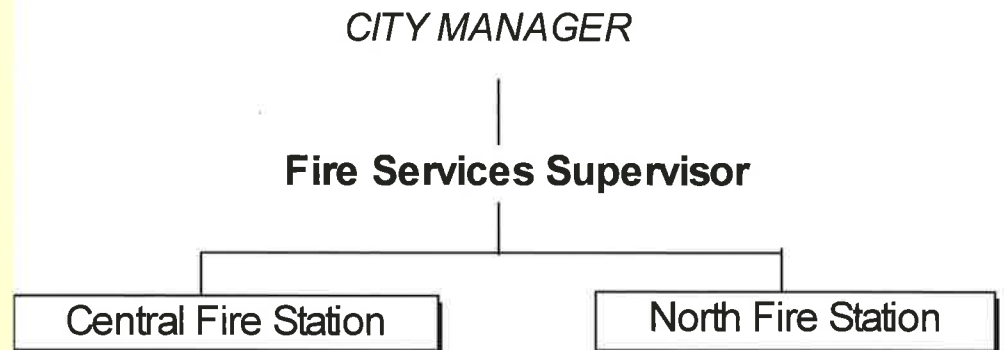
Fire Services

The Fire Services program provides fire prevention and suppression services necessary for the protection of lives and property within the city and in the unincorporated areas of Dawson County.



PROGRAM OBJECTIVE

To provide a high level of service through effective educational and prevention programs and to minimize the loss of life and property through rapid and effective responses to emergency situations.



PROGRAM ACTIVITIES

- Operation of the Central and North Fire Stations
- Training
- Fire prevention activities and inspections.
- Fire suppression
- Fire Marshal's office.
- Jaws-of- life operation at accident scenes

FIRE DEPARTMENT

307 North First Street
Lamesa, Texas

Phone: 806-872-4352
Fax: 808-872-4338



FIRE SERVICES

Fire Department

Account : 5051

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Fire Services Manager	U	1	4,972	59,660
Shift Supervisor	5	2	3,361	80,664
Senior Firefighter	3	1	2,998	35,976
Firefighter	2	3	2,457	88,452
Firefighter	2	0	2,387	0
Total Positions Authorized		7	Subtotal:	264,752

ADDITIONAL PERSONAL SERVICES:

Incentive & Education Pay (Number of employees qualifying)	6	42,108
Extra Help ; temporary employees (Total ammount allocated)		17,000

Subtotal:		59,108
 Less estimated total cost of sick and vacation leave		 (17,311)
		=====
Net Salaries:		306,549

PERSONAL SERVICES DETAIL:

101	Salaries		306,549
102	Longevity Pay (\$4 Per month of service)	Total Months	85 4,080
103	Overtime	Number of Hours per Year:	1,650 52,109
104	Vacation Leave	Average number of days per year:	11 11,201
105	Sick Leave	Average number of days per year:	6 6,110
107	Social Security	City's share:	7.65% 29,074
108	TMRS Retirement	City's share:	4.11% 15,620
109	Worker's Compensation Rate	Total per year:	5.02 16,122
110	Unemployment Tax	Percent of payroll:	2.10% 6,438
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650 42,600
			=====
Total Personal Services			489,902

FIRE SERVICES

Fire Department

Account : 5051

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	272,073	270,591	272,073	272,073	306,549
102 Longevity	4,080	2,601	4,080	3,000	4,080
103 Overtime	46,249	39,239	46,249	46,249	52,109
104 Vacation Leave	10,770	9,605	10,770	10,770	11,201
105 Sick Leave	5,874	2,974	5,874	5,874	6,110
107 Social Security	25,937	25,881	25,937	25,937	29,074
108 TMRS Retirement	16,139	14,821	16,139	16,139	15,620
109 Worker's Comp.	11,401	11,401	15,062	11,401	16,122
110 Unemployment Tax	5,714	1,108	5,714	2,500	6,438
111 Group Medical Ins.	49,800	57,000	49,800	49,800	49,800
Subtotal	448,037	435,221	451,698	443,743	497,102
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,000	822	1,600	1,500	2,000
202 Clothing, Dry Goods (Uniforms)	3,300	1,443	2,640	2,500	3,300
203 Motor Fuel & Oil	15,000	11,998	12,500	11,000	15,000
204 Minor Tools & Inst.	2,500	2,714	3,000	2,800	3,000
205 Cleaning Supplies	1,400	458	1,120	1,000	1,400
206 Chemical Supplies	5,000	4,352	4,000	2,500	5,000
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supply (Bunker Gear)	7,500	6,880	11,000	6,500	10,000
210 Computer Supplies	1,000	0	800	800	1,000
Subtotal	37,700	28,667	36,660	28,600	40,700
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	25,000	13,109	8,950	8,950	25,000
402 Grounds	0	0	0	0	0
403 Other Improvements	600	43	350	100	600
Subtotal	25,600	13,152	9,300	9,050	25,600
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	15,000	14,107	14,000	15,000	20,000
502 Shop Eqpt. & Tools	700	4,150	1,000	1,000	1,000
503 Major Inst. & Appr. (Pumps)	5,000	2,548	4,000	3,700	5,000
504 Vehicles (gas)	1,700	970	2,350	2,350	1,700
505 Vehicles (diesel)	40,000	33,002	36,000	23,000	40,000
506 Signal Systems	0	0	0	0	0
507 Communications	25,260	5,767	20,208	15,000	25,260
508 Miscellaneous (Fire Hose)	2,500	765	2,000	1,000	2,500
Subtotal	90,160	61,309	79,558	61,050	95,460

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	19,000	21,769	21,648	20,000	17,000
602 Insurance & Bonds	16,500	16,500	16,500	16,500	16,500
603 Special Services	6,000	6,398	4,800	3,200	6,000
604 Travel Expenses	2,000	36	1,600	1,600	2,000
605 Schools & Training	4,000	0	3,200	3,200	4,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	6,100	5,827	5,100	6,100	6,100
608 Light & Power	9,550	10,851	9,550	10,000	9,550
609 Legal Notices	500	0	250	0	500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	865	732	865	732	865
Subtotal	64,515	62,113	63,513	61,332	62,515
700 SUNDRY CHARGES					
701 Dues & Subscriptions	2,000	922	1,600	1,500	2,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,500	4,796	5,500	5,500	5,500
705 Election Expense	0	0	0	0	0
728 Debt -Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	7,500	5,718	7,100	7,000	7,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	8,050	8,032	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	41,165	41,234	25,000	0	10,000
954 Eqpt. - Motor Veh.	34,000	23,732	26,000	30,000	24,000
955 Eqpt. - (Fire Apparatus)	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm. (Radios)	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	(5,000)	0	0	0
Subtotal	75,165	59,966	59,050	38,032	34,000
DEPARTMENT TOTAL	748,677	666,146	706,879	648,807	762,877

Volunteer Fire Services

The Volunteer Fire Services program provides fire prevention and suppression services necessary for the protection of lives and property within the city limits and in the unincorporated areas of Dawson County.



FIRE DEPARTMENT

307 North First Street
Lamesa, Texas

Phone: 806-872-4352
Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide a high level of service through rapid and effective responses to emergency situations.

Volunteer Fire Chief



PROGRAM ACTIVITIES

- Fire suppression
- Training
- Jaws-of- life operation at accident scenes
- Severe weather spotters

VOLUNTEER FIRE SERVICES

Fire Department

Account : 5052

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	5,799	5,799	7,653	7,000	6,676
200 Supplies & Materials	15,050	28,068	12,740	10,650	15,050
400 Maint. Bldgs/Grnds	2,000	0	1,600	600	2,000
500 Maint. of Equipment	9,000	10,400	8,800	3,700	9,090
600 Misc. Services	14,300	4,501	11,940	7,650	14,421
700 Sundry Services	77,600	66,241	77,600	57,000	66,615
900 Capital Outlay	14,000	0	11,200	2,000	14,140
Gross Program Exp.	137,749	115,009	131,533	88,600	127,992
Less Reimbursements	0	0	0	0	0
Total Program Budget	137,749	115,009	131,533	88,600	127,992

VOLUNTEER FIRE SERVICES

Fire Department

Account : 5052

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Volunteer Firefighter		32		
Total Positions Authorized		32	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101 Salaries		0
102 Longevity Pay (\$4 Per month of service)	Total Months	0
103 Overtime	Number of Hours per Year:	0
104 Vacation Leave	Average number of days per year:	0
105 Sick Leave	Average number of days per year:	0
107 Social Security	City's share:	0.00%
108 TMRS Retirement	City's share:	0.00%
109 Worker's Compensation Rate	Total per year:	10.27
110 Unemployment Tax	Percent of payroll:	0.00%
111 Group Medical Insurance	Per employee, per month:	\$0
Total Personal Services		6,676

VOLUNTEER FIRE SERVICES

Fire Department

Account : 5052

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	5,799	5,799	7,653	7,000	6,676
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	5,799	5,799	7,653	7,000	6,676
200 SUPPLIES AND MATERIALS					
201 Office Supplies	250	156	200	200	250
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools /pager& radio	4,000	0	3,200	1,500	4,000
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supp (Bunker Gear)	10,000	27,912	8,700	8,700	10,000
210 Computer Supplies	800	0	640	250	800
Subtotal	15,050	28,068	12,740	10,650	15,050
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	200	0	160	0	200
402 Grounds (fence)	0	0	0	0	0
403 Other Improvements	1,800	0	1,440	600	1,800
Subtotal	2,000	0	1,600	600	2,000
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	1,000	0	800	200	1,010
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications (Pagers)	8,000	10,400	8,000	3,500	8,080
508 Miscellaneous	0	0	0	0	0
Subtotal	9,000	10,400	8,800	3,700	9,090

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone (Cellular)	800	0	640	200	808
602 Insurance & Bonds	2,500	3,030	2,500	2,500	2,500
603 Special Services	4,500	2,016	3,600	1,500	4,545
604 Travel Expenses	2,000	0	1,600	1,500	2,020
605 Schools & Training	3,000	(545)	2,400	1,200	3,030
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel (drill field)	1,500	0	1,200	750	1,518
608 Light & Power (drill field)	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	14,300	4,501	11,940	7,650	14,421
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,600	1,640	1,600	2,000	1,615
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims (Ins. Deductable)	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other /State Retirement	76,000	64,601	76,000	55,000	65,000
728 Other Principal Expense	0	0	0	0	0
729 Other Interest Expense	0	0	0	0	0
Subtotal	77,600	66,241	77,600	57,000	66,615
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements(fence)	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - (camera)	7,000	0	5,600	1,000	7,070
953 Eqpt. - Maj. Inst. / Ap.	7,000	0	5,600	1,000	7,070
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - (Pagers & Radios)	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	14,000	0	11,200	2,000	14,140
DEPARTMENT TOTAL	137,749	115,009	131,533	88,600	127,992

POLICE DEPARTMENT

The Police Department provides law enforcement, crime prevention, animal control, and emergency management services necessary for the protection of the lives and property of citizens as authorized by city ordinance and state law.



POLICE DEPARTMENT

202 South Houston Avenue

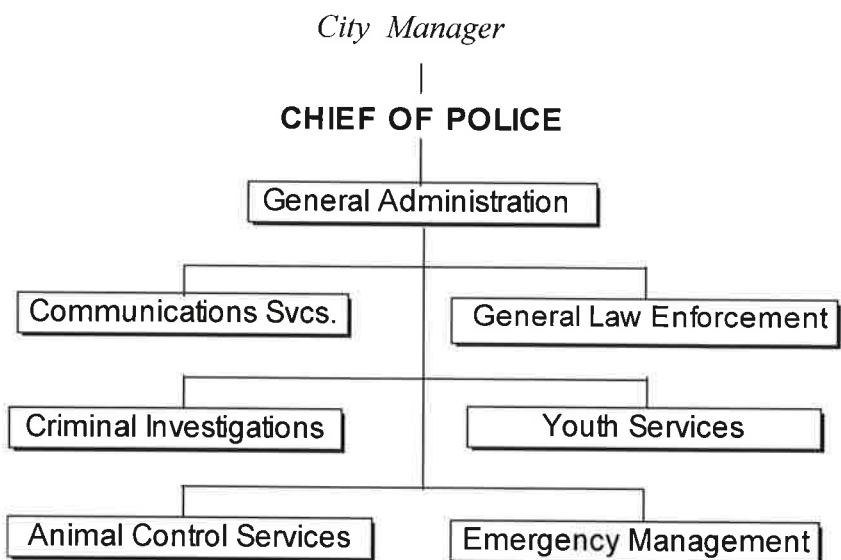
Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

DEPARTMENT OBJECTIVE

To serve and protect the safety and welfare of the public by enforcing the law in a legal, ethical, and equitable manner.



DEPARTMENT ACTIVITIES

- General administrative support and control of department activities.
- Communication services for law enforcement, emergency medical, and city owned utilities.
- General law enforcement services; traffic , patrol, public contact.
- Criminal investigation and crime prevention services; including youthful offenders and juveniles.
- Animal control services.
- Emergency management services.



POLICE

General Fund

Account : 506

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	1,485,331	1,321,189	1,603,329	1,561,965	1,837,617
200 Supplies & Materials	85,470	81,163	79,015	73,615	92,443
400 Maint. Bldgs/Grnds	7,934	1,337	6,320	2,860	7,460
500 Maint. of Equipment	97,923	86,881	106,720	109,700	105,100
600 Misc. Services	131,540	110,299	113,686	89,665	126,831
700 Sundry Services	21,170	10,181	17,325	16,275	24,975
900 Capital Outlay	77,770	69,261	192,584	192,099	32,769
Gross Program Exp.	1,907,138	1,680,311	2,118,979	2,046,179	2,227,194
Less Reimbursements	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
Total Dept. Budget	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Administrative Svcs.	222,239	192,498	209,320	213,798	318,612
2 Communications Svcs.	303,909	232,510	298,764	278,532	288,302
3 Gen. Law Enforcement	1,064,027	987,339	1,297,736	1,263,336	1,187,767
4 Criminal Investigation	185,016	145,287	185,702	168,833	299,180
5 Youth Services	0	0	0	0	0
6 Animal Control Svcs.	46,847	27,803	43,703	40,905	49,579
7 Emergency Mgt. Svcs.	20,100	29,874	18,754	15,775	18,754
Total Dept. Budget	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	1,727,138	1,548,351	1,938,979	1,789,979	2,047,194
W & WW Enterprise Fund	20,000	20,000	20,000	20,000	20,000
Solid Waste Mgt. Fund	45,000	45,000	45,000	45,000	45,000
Lamesa Ind. School Dist.	0	0	50,000	50,000	50,000
Grant Income	50,000	1,960	0	76,200	0
Gross Dept. Exp.	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194

POLICE

General Fund

Account : 506

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	896,500	809,926	975,944	938,747	1,157,561
102 Longevity	3,600	1,833	3,600	2,045	3,600
103 Overtime	130,214	109,823	135,817	168,790	150,176
104 Vacation Leave	43,520	32,940	47,215	36,244	57,527
105 Sick Leave	35,398	12,613	38,037	28,444	46,920
107 Social Security	85,186	76,532	91,702	90,400	109,434
108 TMRS Retirement	52,335	45,615	56,690	50,441	58,525
109 Worker's Comp.	37,804	37,804	36,281	36,281	37,231
110 Unemployment Tax	17,474	3,165	19,143	13,673	21,644
111 Group Medical Ins.	183,300	190,938	198,900	196,900	195,000
Subtotal	1,485,331	1,321,189	1,603,329	1,561,965	1,837,617
200 SUPPLIES AND MATERIALS					
201 Office Supplies	15,950	14,396	13,000	14,405	16,760
202 Clothing, Dry Goods	10,450	1,608	9,880	6,610	12,350
203 Motor Fuel & Oil	43,700	33,930	41,760	36,850	49,400
204 Minor Tools & Inst.	9,470	9,668	7,755	7,385	8,125
205 Cleaning Supplies	1,400	469	600	450	908
206 Chemical Supplies	325	344	240	265	300
207 Food Supplies	1,500	1,042	1,300	2,170	2,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	2,675	19,706	4,480	5,480	2,600
210 Computer Supplies	0	0	0	0	0
Subtotal	85,470	81,163	79,015	73,615	92,443
300 REIMBURSEMENTS					
300 Reimbursements	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
Subtotal	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	7,734	1,337	6,160	2,700	7,260
402 Grounds	0	0	0	0	0
403 Other Improvements	200	0	160	160	200
Subtotal	7,934	1,337	6,320	2,860	7,460
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	52,500	55,553	47,700	57,550	50,500
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	1,000	0	800	800	1,500
504 Motor Vehicles	23,000	20,206	42,400	40,300	33,000
505 Heavy Eqpt. & Mach.	1,500	88	1,200	1,200	1,200
506 Signal Systems	0	0	0	0	0
507 Communications	19,923	11,034	14,620	9,850	18,900
508 Miscellaneous	0	0	0	0	0
Subtotal	97,923	86,881	106,720	109,700	105,100

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	22,600	22,977	23,600	23,200	23,700
602 Insurance & Bonds	15,175	15,256	13,400	13,175	15,275
603 Special Services	38,700	45,418	30,800	20,400	34,700
604 Travel Expenses	10,250	2,981	7,160	6,380	9,617
605 Schools & Training	11,750	3,611	10,231	8,500	12,574
606 Support of Persons	600	0	480	0	600
607 Heat & Fuel	2,100	1,420	1,600	2,100	2,000
608 Light & Power	10,500	7,090	8,500	6,625	8,000
609 Legal Notices	4,050	2,009	3,080	2,925	3,550
610 Lease Prop. & Eqpt.	4,200	2,183	4,360	1,000	5,200
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	9,000	5,538	8,000	3,500	9,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	2,615	1,816	2,475	1,860	2,615
Subtotal	131,540	110,299	113,686	89,665	126,831
700 SUNDRY CHARGES					
701 Dues & Subscriptions	4,270	2,672	5,605	4,955	12,350
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	500	0	400	0	500
704 Interest Expense	11,400	7,509	11,320	11,320	12,125
705 Election Expense	0	0	0	0	0
728 Debt Service	5,000	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	21,170	10,181	17,325	16,275	24,975
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	12,000	11,774	11,774	11,550	18,314
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	7,600	1,689	3,000	1,000	4,600
953 Eqpt. - Maj. Inst. / Ap.	3,110	2,320	2,490	3,216	3,055
954 Eqpt. - Motor Veh.	50,160	50,483	171,000	174,683	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	3,000	2,995	2,800	1,000	5,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	1,900	0	1,520	650	1,800
Subtotal	77,770	69,261	192,584	192,099	32,769
DEPARTMENT TOTAL	1,842,138	1,615,311	2,053,979	1,981,179	2,162,194

POLICE

General Fund

Account : 506

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Administrative Svcs.	5061	3.00	235,084
Communications Svcs.	5062	5.00	281,412
Gen. Law Enforcement	5063	14.00	994,467
Criminal Investigation	5064	3.50	271,200
Youth Services	5065	1.00	0
Animal Control Svcs.	5066	1.00	55,454
Emergency Mgt	5067	0.00	0
Total		27.50	1,837,617

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

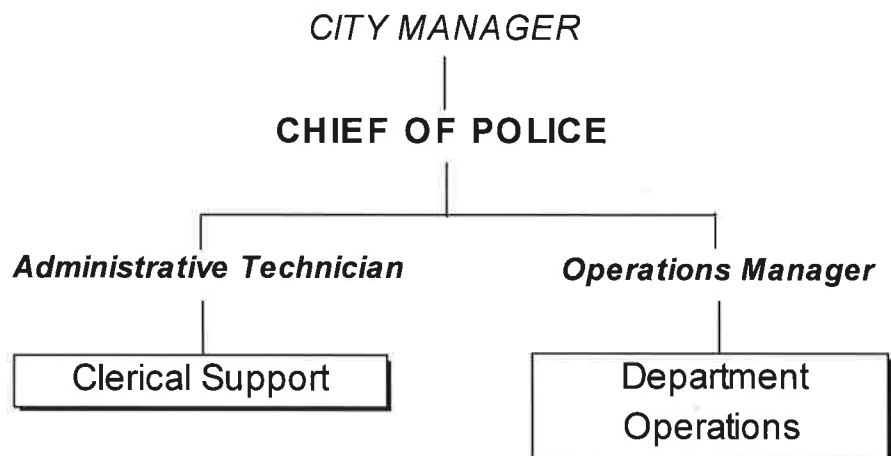
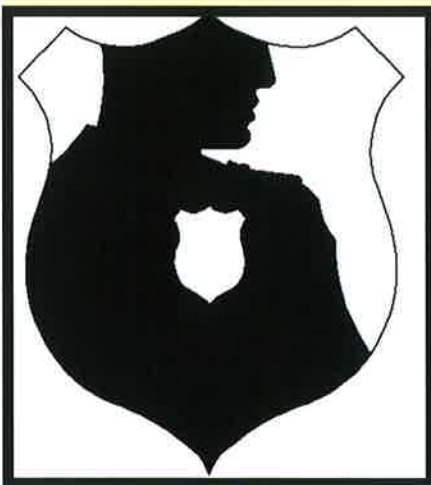
Reimbursements from Other Funds			
Program	From	Amount	Purpose
Water & Wastewater	5112	20,000	Communications Svcs.
Solid Waste Mgt.	5211	20,000	Communications Svcs.
Solid Waste Mgt.	5214	25,000	Animal Control Svcs.
Total		65,000	

Administrative Services

PROGRAM OBJECTIVE

To provide for efficient, effective and equitable leadership and administration of all department activities.

The Administrative Services program provides general supervision, administrative control and clerical support for other programs in the department.



PROGRAM ACTIVITIES

- Office of the Chief of Police
- Supervision of department activities
- Clerical, records management, and information management system support
- Operational and budgetary planning
- Liaison with other agencies and departments
- Police Department facility maintenance and janitorial services

POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



ADMINISTRATIVE SERVICES

Police Department

Account : 5061

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	146,964	135,784	147,140	158,243	235,084
200 Supplies & Materials	10,825	7,285	8,240	9,230	10,523
400 Maint. Bldgs/Grnds	1,500	1,226	1,200	750	1,500
500 Maint. of Equipment	22,000	21,779	18,300	20,500	20,000
600 Misc. Services	30,350	23,247	27,040	20,075	29,141
700 Sundry Services	3,000	1,488	4,400	4,000	11,225
900 Capital Outlay	7,600	1,689	3,000	1,000	11,140
Gross Program Exp.	222,239	192,498	209,320	213,798	318,612
Less Reimbursements	0	0	0	0	0
Total Program Budget	222,239	192,498	209,320	213,798	318,612

ADMINISTRATIVE SERVICES

Police Department

Account : 5061

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Chief of Police	U	1.00	5,633	67,600
Administrative Technician	17	1.00	3,540	42,485
Captain	V	1.00	5,236	62,832
Total Positions Authorized		3.00	Subtotal:	172,917

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	2	3,458
Incentive		6,582

Subtotal:		10,040
 Less estimated total cost of sick and vacation leave		 (14,202)
		=====
Net Salaries:		168,755

PERSONAL SERVICES DETAIL:

101	Salaries		168,755
102	Longevity Pay (\$4 Per month of service)	Total Years: 19	912
103	Overtime	Number of Hours per Year: 65	2,637
104	Vacation Leave	Average number of days per year: 13.5	8,159
105	Sick Leave	Average number of days per year: 10	6,043
107	Social Security	City's share: 7.65%	14,956
108	TMRS Retirement	City's share: 4.11%	8,035
109	Worker's Compensation Rate	Total per year: 0.45	504
110	Unemployment Tax	Percent of payroll: 2.10%	3,544
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	23,400
			=====
Total Personal Services			236,945

ADMINISTRATIVE SERVICES

Police Department

Account : 5061

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	102,440	92,685	102,440	99,000	168,755
102 Longevity	912	225	912	500	912
103 Overtime	2,400	5,361	2,400	17,000	2,400
104 Vacation Leave	6,032	4,818	6,032	4,000	9,209
105 Sick Leave	3,690	1,159	3,690	6,000	6,043
107 Social Security	9,134	8,541	9,057	9,134	14,956
108 TMRS Retirement	5,383	5,160	5,636	5,636	8,035
109 Worker's Comp.	504	504	504	504	504
110 Unemployment Tax	869	331	869	869	869
111 Group Medical Ins.	15,600	17,000	15,600	15,600	23,400
Subtotal	146,964	135,784	147,140	158,243	235,084
200 SUPPLIES AND MATERIALS					
201 Office Supplies	7,650	6,554	6,240	7,500	8,000
202 Clothing, Dry Goods	500	0	320	100	400
203 Motor Fuel & Oil	0	0	0	100	0
204 Minor Tools & Inst.	1,000	523	800	950	1,015
205 Cleaning Supplies	1,000	97	400	100	508
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	675	111	480	480	600
210 Computer Supplies	0	0	0	0	0
Subtotal	10,825	7,285	8,240	9,230	10,523
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	1,500	1,226	1,200	750	1,500
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	1,500	1,226	1,200	750	1,500
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	22,000	21,779	18,300	20,500	20,000
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	22,000	21,779	18,300	20,500	20,000

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	1,200	1,200	1,200
602 Insurance & Bonds	2,800	2,800	2,300	2,000	2,800
603 Special Services (Janitor)	3,000	6,089	3,000	3,800	3,000
604 Travel Expenses	1,000	300	880	350	1,117
605 Schools & Training	1,500	68	1,280	750	1,624
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,100	1,420	1,600	2,100	2,000
608 Light & Power	10,000	6,452	8,000	6,000	7,500
609 Legal Notices	650	375	480	125	600
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	9,000	5,538	8,000	3,500	9,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	300	205	300	250	300
Subtotal	30,350	23,247	27,040	20,075	29,141
700 SUNDRY CHARGES					
701 Dues & Subscriptions	3,000	1,488	4,400	4,000	10,500
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	725
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	3,000	1,488	4,400	4,000	11,225
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	6,540
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & /camera	7,600	1,689	3,000	1,000	4,600
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	7,600	1,689	3,000	1,000	11,140
DEPARTMENT TOTAL	222,239	192,498	209,320	213,798	318,612

Communications Services

The Communications Services program provides communications services, including dispatching for the following agencies:

- Police Department
- Fire Department
- Dawson County Sheriff
- Dawson County E.M.S.
- Water & Wastewater Department
- Sanitation Department

PROGRAM OBJECTIVE

To provide timely and effective responses to emergency calls for service and informational requests by the public and to maintain reliable and accurate communications support for emergency services personnel in the field.

Chief of Police

Operations Manager

Communications Services



POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

PROGRAM ACTIVITIES

- Answering 911 emergency calls
- Dispatching police, fire and ambulance calls
- Dispatch service for Dawson County Sheriff's office
- Evening and weekend dispatch of water and wastewater service calls
- Clerical and administrative support
- Maintenance of telephone system and fixed base and mobile radio units



COMMUNICATIONS SERVICES

Police Department

Account : 5062

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	295,929	235,096	295,929	278,441	281,412
200 Supplies & Materials	2,470	3,965	2,735	2,985	2,500
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	14,500	7,188	10,300	9,850	13,500
600 Misc. Services	28,890	26,211	28,125	26,781	28,790
700 Sundry Services	120	50	75	75	100
900 Capital Outlay	2,000	0	1,600	400	2,000
Gross Program Exp.	343,909	272,510	338,764	318,532	328,302
Less Reimbursements	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Total Program Budget	303,909	232,510	298,764	278,532	288,302

COMMUNICATIONS SERVICES

Police Department

Account : 5062

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Communications Officer	13	4.00	2,746	131,784
Supervisor	14	1	2,883	34,593
Total Positions Authorized		5.00	Subtotal:	166,378

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated total)		6,500
Merit Pay (Number of extra pay steps authorized)	4	3,993
Extra Help ; temporary employees (Total amount allocated)		5,000
	Subtotal:	15,493
Less estimated total cost of sick and vacation leave		(15,972)
	Net Salaries:	165,898

PERSONAL SERVICES DETAIL:

101	Salaries		165,898
102	Longevity Pay (\$4 Per month of service)	Total Years: 13	624
103	Overtime	Number of Hours per Year: 1267	30,316
104	Vacation Leave	Average number of days per year: 9	7,986
105	Sick Leave	Average number of days per year: 9	7,986
107	Social Security	City's share: 7.65%	16,280
108	TMRS Retirement	City's share: 4.11%	8,747
109	Worker's Compensation	Total per year: 0.45	581
110	Unemployment Tax	Percent of payroll: 2.10%	3,494
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	39,000
Total Personal Services			280,912

COMMUNICATIONS SERVICES

Police Department

Account : 5062

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	174,368	127,936	174,368	150,000	165,898
102 Longevity	624	478	624	624	624
103 Overtime	28,967	30,168	28,967	42,790	30,316
104 Vacation Leave	8,444	5,626	8,444	8,444	7,986
105 Sick Leave	8,444	3,734	8,444	8,444	7,986
107 Social Security	17,395	12,888	17,395	17,395	16,780
108 TMRS Retirement	10,512	7,780	10,512	4,263	8,747
109 Worker's Comp.	581	581	581	581	581
110 Unemployment Tax	3,694	605	3,694	3,000	3,494
111 Group Medical Ins.	42,900	45,300	42,900	42,900	39,000
Subtotal	295,929	235,096	295,929	278,441	281,412
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,100	1,279	1,000	1,300	1,100
202 Clothing, Dry Goods	500	56	400	350	500
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	870	2,630	1,335	1,335	900
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	2,470	3,965	2,735	2,985	2,500
300 REIMBURSEMENTS					
300 Reimbursements	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Subtotal	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	3,500	1,733	2,800	2,500	3,500
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications (Radios)	11,000	5,455	7,500	7,350	10,000
508 Miscellaneous	0	0	0	0	0
Subtotal	14,500	7,188	10,300	9,850	13,500

DEPARTMENT EXPENDITURE DETAIL: (Continued)

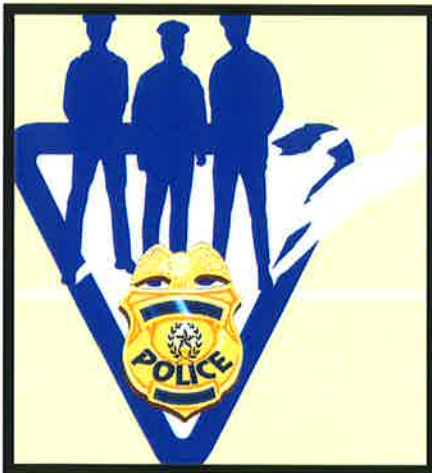
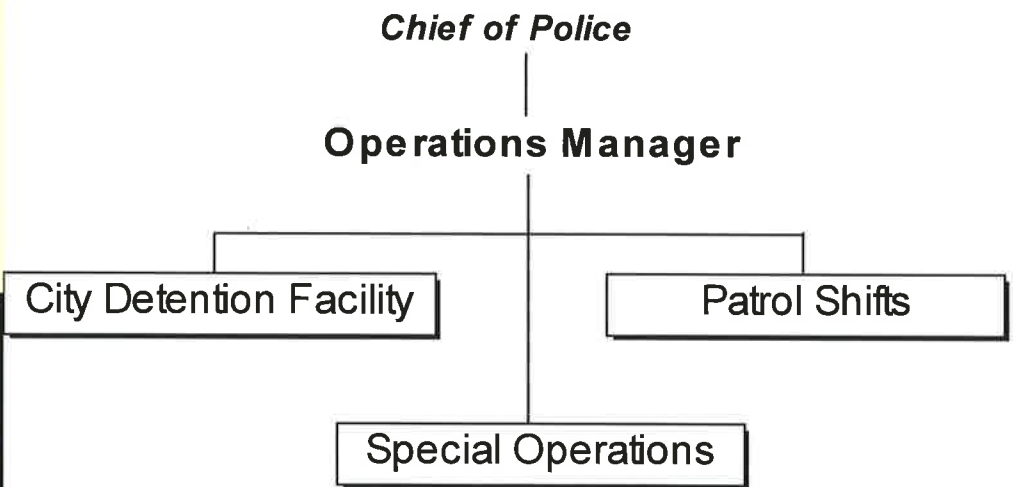
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	21,000	21,429	21,000	20,000	21,000
602 Insurance & Bonds	1,800	1,881	1,700	1,700	1,900
603 Special Services	1,700	1,115	1,000	1,200	1,000
604 Travel Expenses	1,500	1,429	1,200	1,500	1,200
605 Schools & Training	1,000	10	975	500	1,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	1,400	866	900	1,500	1,000
610 Lease Eqpt. (Radio Tower)	0	(900)	1,000	0	1,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	490	381	350	381	490
Subtotal	28,890	26,211	28,125	26,781	28,790
700 SUNDRY CHARGES					
701 Dues & Subscriptions	120	50	75	75	100
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	120	50	75	75	100
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	1,000	0	800	0	1,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	1,000	0	800	400	1,000
Subtotal	2,000	0	1,600	400	2,000
DEPARTMENT TOTAL	303,909	232,510	298,764	278,532	288,302

General Law Enforcement Services

The General Law Enforcement program provides routine law enforcement activities to protect life and property through enforcement of State Laws and City Ordinances through a combination of proactive, reactive and community policing techniques.

PROGRAM OBJECTIVE

To enforce laws in a legal, ethical and equitable manner; and to provide timely and effective responses to both emergency and non-emergency calls for service.



POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

PROGRAM ACTIVITIES

- Routine police patrol
- Traffic law enforcement and accident investigation
- Enforcement of State laws and City Ordinances
- Service of warrants
- Answer calls for service
- Emergency Response Team (SWAT) training and operations
- Operation of city jail facility



GENERAL LAW ENFORCEMENT SERVICES

Police Department

Account : 5063

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	830,364	771,217	942,975	924,341	994,467
200 Supplies & Materials	52,125	45,118	51,600	47,125	58,500
400 Maint. Bldgs/Grnds	0	5	0	0	0
500 Maint. of Equipment	54,923	57,651	72,920	73,800	65,400
600 Misc. Services	55,400	50,067	43,596	30,387	50,900
700 Sundry Services	17,500	8,643	12,400	11,750	13,000
900 Capital Outlay	53,715	54,638	174,245	175,933	5,500
Gross Program Exp.	1,064,027	987,339	1,297,736	1,263,336	1,187,767
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,064,027	987,339	1,297,736	1,263,336	1,187,767

GENERAL LAW ENFORCEMENT SERVICES

Police Department

Account : 5063

AUTHORIZED POSITIONS:

Position Title	Pay Group	Number Authorized	Monthly Salary	Annual Cost
Special Operations (Lt.)	VI	0.00	4,879	0
Patrol (Lt.)	IV	1.00	4,734	56,808
Shift Supervisor (Sgt.)	III	4.00	4,073	195,504
Corporal I	IIa	0.00	2,845	0
Patrol Officer II	I	8.00	3,590	344,640
Street Crimes Sgt.	I	1.00	4,073	48,876
Total Positions Authorized		14.00	Subtotal:	645,828

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated total amount)	19,250
Extra Help (Total amount allocated)	0

Subtotal:	19,250
 Less estimated total cost of sick and vacation leave	 (47,692)
	=====
Net Salaries:	617,386

PERSONAL SERVICES DETAIL:

101	Salaries		617,386
102	Longevity Pay (\$4 Per month of service)	Total Years: 35	1,680
103	Overtime	Number of Hours per Year: 2750	87,456
104	Vacation Leave	Average number of days per year: 7	27,820
105	Sick Leave	Average number of days per year: 5	19,872
107	Social Security	City's share: 7.65%	57,697
108	TMRS Retirement	City's share: 4.11%	30,998
109	Worker's Compensation Rate	Total per year: 4.44	29,393
110	Unemployment Tax	Percent of payroll: 2.10%	12,965
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	109,200
			=====
Total Personal Services			994,467

GENERAL LAW ENFORCEMENT SERVICES

Police Department

Account : 5063

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	497,110	474,878	576,554	569,000	617,386
102 Longevity	1,680	744	1,680	500	1,680
103 Overtime	75,835	62,332	76,227	92,000	87,456
104 Vacation Leave	21,935	18,656	25,630	18,300	27,820
105 Sick Leave	15,668	7,167	18,307	8,000	19,872
107 Social Security	46,835	44,632	53,428	52,000	57,697
108 TMRS Retirement	29,142	26,491	33,244	33,244	30,998
109 Worker's Comp.	30,320	30,320	28,797	28,797	29,393
110 Unemployment Tax	10,439	1,797	12,108	7,500	12,965
111 Group Medical Ins.	101,400	104,200	117,000	115,000	109,200
Subtotal	830,364	771,217	942,975	924,341	994,467
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,000	1,390	1,600	1,600	2,000
202 Clothing, Dry Goods	8,000	1,341	8,000	5,000	10,000
203 Motor Fuel & Oil	34,000	33,546	34,000	33,000	40,000
204 Minor Tools & Inst. (Ammo)	5,900	4,973	4,000	2,500	4,500
205 Cleaning Supplies	200	16	0	0	0
206 Chemical Supplies	25	0	0	25	0
207 Food Supplies (Jail)	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	2,000	3,852	4,000	5,000	2,000
210 Computer Supplies	0	0	0	0	0
Subtotal	52,125	45,118	51,600	47,125	58,500
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	5	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	5	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	25,000	32,041	25,000	32,500	25,000
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr. (Radar)	1,000	0	800	800	1,500
504 Motor Vehicles	20,000	20,031	40,000	38,000	30,000
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	8,923	5,579	7,120	2,500	8,900
508 Miscellaneous	0	0	0	0	0
Subtotal	54,923	57,651	72,920	73,800	65,400

DEPARTMENT EXPENDITURE DETAIL: (Continued)

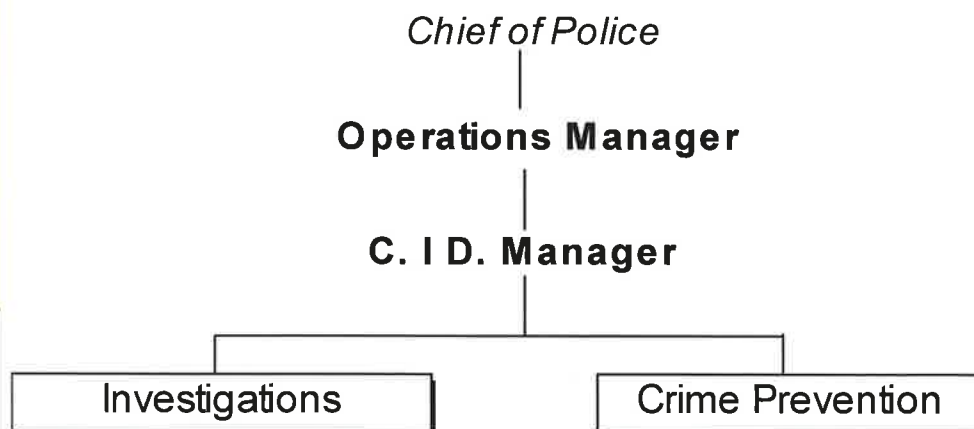
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	9,100	9,100	8,000	8,000	9,100
603 Special Services	28,500	33,107	21,500	12,300	25,000
604 Travel Expenses	5,000	378	2,880	2,880	4,000
605 Schools & Training	6,000	2,723	5,376	5,000	6,000
606 Support of Persons (Jail)	600	0	480	0	600
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	500	768	500	300	500
610 Lease Prop. & Eqpt.	4,200	3,083	3,360	1,000	4,200
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	1,500	908	1,500	907	1,500
				1,142	
Subtotal	55,400	50,067	43,596	30,387	50,900
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,000	1,134	1,000	750	1,500
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	500	0	400	0	500
704 Interest Expense	11,000	7,509	11,000	11,000	11,000
705 Election Expense	0	0	0	0	0
728 Debt - Principal	5,000	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	17,500	8,643	12,400	11,750	13,000
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,555	1,160	1,245	250	1,500
954 Eqpt. - Motor Veh.	50,160	50,483	171,000	174,683	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	2,000	2,995	2,000	1,000	4,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Misc.	0	0	0	0	0
Subtotal	53,715	54,638	174,245	175,933	5,500
DEPARTMENT TOTAL	1,064,027	987,339	1,297,736	1,263,336	1,187,767

Criminal Investigation Services

PROGRAM OBJECTIVE

To apprehend and obtain the conviction of persons engaged in criminal activity through the use of timely and effective investigations; and to deter criminal activity through a comprehensive program of crime prevention.

The Criminal Investigation program provides for the investigation of felony and misdemeanor violations and operation of crime prevention programs.



PROGRAM ACTIVITIES

- Investigation of reported felony and misdemeanor violations and complaints
- Recovery of stolen property
- Assist in prosecution of criminal offenses
- Crime analysis and evidence control
- Crime victim liaison and assistance
- Presentation of crime prevention programs
- Narcotics & controlled substances investigations & task force activities

POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



CRIMINAL INVESTIGATION SERVICES

Police Department

Account : 5064

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	158,136	132,355	163,347	147,498	271,200
200 Supplies & Materials	13,200	6,233	10,660	8,760	13,200
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	3,500	8	2,800	2,550	3,500
600 Misc. Services	8,575	5,531	7,600	7,009	9,675
700 Sundry Services	50	0	50	50	50
900 Capital Outlay	1,555	1,160	1,245	2,966	1,555
Gross Program Exp.	185,016	145,287	185,702	168,833	299,180
Less Reimbursements	0	0	0	0	0
Total Program Budget	185,016	145,287	185,702	168,833	299,180

CRIMINAL INVESTIGATION SERVICES

Police Department

Account : 5064

AUTHORIZED POSITIONS:

Position Title	Pay Group	Number Authorized	Monthly Salary	Annual Cost
C.I.D. Supervisor (Lt.)	IV	1.00	4,879	58,548
C.I.D. Detective	III	2.00	4,629	111,096
Lieutenant	IV	0.00	4,589	0
Evidence Tech/Records Clerk	13	0.50	2,746	16,473
Total Positions Authorized		3.50	Subtotal:	186,117

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated amount)	11,000
Extra Help ; temporary employees (Total amount allocated)	0

Subtotal:	11,000
 Less estimated total cost of sick and vacation leave	 (21,475)
	=====
Net Salaries:	175,642

PERSONAL SERVICES DETAIL:

101	Salaries		175,642
102	Longevity Pay (\$4 Per month of service)	Total Years: 6	288
103	Overtime	Number of Hours per Year: 654	23,668
104	Vacation Leave	Average number of days per year: 15	10,738
105	Sick Leave	Average number of days per year: 15	10,738
107	Social Security	City's share: 7.65%	16,912
108	TMRS Retirement	City's share: 4.11%	9,086
109	Worker's Compensation Rate	Total per year: 4.44	4,840
110	Unemployment Tax	Percent of payroll: 2.10%	3,688
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	27,300
			=====
	Total Personal Services		282,900

CRIMINAL INVESTIGATION SERVICES

Police Department

Account : 5064

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	93,835	90,481	93,835	92,000	175,642
102 Longevity	288	386	288	325	288
103 Overtime	16,917	4,751	22,128	10,000	23,668
104 Vacation Leave	5,402	2,713	5,402	4,500	10,738
105 Sick Leave	5,402	157	5,402	4,500	10,738
107 Social Security	8,851	7,837	8,851	8,900	16,912
108 TMRS Retirement	5,449	4,618	5,449	5,449	9,086
109 Worker's Comp.	4,524	4,524	4,524	4,524	4,840
110 Unemployment Tax	1,868	288	1,868	1,700	3,688
111 Group Medical Ins.	15,600	16,600	15,600	15,600	15,600
Subtotal	158,136	132,355	163,347	147,498	271,200
200 SUPPLIES AND MATERIALS					
201 Office Supplies	5,000	5,169	4,000	4,000	5,000
202 Clothing, Dry Goods	700	180	560	560	700
203 Motor Fuel & Oil	7,000	274	5,600	3,000	7,000
204 Minor Tools & Inst.	500	610	500	1,200	500
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	13,200	6,233	10,660	8,760	13,200
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	2,000	0	1,600	2,050	2,000
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	1,500	8	1,200	500	1,500
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	3,500	8	2,800	2,550	3,500

DEPARTMENT EXPENDITURE DETAIL: (Continued)

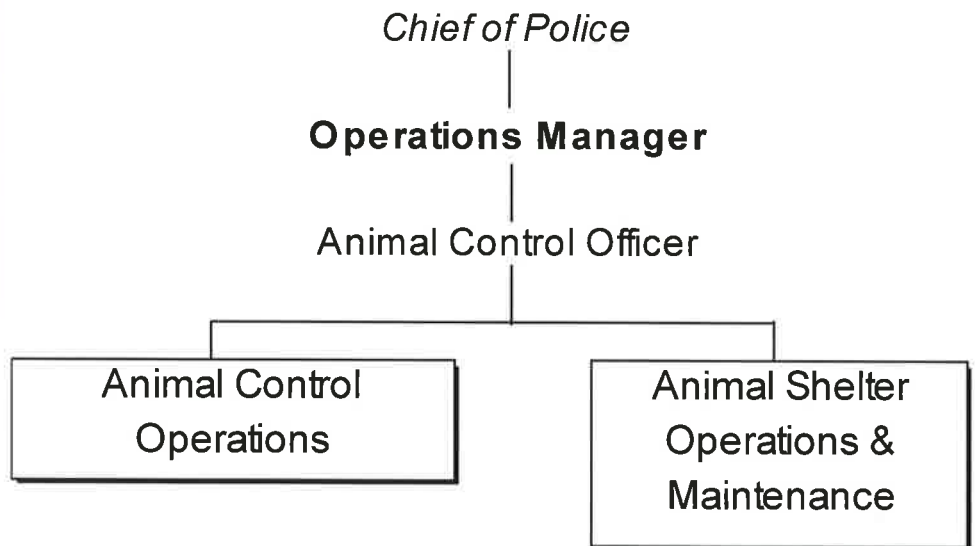
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	600	695	600	1,000	700
602 Insurance & Bonds	775	775	700	775	775
603 Special Svcs (Buy Money)	2,000	2,360	2,100	1,500	2,000
604 Travel Expenses	2,500	772	2,000	1,500	3,000
605 Schools & Training	2,500	695	2,000	2,000	3,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Eqpt. (Identikit)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	200	234	200	234	200
Subtotal	8,575	5,531	7,600	7,009	9,675
700 SUNDRY CHARGES					
701 Dues & Subscriptions	50	0	50	50	50
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	50	0	50	50	50
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,555	1,160	1,245	2,966	1,555
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	1,555	1,160	1,245	2,966	1,555
DEPARTMENT TOTAL	185,016	145,287	185,702	168,833	299,180

Animal Control Services

The Animal Control Services program provides enforcement of animal control ordinances and collection of dead animals from city streets. The program is funded by reimbursement from the Solid Waste Management Fund.

PROGRAM OBJECTIVE

To protect the residents of the community by collecting, handling and disposing of animals which pose a potential threat to the public health and safety or which are running at large in violation of City Ordinances.



POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

PROGRAM ACTIVITIES

- Collection and disposal of dead animals from city streets
- Answering animal complaints
- Capturing and impoundment of dead animals
- Disposal of unclaimed and/or unwanted or dangerous animals
- Operation of the city animal shelter
- Enforcement of nuisance animal and rabies ordinance



FUNDING: The Animal Control Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as an environmental health activity.



ANIMAL CONTROL SERVICES

Police Department

Account : 5066

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	53,938	46,737	53,938	53,442	55,454
200 Supplies & Materials	4,200	2,041	3,660	4,565	5,600
400 Maint. Bldgs/Grnds	4,234	106	3,360	1,660	4,200
500 Maint. of Equipment	1,500	167	1,200	1,800	1,500
600 Misc. Services	6,575	3,752	5,425	3,788	6,425
700 Sundry Services	500	0	400	400	600
900 Capital Outlay	900	0	720	250	800
Gross Program Exp.	71,847	52,803	68,703	65,905	74,579
Less Reimbursements	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Program Budget	46,847	27,803	43,703	40,905	49,579

ANIMAL CONTROL SERVICES

Police Department

Account : 5066

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Animal Control Officer	13	1.00	2,746	32,946
Total Positions Authorized		1.00	Subtotal:	32,946

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	988
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	988
Less estimated total cost of sick and vacation leave		(4,055)
		=====
	Net Salaries:	29,880

PERSONAL SERVICES DETAIL:

101	Salaries		29,880
102	Longevity Pay (\$4 Per month of service)	Total Years: 2	96
103	Overtime	Number of Hours per Year: 294	6,335
104	Vacation Leave	Average number of days per year: 14	1,774
105	Sick Leave	Average number of days per year: 18	2,281
107	Social Security	City's share: 7.65%	3,088
108	TMRS Retirement	City's share: 4.11%	1,659
109	Worker's Compensation Rate	Total per year: 6.38	1,914
110	Unemployment Tax	Percent of payroll: 2.10%	627
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	7,800
			=====
	Total Personal Services		55,454

ANIMAL CONTROL SERVICES

Police Department

Account : 5066

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	28,747	23,946	28,747	28,747	29,880
102 Longevity	96	0	96	96	96
103 Overtime	6,095	7,211	6,095	7,000	6,335
104 Vacation Leave	1,707	1,127	1,707	1,000	1,774
105 Sick Leave	2,194	396	2,194	1,500	2,281
107 Social Security	2,971	2,634	2,971	2,971	3,088
108 TMRS Retirement	1,849	1,566	1,849	1,849	1,659
109 Worker's Comp.	1,875	1,875	1,875	1,875	1,914
110 Unemployment Tax	604	144	604	604	627
111 Group Medical Ins.	7,800	7,838	7,800	7,800	7,800
Subtotal	53,938	46,737	53,938	53,442	55,454
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	4	0	5	500
202 Clothing, Dry Goods	750	31	600	600	750
203 Motor Fuel & Oil	1,200	110	960	750	1,200
204 Minor Tools & Inst.	250	192	360	450	450
205 Cleaning Supplies	200	356	200	350	400
206 Chemical Supplies	300	344	240	240	300
207 Food Supplies (Animals)	1,500	1,004	1,300	2,170	2,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	4,200	2,041	3,660	4,565	5,600
300 REIMBURSEMENTS					
300 Reimbursements	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Subtotal	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Building (Animal Shelter)	4,034	106	3,200	1,500	4,000
402 Grounds	0	0	0	0	0
403 Other Improvements	200	0	160	160	200
Subtotal	4,234	106	3,360	1,660	4,200
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	1,500	167	1,200	1,800	1,500
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,500	167	1,200	1,800	1,500

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	700	700	700	700	700
603 Special Svcs. (Veterinarian)	3,500	2,747	2,800	1,600	3,300
604 Travel Expenses	250	102	200	150	300
605 Schools & Training	750	115	600	250	750
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	1,250	0	1,000	1,000	1,250
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	125	88	125	88	125
Subtotal	6,575	3,752	5,425	3,788	6,425
700 SUNDRY CHARGES					
701 Dues & Subscriptions	100	0	80	80	200
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	400	0	320	320	400
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	500	0	400	400	600
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Misc. (Traps)	900	0	720	250	800
Subtotal	900	0	720	250	800
DEPARTMENT TOTAL	46,847	27,803	43,703	40,905	49,579

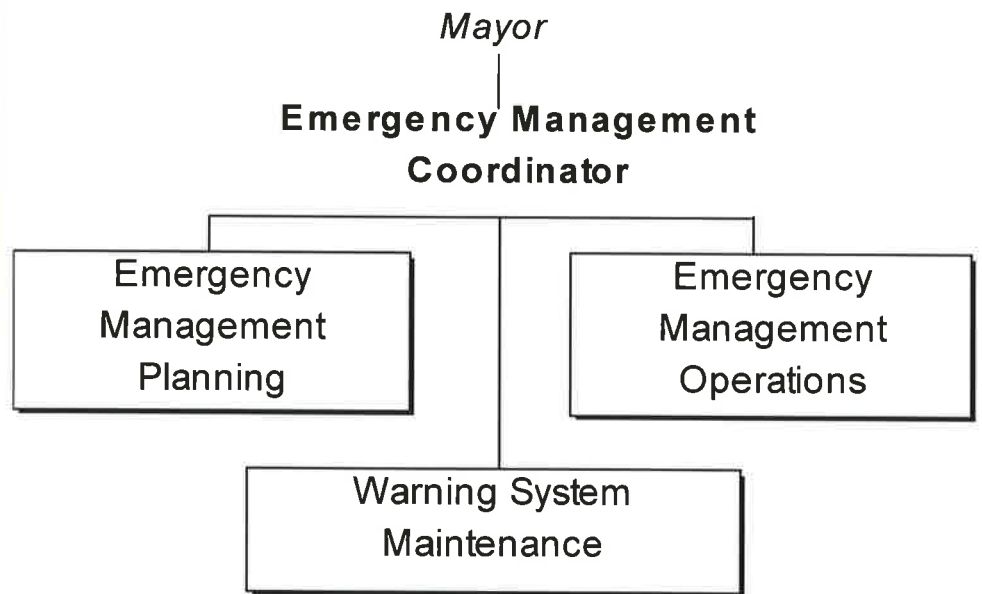
Emergency Management Services

The Emergency Management Services program provides coordination of emergency services during disaster or other emergency situations, and includes all expenses for maintenance of the voice warning system.



PROGRAM OBJECTIVE

To warn the public of potentially catastrophic events and to protect the safety of the public during emergency situations.



PROGRAM ACTIVITIES

- Emergency management planning
- Emergency management training
- Emergency management operations
- Voice warning system maintenance

POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



EMERGENCY MANAGEMENT SERVICES

Police Department

Account : 5067

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	2,650	16,521	2,120	950	2,120
400 Maint. Bldgs/Grnds	2,200	0	1,760	450	1,760
500 Maint. of Equipment	1,500	88	1,200	1,200	1,200
600 Misc. Services	1,750	1,491	1,900	1,625	1,900
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	12,000	11,774	11,774	11,550	11,774
Gross Program Exp.	20,100	29,874	18,754	15,775	18,754
Less Reimbursements	0	0	0	0	0
Total Program Budget	20,100	29,874	18,754	15,775	18,754

EMERGENCY MANAGEMENT SERVICES

Police Department

Account : 5067

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Emergency Management Coordinator	U	0	0	0
Asst. Em. Mgt. Coordinator	U	0	0	0
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	12.5
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	0.00%
108	TMRS Retirement	City's share:	0.00%
109	Worker's Compensation	Total per year:	\$0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
Total Personal Services			0

EMERGENCY MANAGEMENT SERVICES

Police Department

Account : 5067

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	200		160	0	160
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	1,500	0	1,200	0	1,200
204 Minor Tools & Inst.	950	740	760	950	760
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	38	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	15,743	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	2,650	16,521	2,120	950	2,120
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings (EOC)	2,200	0	1,760	450	1,760
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	2,200	0	1,760	450	1,760
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt (generator)	1,500	88	1,200	1,200	1,200
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,500	88	1,200	1,200	1,200

DEPARTMENT EXPENDITURE DETAIL: (Continued)

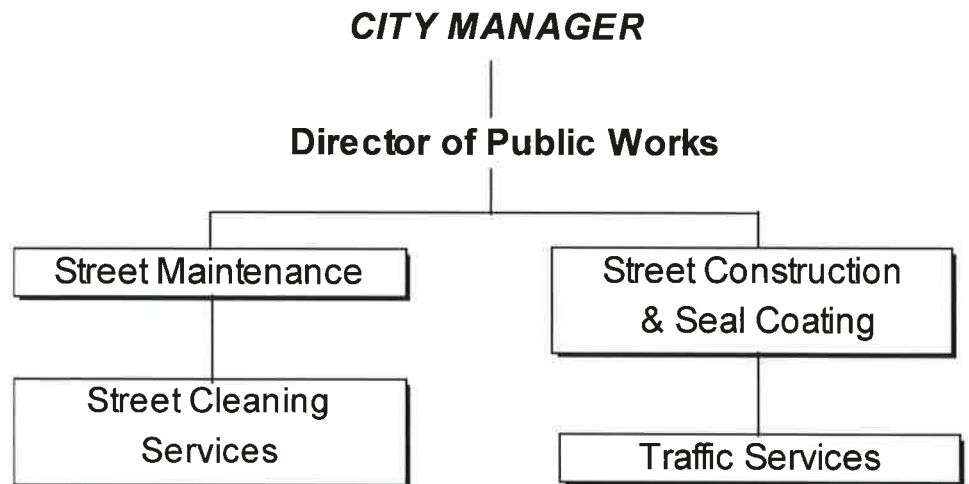
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone (Line Charges)	1,000	853	800	1,000	800
602 Insurance & Bonds	0	0	0	0	0
603 Special Svcs (Accuweather)	0	0	400	0	400
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Voice Warning	500	638	500	625	500
609 Legal Notices	250	0	200	0	200
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,750	1,491	1,900	1,625	1,900
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	12,000	11,774	11,774	11,550	11,774
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	12,000	11,774	11,774	11,550	11,774
DEPARTMENT TOTAL	20,100	29,874	18,754	15,775	18,754

STREET DEPARTMENT

The Street Department provides street and alley construction and maintenance services; and maintains major capital improvements developed to serve the basic needs of the community.

DEPARTMENT OBJECTIVE

To aid the movement of people and goods over city streets by maintaining them in a safe and serviceable condition.



DEPARTMENT ACTIVITIES

- Street and alley surface maintenance.
- Grading unpaved streets and alleys.
- Clearing drainage ways.
- New street and alley construction.
- Seal coat maintenance of existing paved streets and alleys.
- Street sweeping and cleaning.
- Traffic control device and sign maintenance.
- Funding for street lighting.



Streets

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338



STREET

General Fund

Account : 507

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	313,571	288,105	321,556	271,326	330,902
200 Supplies & Materials	57,025	25,703	40,370	36,026	30,870
400 Maint. Bldgs/Grnds	127,700	30,334	28,460	24,950	126,200
500 Maint. of Equipment	51,000	41,545	46,100	34,525	46,820
600 Misc. Services	163,450	147,420	157,761	158,184	156,385
700 Sundry Services	13,750	11,358	13,750	13,750	14,652
900 Capital Outlay	74,500	216,035	99,730	68,000	95,141
Gross Program Exp.	800,996	760,500	707,727	606,761	800,970
Less Reimbursements	(158,869)	(158,869)	(162,789)	(162,789)	(160,049)
Total Dept. Budget	642,127	601,631	544,938	443,972	640,921

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Street Maint. Svcs.	364,161	448,509	380,242	293,987	372,854
2 Const. & Seal Coat. Svcs	117,205	11,925	13,840	11,850	117,610
3 Street Cleaning Svcs.	0	3,106	745	(1,380)	305
4 Traffic Services	160,761	138,091	150,111	139,515	150,151
Total Dept. Budget	642,127	601,631	544,938	443,972	640,921

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	499,334	458,838	402,145	301,179	513,788
W & WW Enterprise Fund	80,341	80,341	80,341	80,341	118,600
Solid Waste Mgt. Fund	62,452	62,452	62,452	62,452	8,533
Gross Dept. Exp.	642,127	601,631	544,938	443,972	640,921

STREET

General Fund

Account : 507

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	192,928	175,097	198,623	155,000	206,756
102 Longevity	1,728	1,551	1,728	1,728	1,728
103 Overtime	13,835	19,937	14,512	10,500	15,106
104 Vacation Leave	13,180	7,233	13,571	11,000	14,106
105 Sick Leave	7,908	5,369	8,142	9,300	8,464
107 Social Security	17,563	16,785	18,098	18,098	18,831
108 TMRS Retirement	10,928	9,955	11,261	11,261	10,117
109 Worker's Comp.	9,876	9,865	9,876	9,865	9,877
110 Unemployment Tax	4,051	739	4,171	3,000	4,342
111 Group Medical Ins.	41,574	41,574	41,574	41,574	41,574
Subtotal	313,571	288,105	321,556	271,326	330,902
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,250	469	1,800	850	1,000
202 Clothing, Dry Goods	1,800	735	1,480	910	1,480
203 Motor Fuel & Oil	38,900	15,790	25,560	20,310	18,360
204 Minor Tools & Inst.	4,325	2,035	3,450	3,170	3,450
205 Cleaning Supplies	1,000	550	800	1,000	800
206 Chemical Supplies	3,750	3,441	2,680	5,536	2,580
207 Food Supplies	3,000	2,193	3,000	3,000	2,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	2,000	490	1,600	1,250	1,200
210 Computer Supplies	0	0	0	0	0
Subtotal	57,025	25,703	40,370	36,026	30,870
300 REIMBURSEMENTS					
300 Reimbursements	(158,869)	(158,869)	(162,789)	(162,789)	(160,049)
Subtotal	(158,869)	(158,869)	(162,789)	(162,789)	(160,049)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	5,000	90	1,600	1,000	1,000
402 Grounds	500	221	400	150	200
403 Other Improvements	122,200	30,023	26,460	23,800	125,000
Subtotal	127,700	30,334	28,460	24,950	126,200
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	1,000	200	500	250	500
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	5,400	6,845	6,320	3,750	6,320
505 Heavy Eqpt. & Mach.	23,000	29,757	26,000	18,000	26,000
506 Signal Systems	20,000	4,233	12,000	12,000	12,000
507 Communications	100	0	80	0	0
508 Miscellaneous	1,500	510	1,200	525	2,000
Subtotal	51,000	41,545	46,100	34,525	46,820

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	6,200	5,640	4,960	5,000	4,960
602 Insurance & Bonds	6,550	6,550	6,090	6,550	6,090
603 Special Services	1,650	648	1,320	10,759	1,040
604 Travel Expenses	620	0	916	175	350
605 Schools & Training	500	100	900	75	450
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	135,800	133,945	133,640	125,800	133,640
609 Legal Notices	200	0	160	50	80
610 Lease Prop. & Eqpt.	11,155	0	9,000	9,000	9,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	775	537	775	775	775
Subtotal	163,450	147,420	157,761	158,184	156,385
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	77	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	13,600	11,281	13,600	13,600	14,502
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
729 Other Agencies	0	0	0	0	0
Subtotal	13750	11358	13750	13750	14652
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	12,000	10,978	14,730	12,000	22,641
955 Eqpt. - Heavy	60,000	205,057	82,500	55,000	70,000
956 Eqpt. - Signal Syst.	2,500	0	2,500	1,000	2,500
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	74,500	216,035	99,730	68,000	95,141
DEPARTMENT TOTAL	642,127	601,631	544,938	443,972	640,921

STREET

General Fund

Account : 507

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Street Maint. Svcs.	5071	5.33	330,890
Const. & Seal Coat. Svcs.	5072	0.00	0
Street Cleaning Svcs.	5073	1.00	0
Traffic Services	5074	1.00	11
Total		7.33	330,902

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
Street Maintenance	W&WW	118,600	Utility cut repair/ other equipment
Street Maintenance	SWMgt	25,783	Rental office building /equipment
Street Cleaning Svcs.	SWMgt	(17,250)	Street sweeping
Total		127,133	

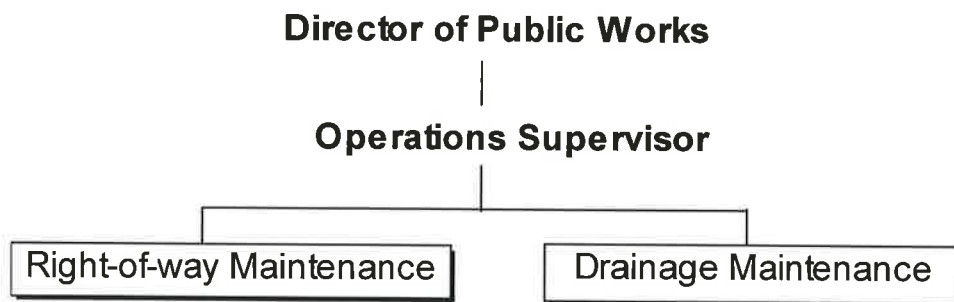
Street Maintenance Services

The Street Maintenance Services program provides regular surface maintenance for all streets and alleys, including pothole and service cut repairs, blading of dirt streets and alleys, and drainage clearance.



PROGRAM OBJECTIVE

To maximize the life of city streets and alleys through an effective preventive maintenance program and to repair damaged streets in a timely and effective manner.



PROGRAM ACTIVITIES

- Pothole and service cut repairs
- Repair of brick streets
- Asphalt street patching and crack sealing
- Maintenance of dirt streets and alleys
- Maintenance of drainage ways

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

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STREET MAINTENANCE SERVICES

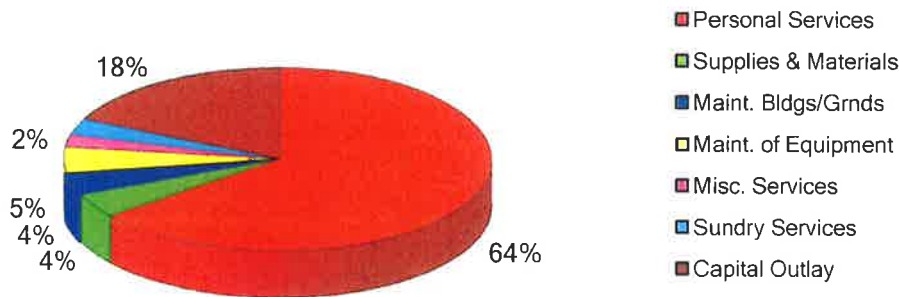
Street Department

Account : 5071

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	313,560	288,105	321,545	271,326	330,890
200 Supplies & Materials	44,450	19,234	30,280	27,266	21,680
400 Maint. Bldgs/Grnds	25,500	19,314	27,500	24,150	20,700
500 Maint. of Equipment	22,500	24,084	23,300	14,550	23,300
600 Misc. Services	14,020	11,998	12,176	21,484	11,790
700 Sundry Services	13,750	11,358	13,750	13,750	14,652
900 Capital Outlay	72,000	216,035	97,230	67,000	92,641
Gross Program Exp.	505,780	590,128	525,781	439,526	515,653
Less Reimbursements	(141,619)	(141,619)	(145,539)	(145,539)	(142,799)
Total Program Budget	364,161	448,509	380,242	293,987	372,854

Program Expenditures



STREET MAINTENANCE SERVICES

Street Department

Account : 5071

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Public Works	U	0.33	6,228	24,664
Operations Supervisor	19	1.00	3,862	46,346
Heavy Eqpt. Operator III	14	3.00	3,150	113,403
Heavy Eqpt. Operator II	12	0.00	2,615	0
Hvy Equip. Operator III/Crewleader	14	1.00	3,245	38,935
Truck Driver	6	0.00	1,951	0
Total Positions Authorized		5.33	Subtotal:	223,348

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	4	5,028
On-call pay; extra Help ; temporary employees (Total amount allocated)		950

Subtotal:		5,978
 Less estimated total cost of sick and vacation leave		 (22,570)
		=====
Net Salaries:		206,756

PERSONAL SERVICES DETAIL:

101	Salaries	206,756
102	Longevity Pay (\$4 Per month of service) Total Years:	36 1,728
103	Overtime Number of Hours per Year:	540 15,106
104	Vacation Leave Average number of days per year:	15 14,106
105	Sick Leave Average number of days per year:	9 8,464
107	Social Security City's share:	7.65% 18,831
108	TMRS Retirement City's share:	4.11% 10,117
109	Worker's Compensation Rate Total per year:	10.54 9,865
110	Unemployment Tax Percent of payroll:	2.10% 4,342
111	Group Medical Insurance Per employee, per month:	\$650 41,574
	& Life Insurance	=====
Total Personal Services		330,890

STREET MAINTENANCE SERVICES

Street Department

Account : 50/1

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	192,928	175,097	198,623	155,000	206,756
102 Longevity	1,728	1,551	1,728	1,728	1,728
103 Overtime	13,835	19,937	14,512	10,500	15,106
104 Vacation Leave	13,180	7,233	13,571	11,000	14,106
105 Sick Leave	7,908	5,369	8,142	9,300	8,464
107 Social Security	17,563	16,785	18,098	18,098	18,831
108 TMRS Retirement	10,928	9,955	11,261	11,261	10,117
109 Worker's Comp.	9,865	9,865	9,865	9,865	9,865
110 Unemployment Tax	4,051	739	4,171	3,000	4,342
111 Group Medical Ins.	41,574	41,574	41,574	41,574	41,574
Subtotal	313,560	288,105	321,545	271,326	330,890
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,250	469	1,800	850	1,000
202 Clothing, Dry Goods	1,500	735	1,240	750	1,240
203 Motor Fuel & Oil	28,000	9,321	16,800	12,000	10,000
204 Minor Tools & Inst.	4,200	2,035	3,360	3,130	3,360
205 Cleaning Supplies	1,000	550	800	1,000	800
206 Chemical Sup. (herbicide)	3,500	3,441	2,480	5,536	2,480
207 Food Supplies	3,000	2,193	3,000	3,000	2,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Sup. (Traffic cones)	1,000	490	800	1,000	800
210 Computer Supplies	0	0	0	0	0
Subtotal	44,450	19,234	30,280	27,266	21,680
300 REIMBURSEMENTS					
300 Reimbursements	(141,619)	(141,619)	(145,539)	(145,539)	(142,799)
Subtotal	(141,619)	(141,619)	(145,539)	(145,539)	(142,799)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	5,000	90	1,600	1,000	1,000
402 Grounds	500	221	400	150	200
403 Other (Cold-Mix Asphalt)	20,000	19,003	25,500	23,000	19,500
Subtotal	25,500	19,314	27,500	24,150	20,700
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	1,000	200	500	250	500
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	5,000	6,806	6,000	3,500	6,000
505 Heavy Eqpt. & Mach.	16,500	17,078	16,800	10,800	16,800
506 Signal Systems	0	0	0	0	0
507 Communications	0	-	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	22,500	24,084	23,300	14,550	23,300

DEPARTMENT EXPENDITURE DETAIL: (Continued)

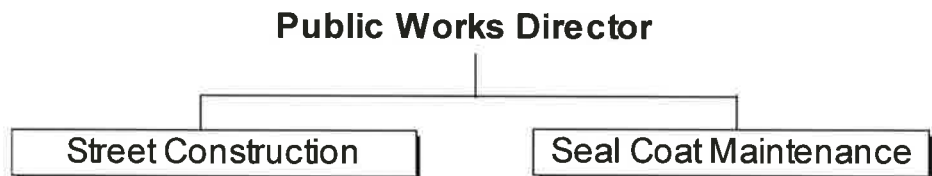
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	6,200	5,640	4,960	5,000	4,960
602 Insurance & Bonds	4,150	4,150	4,150	4,150	4,150
603 Special Services	1,200	648	960	10,659	960
604 Travel Expenses	420	0	336	100	150
605 Schools & Training	500	100	400	75	200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	800	923	640	800	640
609 Legal Notices	100	0	80	50	80
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	650	537	650	650	650
Subtotal	14,020	11,998	12,176	21,484	11,790
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	77	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	-	0	0	0
704 Interest Expense	13,600	11,281	13,600	13,600	14,502
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	13,750	11,358	13,750	13,750	14,652
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	12,000	10,978	14,730	12,000	22,641
955 Eqpt. - Heavy	60,000	205,057	82,500	55,000	70,000
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	72,000	216,035	97,230	67,000	92,641
DEPARTMENT TOTAL	364,161	448,509	380,242	293,987	372,854

Construction & Seal Coat Services

PROGRAM OBJECTIVE

The Street Construction and Seal Coat program provides for the construction on new streets, major repairs and seal coat maintenance of existing streets.

To build new streets to high standards and to maximize the life of existing streets and alleys by seal coat resurfacing.



PROGRAM ACTIVITIES

- Grade work and penetration paving of new streets
- Seal coat resurfacing of existing pavement
- Emulsion sealing of existing pavement

**PUBLIC WORKS
DIRECTOR**

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STREET CONSTRUCTION & SEAL COAT SERVICE

Street Department

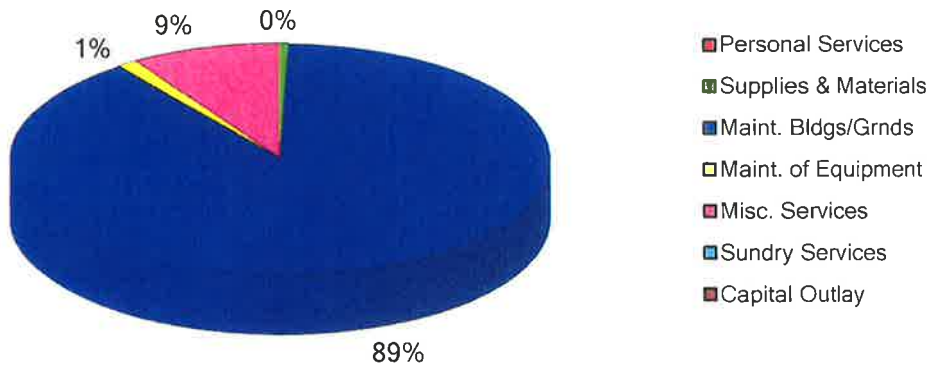
Account : 5072

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	1,750	0	1,280	250	680
400 Maint. Bldgs/Grnds	101,000	10,694	0	0	105,000
500 Maint. of Equipment	1,800	31	1,440	1,400	1,440
600 Misc. Services	12,655	1,200	11,120	10,200	10,490
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	117,205	11,925	13,840	11,850	117,610
Less Reimbursements	0	0	0	0	0
Total Program Budget	117,205	11,925	13,840	11,850	117,610



Program Expenditures



STREET CONSTRUCTION & SEAL COAT SERVICES

Street Department

Account : 5072

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0.5	0
Extra Help ; temporary employees (Total amount allocated)		1,500

Subtotal:		1,500
 Less estimated total cost of sick and vacation leave		 0
		=====
Net Salaries:		1,500

PERSONAL SERVICES DETAIL:

101	Salaries	1,500
102	Longevity Pay (\$4 Per month of service) Total Years:	0 0
103	Overtime Number of Hours per Year:	0 500
104	Vacation Leave Average number of days per year:	12.5 0
105	Sick Leave Average number of days per year:	7 0
107	Social Security City's share:	7.65% 153
108	TMRS Retirement City's share:	4.11% 82
109	Worker's Compensation Total per year:	0 0
110	Unemployment Tax Percent of payroll:	2.50% 38
111	Group Medical Insurance Per employee, per month:	\$650 0
	& Life Insurance	=====
Total Personal Services		2,273

STREET CONSTRUCTION & SEAL COAT SERVICES
Street Department **Account : 5072**

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	100	0	80	0	80
203 Motor Fuel & Oil	400	-	200	0	100
204 Minor Tools & Inst.	0	0	0	0	0
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	250	0	200	0	100
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	1,000	0	800	250	400
210 Computer Supplies	0	0	0	0	0
Subtotal	1,750	0	1,280	250	680
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other (Seal Coat & patching)	101,000	10,694	0	0	105,000
Subtotal	101,000	10,694	0	0	105,000
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	300	31	240	200	240
505 Heavy Eqpt. & Mach.	1,500	0	1,200	1,200	1,200
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,800	31	1,440	1,400	1,440

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	1,200	1,200	960	1,200	960
603 Special Svcs. (engineering)	200	-	160	0	80
604 Travel Expenses	0	0	420	0	200
605 Schools & Training	0	0	500	0	250
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	100	0	80	0	0
610 Lease Eqpt.	11,155	0	9,000	9,000	9,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	12,655	1,200	11,120	10,200	10,490
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
728 Curb/Gutter Principal	0	0	0	0	0
729 Interest Expense	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	117,205	11,925	13,840	11,850	117,610

Street Cleaning Services

The Street Cleaning Services program provides for the operation of the street sweeper to clean paved city streets and alleys.

PROGRAM OBJECTIVE

To maintain major public streets, including the square, in a clean condition and to provide periodic sweeping of other paved streets as needed.

Operations Supervisor

Street Sweeper Operator

Street Sweeping
Operations



**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

PROGRAM ACTIVITIES

- Operation of the street sweeper
- Maintenance and repair of the street sweeper
- Application of herbicide to control vegetation in rights of ways



FUNDING: The Street Cleaning Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as specialized collection activity.



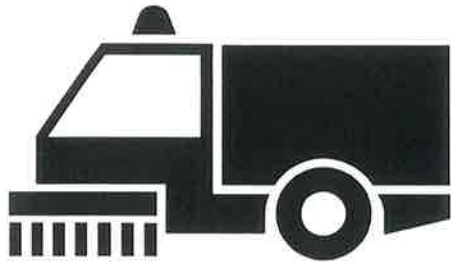
STREET CLEANING SERVICES

Street Department

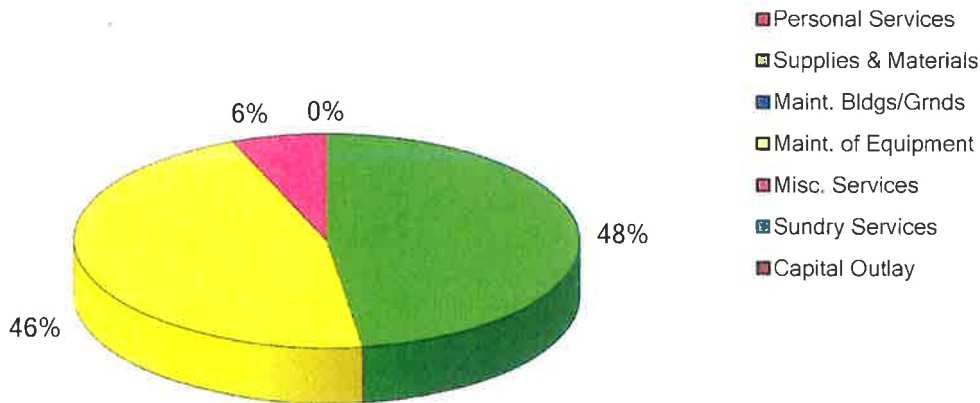
Account : 5073

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	10,275	6,469	8,370	8,320	8,370
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	5,200	12,687	8,160	6,050	8,080
600 Misc. Services	1,775	1,200	1,465	1,500	1,105
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	17,250	20,356	17,995	15,870	17,555
Less Reimbursements	(17,250)	(17,250)	(17,250)	(17,250)	(17,250)
Total Program Budget	0	3,106	745	(1,380)	305



Program Expenditures



STREET CLEANING SERVICES

Street Department

Account : 5073

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Heavy Equipment Operator II	19	1.00	0	0
Total Positions Authorized		1.00	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	0
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries	0
102	Longevity Pay (\$4 Per month of service) Total Years:	0
103	Overtime Number of Hours per Year:	150
104	Vacation Leave Average number of days per year:	15
105	Sick Leave Average number of days per year:	7
107	Social Security City's share:	7.65%
108	TMRS Retirement City's share:	4.11%
109	Worker's Compensation Rate Total per year:	11.34
110	Unemployment Tax Percent of payroll:	2.50%
111	Group Medical Insurance Per employee, per month:	\$0
	& Life Insurance	0
Total Personal Services		0

STREET CLEANING SERVICES

Street Department

Account : 5073

PROGRAM EXPENDITURE DETAIL:

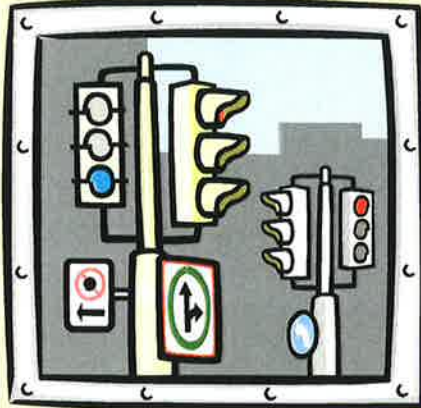
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	-	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	-	0	0	0
105 Sick Leave	0	-	0	0	0
107 Social Security	0	-	0	0	0
108 TMRS Retirement	0	-	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	-	0	0	0
111 Group Medical Ins.	0	-	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	200	0	160	160	160
203 Motor Fuel & Oil	10,000	6,469	8,160	8,160	8,160
204 Minor Tools & Inst.	75	0	50	0	50
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	10,275	6,469	8,370	8,320	8,370
300 REIMBURSEMENTS					
336 Reimbursement from SWMF	(17,250)	(17,250)	(17,250)	(17,250)	(17,250)
Subtotal	(17,250)	(17,250)	(17,250)	(17,250)	(17,250)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	100	8	80	50	80
505 Heavy Eqpt. & Mach.	5,000	12,679	8,000	6,000	8,000
506 Signal Systems	0	0	0	0	0
507 Communications	100	0	80	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	5,200	12,687	8,160	6,050	8,080

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	1,200	1,200	980	1,200	980
603 Special Services	250	0	200	100	0
604 Travel Expenses	200	0	160	75	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	125	0	125	125	125
Subtotal	1,775	1,200	1,465	1,500	1,105
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
706 Concessions	0	0	0	0	0
729 Interest on Equip. Lease	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	0	3,106	745	(1,380)	305

Traffic Services

The Traffic Services program provides for the installation and maintenance of traffic control devices such as signal lights, regulatory signs, and street markings; and provides funding for the illumination of city streets.



**PUBLIC WORKS
DIRECTOR**

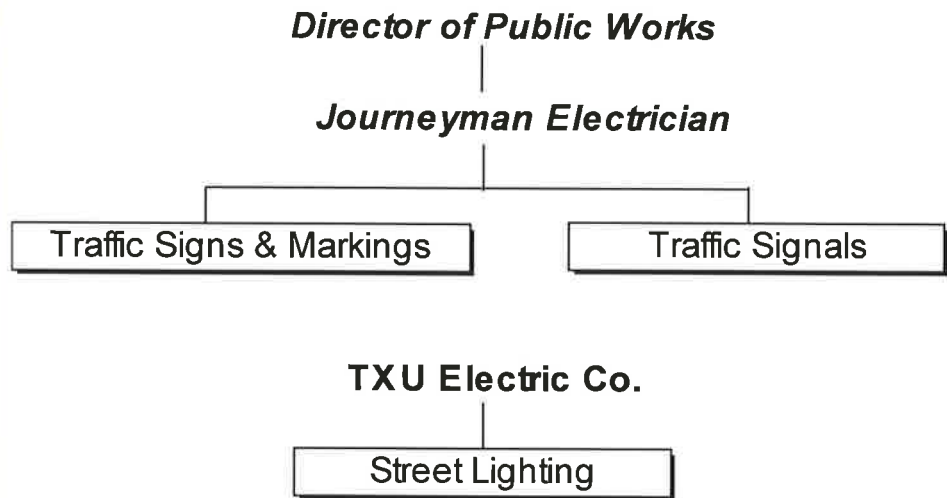
1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain signals, signs, and markings in good working order through an effective maintenance program and to provide street illumination at street intersections in order to prevent accidents.



PROGRAM ACTIVITIES

- Installation of new traffic signals and signs
- Maintenance and repair of existing signals and signs
- Funding existing street lights owned and maintained by TU Electric



TRAFFIC SERVICES

Street Department

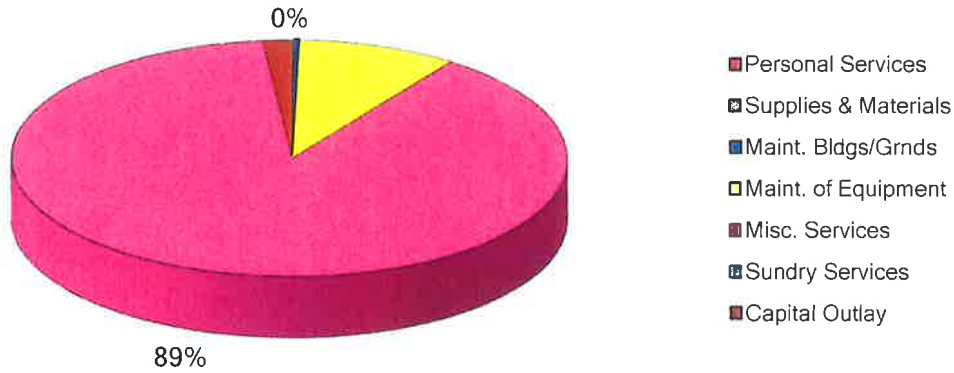
Account : 5074

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	11	0	11	0	11
200 Supplies & Materials	550	0	440	190	140
400 Maint. Bldgs/Grnds	1,200	326	960	800	500
500 Maint. of Equipment	21,500	4,743	13,200	12,525	14,000
600 Misc. Services	135,000	133,022	133,000	125,000	133,000
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	2,500	0	2,500	1,000	2,500
Gross Program Exp.	160,761	138,091	150,111	139,515	150,151
Less Reimbursements	0	0	0	0	0
Total Program Budget	160,761	138,091	150,111	139,515	150,151



Program Expenditures



TRAFFIC SERVICES

Street Department

Account : 5074

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Journeyman Electrician	13	1.00	2,746	0
Total Positions Authorized		1.00	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	2	0
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	14
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	0.00%
108	TMRS Retirement	City's share:	0.00%
109	Worker's Compensation	Total per year:	11.34
110	Unemployment Tax	Percent of payroll:	0.00%
111	Group Medical Insurance	Per employee, per month:	\$0
Total Personal Services			11

TRAFFIC SERVICES

Street Department

Account : 50/4

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	11	0	11	0	11
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	11	0	11	0	11
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	500	-	400	150	100
204 Minor Tools & Inst.	50	0	40	40	40
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	550	0	440	190	140
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other (Buttons & paint)	1,200	326	960	800	500
Subtotal	1,200	326	960	800	500
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Traffic Control Sys (& signs)	20,000	4,233	12,000	12,000	12,000
507 Communications	0	0	0	0	0
508 Miscellaneous	1,500	510	1,200	525	2,000
Subtotal	21,500	4,743	13,200	12,525	14,000

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	0	-	0	0	0
603 Special Services	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Street Lts)	135,000	133,022	133,000	125,000	133,000
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	135,000	133,022	133,000	125,000	133,000
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	2,500	0	2,500	1,000	2,500
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	2,500	0	2,500	1,000	2,500
DEPARTMENT TOTAL	160,761	138,091	150,111	139,515	150,151

Inspection Services

The Inspection Services program provides for electrical, plumbing, and building inspection services; enforcement of development related ordinances; and the enforcement of ordinances dealing with the life, safety and welfare of the public.



CHIEF INSPECTOR

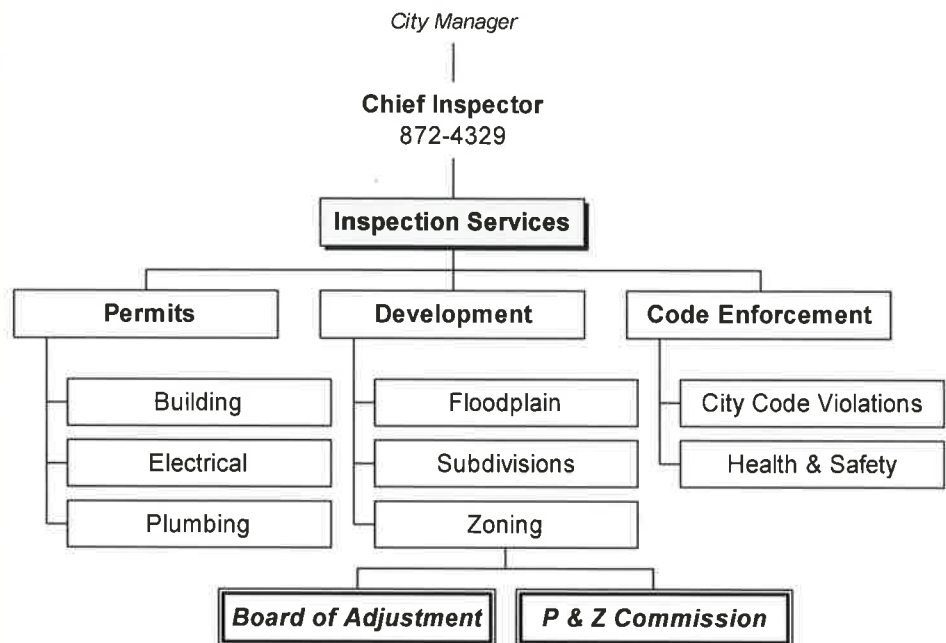
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To insure the safety and welfare of the public through an effective program of enforcement of city ordinances relating to buildings, land use and environmental conditions.



PROGRAM ACTIVITIES

1. Issuing building permits
2. Electrical permits and inspections
3. Plumbing permits and inspections
4. Administration of zoning and subdivision applications and cases
5. Enforcement of city ordinances relating to environmental conditions affecting public health and safety



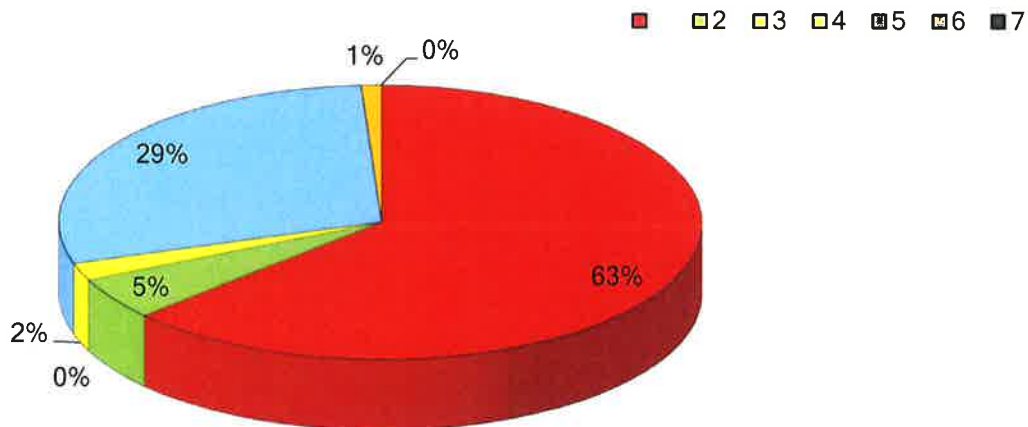
INSPECTION SERVICES

Account 5081

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	123,723	118,388	128,048	124,084	136,460
200 Supplies & Materials	8,550	10,354	8,450	8,606	8,450
400 Maint. Bldgs/Grnds	0	3,458	750	750	750
500 Maint. of Equipment	2,600	2,653	2,200	3,938	3,800
600 Misc. Services	81,249	77,768	130,005	86,025	64,725
700 Sundry Services	2,200	2,128	2,260	2,260	2,260
900 Capital Outlay	6,000	5,716	19,000	15,300	6,500
Gross Program Exp.	224,322	220,465	290,713	240,963	222,945
Less Reimbursements	0	0	0	0	0
Total Program Budget	224,322	220,465	290,713	240,963	222,945

Program Expenditures



INSPECTION SERVICES

5081

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Chief Inspector	U	1.00	5,200	62,400
Code Enforcement Officer	14	1	2,883	34,593
Total Positions Authorized:		2	Subtotal:	96,993

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	2,910
Extra Help ; temporary employees (Total amount allocated)		-

	Subtotal:	2,910
Less estimated total cost of sick and vacation leave		(8,394)
		=====
	Net Salaries:	91,510

PERSONAL SERVICES DETAIL:

101	Salaries		91,510
102	Longevity Pay (\$4 Per month of service)	Total Years: 5	240
103	Overtime	Number of Hours per Year: 165	5,444
104	Vacation Leave	Average number of days per year: 12.5	4,663
105	Sick Leave	Average number of days per year: 10	3,731
107	Social Security	City's share: 7.65%	8,077
108	TMRS Retirement	City's share: 4.11%	4,340
109	Worker's Compensation	Total per year: 1.02	933
110	Unemployment Tax	Percent of payroll: 2.10%	1,922
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	15,600
			=====
	Total Personal Services		136,460

INSPECTION SERVICES

5081

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	81,506	77,913	84,644	82,500	91,510
102 Longevity	240	35	240	240	240
103 Overtime	4,702	3,297	5,038	4,500	5,444
104 Vacation Leave	4,153	4,111	4,313	4,000	4,663
105 Sick Leave	3,323	4,952	3,451	2,800	3,731
107 Social Security	7,185	7,083	7,473	7,185	8,077
108 TMRS Retirement	4,471	4,278	4,650	4,650	4,340
109 Worker's Comp.	831	831	863	831	933
110 Unemployment Tax	1,712	288	1,778	1,778	1,922
111 Group Medical Ins.	15,600	15,600	15,600	15,600	15,600
Subtotal	123,723	118,388	128,048	124,084	136,460
200 SUPPLIES AND MATERIALS					
201 Office Supplies	3,000	3,769	2,800	2,800	2,800
202 Clothing, Dry Goods	2,000	1,030	1,600	1,600	1,600
203 Motor Fuel & Oil	2,000	2,210	2,000	2,150	2,000
204 Minor Tools & Inst.	1,500	3,316	2,000	2,000	2,000
205 Cleaning Supplies	50	23	50	50	50
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	6	0	6	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	8,550	10,354	8,450	8,606	8,450
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	3,458	750	750	750
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	3,458	750	750	750
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	1,500	1,643	1,400	3,138	3,000
505 Heavy Eqpt. & Mach.	800	793	600	600	600
506 Signal Systems	0	0	0	0	0
507 Communications	300	217	200	200	200
508 Miscellaneous	0	0	0	0	0
Subtotal	2,600	2,653	2,200	3,938	3,800

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	2,750	2,511	2,400	2,550	2,400
602 Insurance & Bonds	213	213	250	300	250
603 Special Services	66,661	65,904	115,280	75,000	50,000
604 Travel Expenses	5,500	1,983	5,200	3,000	5,200
605 Schools & Training	3,000	3,022	3,200	2,500	3,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	3,000	3,959	3,500	2,500	3,500
610 Lease (Office Space)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	176	175	175	175
Subtotal	81,249	77,768	130,005	86,025	64,725
700 SUNDRY CHARGES					
701 Dues & Subscriptions	500	621	560	560	560
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	1,700	1,507	1,700	1,700	1,700
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	2,200	2,128	2,260	2,260	2,260
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	6,000	5,716	10,000	6,500	6,500
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	9,000	8,800	0
Subtotal	6,000	5,716	19,000	15,300	6,500
DEPARTMENT TOTAL	224,322	220,465	290,713	240,963	222,945

Inspection Services

General Fund

Acct. 508

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	123,723	118,388	128,048	124,084	136,460
200 Supplies & Materials	8,550	10,354	8,450	8,606	8,450
400 Maint. Bldgs/Grnds	0	3,458	750	750	750
500 Maint. of Equipment	2,600	2,653	2,200	3,938	3,800
600 Misc. Services	81,249	77,768	130,005	86,025	64,725
700 Sundry Services	2,200	2,128	500	2,260	2,260
900 Capital Outlay	6,000	5,716	19,000	15,300	6,500
Gross Program Exp.	224,322	220,465	288,953	240,963	222,945
Less Reimbursements					
Total Dept. Budget	224,322	220,465	288,953	240,963	222,945

PROGRAM SUMMARY:

Program Title	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
5081 Inspection Services	224,322	220,465	290,713	240,963	222,945
Total Dept. Budget	224,322	220,465	290,713	240,963	222,945

FUNDING SUMMARY:

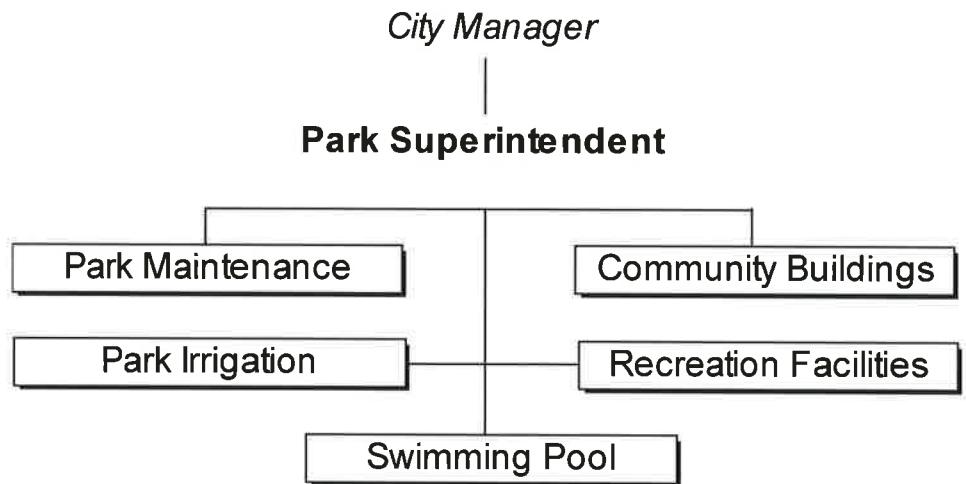
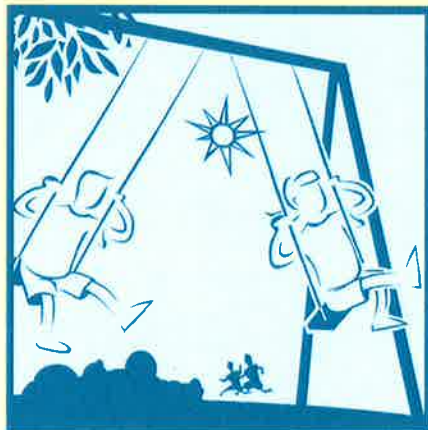
Funding Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
					222,945
					0
					0
Gross Dept. Exp.	0	0	0	0	222,945

PARKS DEPARTMENT

The Parks Department provides operation and maintenance services for public parks and community buildings open for public use and enjoyment.

DEPARTMENT OBJECTIVE

To provide the public with recreational facilities that are safe and enjoyable.



DEPARTMENT ACTIVITIES

- Park grounds maintenance
- Community building operation and maintenance
- Effluent water irrigation/disposal on park grounds
- Mowing of airport and other grounds
- Maintenance of ballparks and tennis courts
- Lighting of ballparks and tennis courts
- Seasonal operation and maintenance of swimming pool

**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



PARKS

General Fund

Account : 509

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	314,675	270,401	320,631	308,238	337,783
200 Supplies & Materials	49,850	31,429	47,075	46,475	47,315
400 Maint. Bldgs/Grnds	135,761	115,053	173,150	165,350	120,250
500 Maint. of Equipment	22,100	10,145	18,940	15,330	18,660
600 Misc. Services	122,935	87,207	100,172	96,561	97,389
700 Sundry Services	81,800	28,199	81,800	66,800	82,550
900 Capital Outlay	46,000	40,562	34,100	63,852	61,919
Gross Program Exp.	773,121	582,996	775,868	762,606	765,866
Less Reimbursements	(38,000)	(40,261)	(40,621)	(40,621)	(40,621)
Total Dept. Budget	735,121	543,156	735,247	721,985	726,045

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Park Maint. Svcs.	335,093	310,473	385,028	384,621	372,028
2 Park Irrigation Svcs.	(500)	(8,318)	(10,628)	(15,043)	(12,261)
3 Community Buildings	50,950	39,144	37,670	33,152	36,964
4 Recreation Facilities	270,465	192,200	245,514	227,028	247,296
5 Swimming Pool	79,853	9,657	78,403	92,898	81,709
Total Dept. Budget	735,861	543,156	735,987	722,656	725,735

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
General Fund	676,696	480,815	674,201	616,309	665,359
W & WW Enterprise Fund	28,000	30,261	30,621	75,251	30,261
Solid Waste Mgt. Fund	10,000	5,000	10,000	10,000	10,000
Dawson County	18,000	19,703	18,000	18,000	18,000
Charges for Services	2,425	7,377	2,425	2,425	2,425
Gross Dept. Exp.	735,121	543,156	735,247	721,985	726,045

PARKS

General Fund

Account : 509

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	183,960	170,169	187,732	181,151	203,834
102 Longevity	1,344	924	1,344	1,344	1,344
103 Overtime	31,831	15,070	32,913	31,350	32,610
104 Vacation Leave	9,512	6,326	9,738	8,924	10,122
105 Sick Leave	8,150	2,096	8,355	7,300	8,685
107 Social Security	18,344	15,789	18,709	18,344	19,591
108 TMRS Retirement	9,234	8,479	9,461	9,456	8,981
109 Worker's Comp.	8,182	8,182	8,182	8,182	8,261
110 Unemployment Tax	4,044	892	4,123	2,413	4,281
111 Group Medical Ins.	40,074	42,474	40,074	39,774	40,074
Subtotal	314,675	270,401	320,631	308,238	337,783
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,200	511	1,040	900	1,040
202 Clothing, Dry Goods	2,050	1,686	2,110	1,930	2,110
203 Motor Fuel & Oil	12,500	6,854	8,400	7,700	8,400
204 Minor Tools & Inst.	6,400	4,223	5,380	5,530	4,960
205 Cleaning Supplies	5,500	4,132	4,640	6,150	6,300
206 Chemical Supplies	9,100	2,464	12,930	12,465	11,930
207 Food Supplies	2,200	986	1,775	1,000	1,775
208 Botanical & Agri.	10,400	10,229	10,400	10,400	10,400
209 Misc. Supplies	500	344	400	400	400
210 Computer Supplies	0	0	0	0	0
Subtotal	49,850	31,429	47,075	46,475	47,315
300 REIMBURSEMENTS					
300 Reimbursements	(38,000)	(40,261)	(40,621)	(40,621)	(40,621)
Subtotal	(38,000)	(40,261)	(40,621)	(40,621)	(40,621)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	30,500	9,465	25,800	26,700	25,800
402 Grounds	61,461	58,130	127,800	128,500	73,000
403 Other Improvements	43,800	47,458	19,550	10,150	21,450
Subtotal	135,761	115,053	173,150	165,350	120,250
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	250	0	200	0	200
502 Shop Eqpt. & Tools	1,000	591	800	500	800
503 Major Inst. & Appr.	10,800	3,941	8,900	7,200	8,900
504 Motor Vehicles	5,500	4,743	5,400	4,900	5,400
505 Heavy Eqpt. & Mach.	3,250	690	2,600	2,500	2,600
506 Signal Systems	0	0	0	0	0
507 Communications	1,300	0	1,040	230	760
508 Miscellaneous	0	180	0	0	0
Subtotal	22,100	10,145	18,940	15,330	18,660

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	3,900	4,950	4,370	4,450	4,370
602 Insurance & Bonds	8,155	8,155	7,043	7,853	6,995
603 Special Services	7,550	3,918	6,040	4,700	4,740
604 Travel Expenses	1,750	0	1,450	1,450	1,200
605 Schools & Training	1,600	310	1,480	1,300	1,250
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,100	5,569	6,100	7,400	8,000
608 Light & Power	67,780	43,326	52,579	46,200	50,124
609 Legal Notices	200	0	100	425	500
610 Lease Prop. & Eqpt.	18,000	16,550	14,000	15,433	14,000
611 Lease Water Rights	6,900	4,429	7,010	7,350	6,210
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
615 Christmas Bonus	0	0	0	0	0
Subtotal	122,935	87,207	100,172	96,561	97,389
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	0	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,150	3,202	5,150	5,150	5,900
706 Concessions	76,500	24,997	76,500	61,500	76,500
728 Debt Principal	0	0	0	0	0
729 Debt Interest	0	0	0	0	0
Subtotal	81,800	28,199	81,800	66,800	82,550
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	7,800	0	4,000	23,700	23,904
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	7,500	0	6,000	2,000	6,000
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	8,500	12,418	12,100	25,152	12,100
954 Eqpt. - Motor Veh.	12,000	28,144	12,000	13,000	19,915
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	5,200	0	0	0	0
959 Eqpt. - Miscellaneous	5,000	0	0	0	0
Subtotal	46,000	40,562	34,100	63,852	61,919
DEPARTMENT TOTAL	735,970	543,156	736,096	721,985	725,985

PARKS

General Fund

Account : 509

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Park Maint. Svcs.	5091	4.83	247,564
Park Irrigation Svcs.	5092	1.00	7,800
Community Buildings	5093	0.00	0
Recreation Facilities	5094	1.00	47,201
Swim Pool (seasonal not included)	5095	0.00	42,996
Total		6.83	345,561

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Reimbursements from Other Funds			
Program	From	Amount	Purpose
Park Maintenance	5212	10,000	Landfill grounds maintenance & new mowing e
Park Irrigation	5113	30,261	Disposal of effluent wastewater
Total		40,261	

Park Maintenance

The Parks Maintenance program provides for the maintenance of park grounds and equipment, the campground, and city hall commons.



**PARKS
SUPERINTENDENT**

South 9th & Avenue F

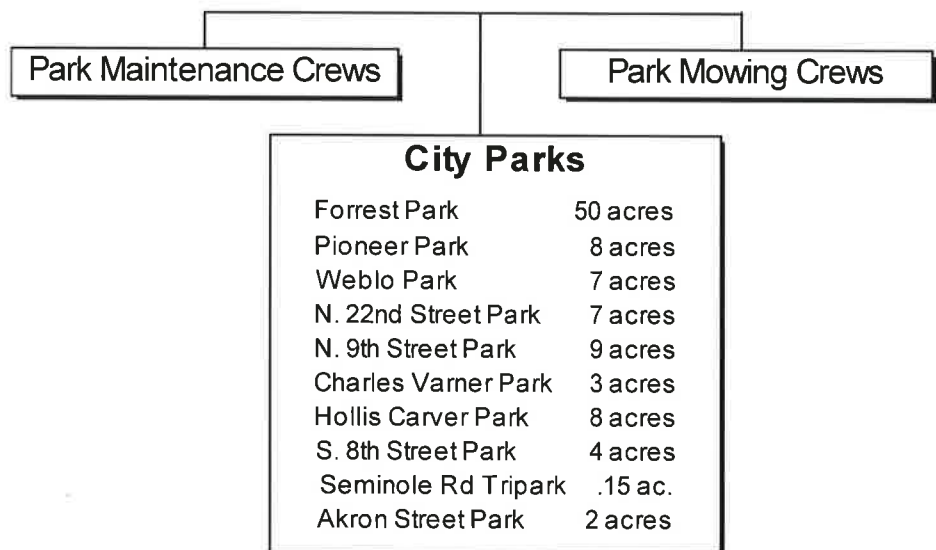
Phone: 806-872-4342

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain parks and public building grounds to meet an optimum aesthetic standard and to keep park equipment in a safe operating condition.

Park Superintendent



PROGRAM ACTIVITIES

- Grounds maintenance tasks:



- Mowing (approximately 120 acres)
- Fresh water irrigation (20 acres)
- Fertilizer and herbicide application
- Tree trimming and plant maintenance

- Campground maintenance
- Playground equipment and picnic table

PARK MAINTENANCE SERVICES

Parks Department

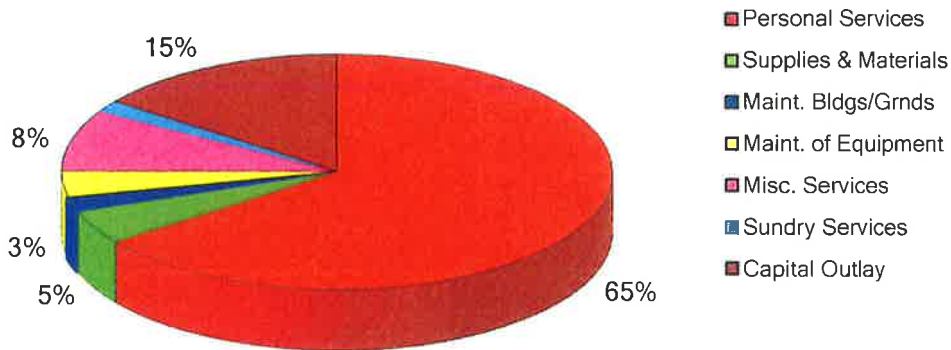
Account : 5091

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	230,003	225,082	235,313	223,442	247,564
200 Supplies & Materials	23,000	17,481	17,295	16,450	17,455
400 Maint. Bldgs/Grnds	10,000	3,544	64,000	63,250	8,000
500 Maint. of Equipment	15,700	9,516	13,560	10,650	13,360
600 Misc. Services	36,740	32,919	30,610	34,479	32,680
700 Sundry Services	5,150	3,202	5,150	5,150	6,050
900 Capital Outlay	24,500	28,729	29,100	41,200	56,919
Gross Program Exp.	345,093	320,473	395,028	394,621	382,028
Less Reimbursements	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Program Budget	335,093	310,473	385,028	384,621	372,028



Program Expenditures



PARK MAINTENANCE SERVICES

Parks Department

Account : 5091

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Park Superintendent	U	0.33	6,228	24,663
Park Maint. Supervisor	12	0	2,615	0
Park Crew Leader	11	1	2,721	32,654
Light Equipment Operator	9	3	2,396	86,266
Maintenance Worker 1	9	0.5	2,259	13,552
Total Positions Authorized		4.83	Subtotal:	157,136

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	3.5	3,416
On-call (\$50.00/hr)		950

	Subtotal:	4,366
Less estimated total cost of sick and vacation leave		(16,499)
		=====
	Net Salaries:	145,003

PERSONAL SERVICES DETAIL:

101	Salaries	145,003
102	Longevity Pay (\$4 Per month of service) Total Years: 26	1,248
103	Overtime Number of Hours per Year: 800	17,320
104	Vacation Leave Average number of days per year: 11	8,642
105	Sick Leave Average number of days per year: 10	7,857
107	Social Security City's share: 7.65%	13,775
108	TMRS Retirement City's share: 4.11%	7,401
109	Worker's Compensation Rate Total per year: 4.21	5,599
110	Unemployment Tax Percent of payroll: 2.10%	3,045
111	Group Medical Insurance Per employee, per month: \$650	37,674
	& Life Insurance	=====
Total Personal Services		247,564

PARK MAINTENANCE SERVICES

Parks Department

Account : 5091

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	130,809	143,161	134,581	128,000	145,003
102 Longevity	1,248	834	1,248	1,248	1,248
103 Overtime	16,102	8,838	16,553	15,500	17,320
104 Vacation Leave	8,088	5,032	8,314	7,500	8,642
105 Sick Leave	7,353	1,332	7,558	6,500	7,857
107 Social Security	12,821	12,838	13,177	12,821	13,775
108 TMRS Retirement	7,478	6,740	7,699	7,700	7,401
109 Worker's Comp.	5,599	5,599	5,599	5,599	5,599
110 Unemployment Tax	2,831	634	2,910	1,200	3,045
111 Group Medical Ins.	37,674	40,074	37,674	37,374	37,674
Subtotal	230,003	225,082	235,313	223,442	247,564
200 SUPPLIES AND MATERIALS					
201 Office Supplies	800	394	640	500	640
202 Clothing, Dry Goods	1,500	1,486	1,600	1,500	1,600
203 Motor Fuel & Oil	12,000	6,854	8,000	7,500	8,000
204 Minor Tools & Inst.	4,000	3,747	3,200	3,900	3,200
205 Cleaning Supplies	800	672	640	950	800
206 Chemical Supplies	800	622	640	300	640
207 Food Supplies	2,200	986	1,775	1,000	1,775
208 Botanical & Agri.	400	2,376	400	400	400
209 Misc. Supplies	500	344	400	400	400
210 Computer Supplies	0	0	0	0	0
Subtotal	23,000	17,481	17,295	16,450	17,455
300 REIMBURSEMENTS					
300 Reimbursements	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Subtotal	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	2,000	1,244	1,600	2,500	1,600
402 Grounds	5,000	1,363	60,000	60,000	4,000
403 Other Improvements	3,000	937	2,400	750	2,400
Subtotal	10,000	3,544	64,000	63,250	8,000
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	250	0	200	0	200
502 Shop Eqpt. & Tools	1,000	591	800	500	800
503 Major Appr. (Mowers)	5,000	3,416	4,000	3,000	4,000
504 Motor Vehicles	5,000	4,639	5,000	4,500	5,000
505 Heavy Eqpt. (Loader)	3,250	690	2,600	2,500	2,600
506 Signal Systems	0	0	0	0	0
507 Communications	1,200	0	960	150	760
508 Miscellaneous	0	180	0	0	0
Subtotal	15,700	9,516	13,560	10,650	13,360
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22

600 MISCELLANEOUS SERVICES

601 Telephone	1,750	3,143	2,500	2,500	2,500
602 Insurance & Bonds	1,700	1,700	1,360	1,500	1,360
603 Special Services	2,600	2,608	2,080	2,000	2,080
604 Travel Expenses	1,500	0	1,200	1,200	1,200
605 Schools & Training	600	150	480	300	250
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,100	2,051	2,100	3,600	4,000
608 Light & Power	8,000	6,296	6,400	7,200	6,400
609 Legal Notices	0	0	0	325	400
610 Lease Prop. & Eqpt.	18,000	16,550	14,000	15,433	14,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	490	421	490	421	490
Subtotal	36,740	32,919	30,610	34,479	32,680

700 SUNDRY CHARGES

701 Dues & Sub. (Licenses)	150	0	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,000	3,202	5,000	5,000	5,900
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
728 Park Equip Prinicipal	0	0	0	0	0
729 Park Equipment Interest	0	0	0	0	0
Subtotal	5,150	3,202	5,150	5,150	6,050

900 CAPITAL OUTLAY

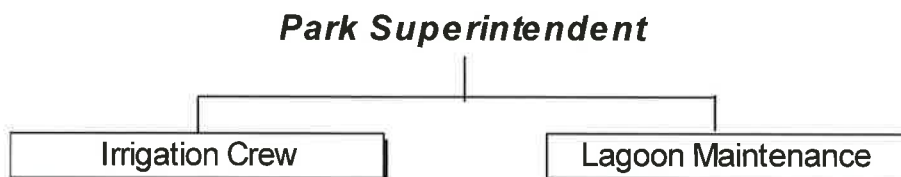
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	5,000	0	4,000	23,700	23,904
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	7,500	0	6,000	2,000	6,000
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	585	7,100	2,500	7,100
954 Eqpt. - Motor Veh.	12,000	28,144	12,000	13,000	19,915
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Mis. (Picnic Tables)	0	0	0	0	0
Subtotal	24,500	28,729	29,100	41,200	56,919
DEPARTMENT TOTAL	335,093	310,473	385,028	384,621	372,028

Park Irrigation

The Parks Irrigation program provides for the disposal of wastewater effluent by irrigation of park grounds. It is totally funded by reimbursement from the Water and Wastewater Fund.

PROGRAM OBJECTIVE

To maintain operation of the effluent water irrigation program in conformance with Texas Natural Resource Conservation Commission standards.



PROGRAM ACTIVITIES

- Moving irrigation pipe
- Monitoring irrigation volumes
- Pump and chlorinator maintenance
- Maintenance and repair of lagoon dikes

**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



FUNDING: The Park Irrigation Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as wastewater disposal activity.



PARK IRRIGATION SERVICES

Parks Department

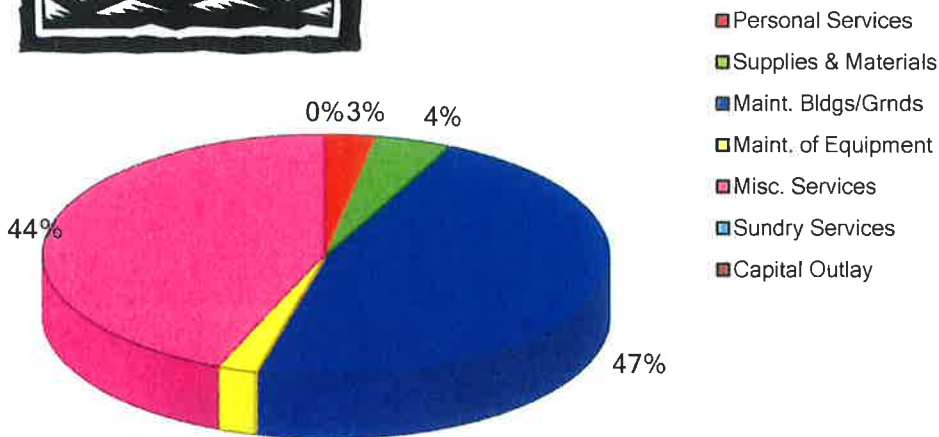
Account : 5092

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	510	0	510
200 Supplies & Materials	1,000	441	800	400	800
400 Maint. Bldgs/Grnds	7,500	13,603	7,390	6,500	8,590
500 Maint. of Equipment	600	104	480	480	400
600 Misc. Services	13,200	7,795	10,813	8,198	8,060
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	5,200	0	0	0	0
Gross Program Exp.	27,500	21,943	19,993	15,578	18,360
Less Reimbursements	(28,000)	(30,261)	(30,621)	(30,621)	(30,621)
Total Program Budget	(500)	(8,318)	(10,628)	(15,043)	(12,261)



Program Expenditures



PARK IRRIGATION SERVICES

Parks Department

Account : 5092

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Park Worker (1 full time, 2 part-time positions)	9	1	0	0
Total Positions Authorized		1	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	0
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	2 0
103	Overtime	Number of Hours per Year:	221 0
104	Vacation Leave	Average number of days per year:	10 0
105	Sick Leave	Average number of days per year:	7 0
107	Social Security	City's share:	7.65% 0
108	TMRS Retirement	City's share:	4.11% 0
109	Worker's Compensation Rate	Total per year:	4.21 0
110	Unemployment Tax	Percent of payroll:	2.10% 0
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650 7,800
			=====
Total Personal Services			7,800

PARK IRRIGATION SERVICES

Parks Department

Account : 5092

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	510	0	510
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	510	0	510
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	200	200	160	80	160
203 Motor Fuel & Oil	500	0	400	200	400
204 Minor Tools & Inst.	200	241	160	80	160
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies (chlorine)	100	0	80	40	80
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	1,000	441	800	400	800
300 REIMBURSEMENTS					
300 Reimbursements	(28,000)	(30,261)	(30,621)	(30,621)	(30,621)
Subtotal	(28,000)	(30,261)	(30,621)	(30,621)	(30,621)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds (sprinklers)	3,000	3,300	2,800	3,500	4,000
403 Other Improvements	4,500	10,303	4,590	3,000	4,590
Subtotal	7,500	13,603	7,390	6,500	8,590
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	500	104	400	400	400
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	100	0	80	80	0
508 Miscellaneous	0	0	0	0	0
Subtotal	600	104	480	480	400

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	550	550	448	448	400
603 Special Services (Lab Fees)	200	0	160	0	160
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	12,200	7,245	9,955	7,500	7,500
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	250	0	250	250	0
Subtotal	13,200	7,795	10,813	8,198	8,060
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	5,200	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	5,200	0	0	0	0
DEPARTMENT TOTAL	(500)	(8,318)	(10,628)	(15,043)	(12,261)

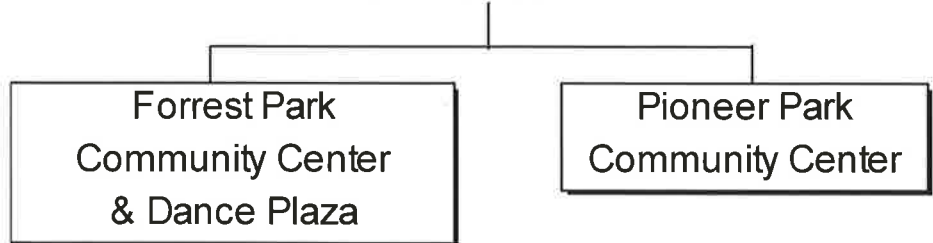
Community Buildings

PROGRAM OBJECTIVE

To maintain all buildings in a clean and safe operating condition.

The Community Buildings program provides for the operation and maintenance of all community buildings, including Forrest Park Community Center and Pioneer Park Community Center. It is partially funded from user fees.

Park Superintendent



PROGRAM ACTIVITIES

- Rental reservation handling
- Set-up of buildings
- Clean-up after events
- Building maintenance and repair



**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



FUNDING: Partially funded by user fees on the community buildings and dance plaza.



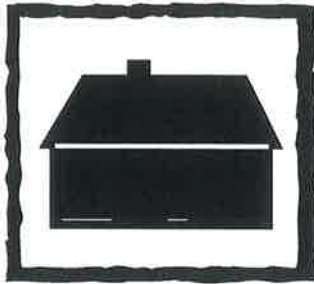
COMMUNITY BUILDINGS SERVICES

Parks Department

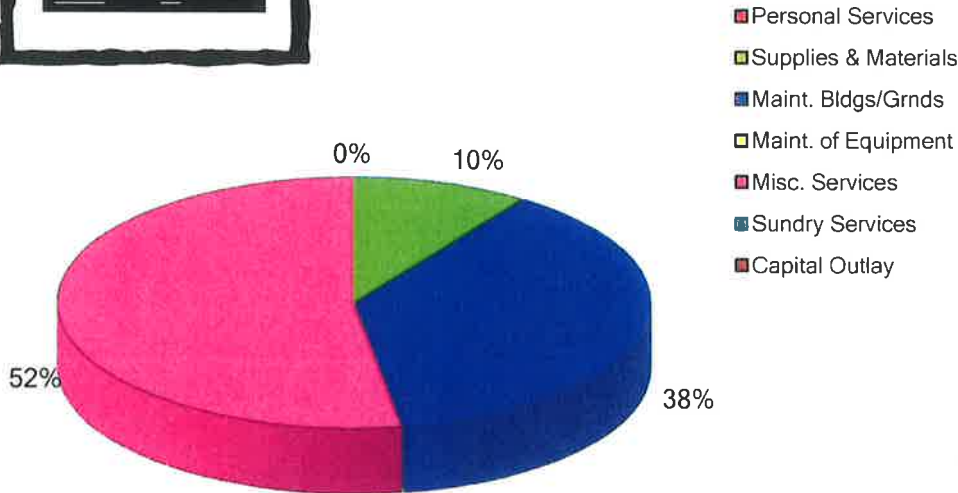
Account : 5093

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	3,700	2,554	3,016	3,425	3,560
400 Maint. Bldgs/Grnds	17,000	7,700	13,960	7,800	13,960
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	25,100	20,319	20,544	18,620	19,444
700 Sundry Services	150	0	150	150	0
900 Capital Outlay	5,000	8,571	0	3,157	0
Gross Program Exp.	50,950	39,144	37,670	33,152	36,964
Less Reimbursements	0	0	0	0	0
Total Program Budget	50,950	39,144	37,670	33,152	36,964



Program Expenditures



COMMUNITY BUILDINGS SERVICES

Parks Department

Account : 5093

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Building Service Worker	2	0	1,455	0
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total amount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		(0)
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	0
105	Sick Leave	Average number of days per year:	0
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	4.11%
109	Worker's Compensation	Total per year:	\$0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
			=====
	Total Personal Services		0

COMMUNITY BUILDINGS SERVICES

Parks Department

Account : 5093

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 M Tools & Inst. (Silverware)	1,000	66	816	350	400
205 Cleaning Supplies	2,500	2,488	2,040	3,000	3,000
206 Chemical Supplies	200	0	160	75	160
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	3,700	2,554	3,016	3,425	3,560
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	7,000	7,000	5,800	5,800	5,800
402 Grounds	0	6	0	0	0
403 Other Improvements	10,000	694	8,160	2,000	8,160
Subtotal	17,000	7,700	13,960	7,800	13,960
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	1,400	1,046	1,120	1,200	1,120
602 Insurance & Bonds	4,570	4,570	3,900	4,570	3,900
603 Spl Services (Pest Control)	4,500	1,310	3,600	2,500	2,500
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	5,000	3,518	4,000	3,800	4,000
608 Light & Power	9,030	7,772	7,224	5,500	7,224
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	600	2,103	700	1,050	700
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	25,100	20,319	20,544	18,620	19,444
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	150	0	150	150	0
705 Election Expense	0	0	0	0	0
728 Bldg. Principal	0	0	0	0	0
729 Bldg. Interest	0	0	0	0	0
Subtotal	150	0	150	150	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. &/cameras	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	8,571	0	3,157	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	5,000	0	0	0	0
Subtotal	5,000	8,571	0	3,157	0
DEPARTMENT TOTAL	50,950	39,144	37,670	33,152	36,964

Recreation Facilities

The Recreational Facilities program provides for the maintenance and electric lighting of recreational facilities, including ball fields and tennis courts. Seasonal playing field maintenance and facilities operation are accomplished by league volunteers.



**PARKS
SUPERINTENDENT**

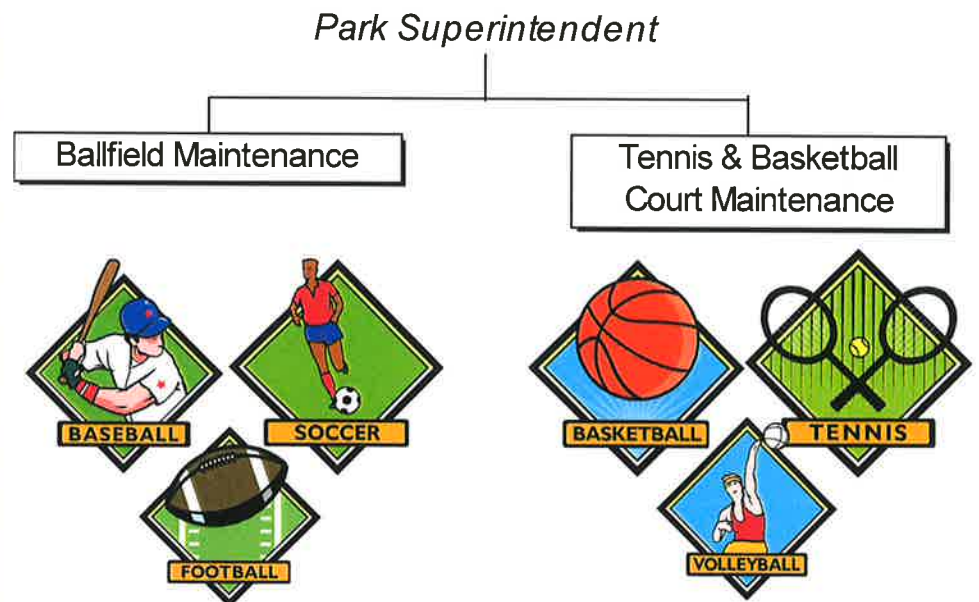
South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain all recreational facilities in a playable, clean and safe operating condition.



PROGRAM ACTIVITIES

- Funding electric costs for ball field and tennis court lights
- Maintaining basketball and tennis courts in playable condition.
- Preparation of facilities for seasonal use
- Watering ball fields for seasonal use
- Clean-up after events

RECREATION FACILITIES SERVICES

Parks Department

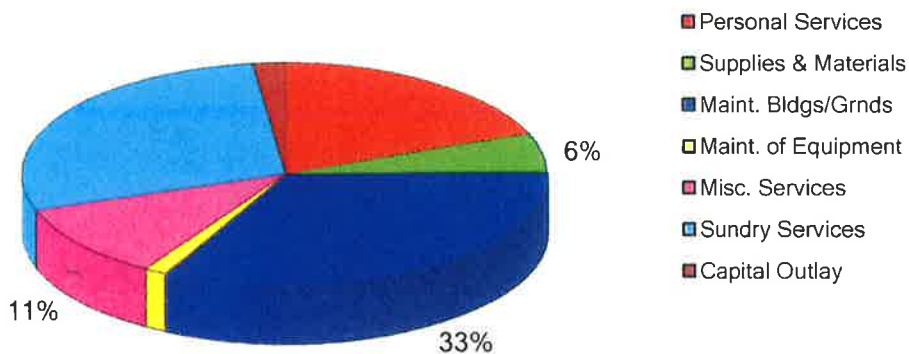
Account : 5094

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	45,619	41,287	45,755	45,743	47,201
200 Supplies & Materials	13,500	10,953	13,314	13,550	13,850
400 Maint. Bldgs/Grnds	89,961	89,961	81,200	81,200	81,200
500 Maint. of Equipment	4,000	525	3,200	2,500	3,200
600 Misc. Services	36,085	21,215	27,045	24,035	26,845
700 Sundry Services	70,000	24,997	70,000	55,000	70,000
900 Capital Outlay	11,300	3,262	5,000	5,000	5,000
Gross Program Exp.	270,465	192,200	245,514	227,028	247,296
Less Reimbursements	0	0	0	0	0
Total Program Budget	270,465	192,200	245,514	227,028	247,296



Program Expenditures



RECREATION FACILITIES SERVICES

Parks Department

Account : 5094

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Recreational Manager	11	1	2,565	30780
Total Positions Authorized		1	Subtotal:	30,780

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	759
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	759

Less estimated total cost of sick and vacation leave		(2,308)
	Net Salaries:	29,230
		=====

PERSONAL SERVICES DETAIL:

101	Salaries		29,230
102	Longevity Pay (\$4 Per month of service)	Total Years: 2	96
103	Overtime	Number of Hours per Year: 484	6,802
104	Vacation Leave	Average number of days per year: 12.5	1,480
105	Sick Leave	Average number of days per year: 7	829
107	Social Security	City's share: 7.65%	2,940
108	TMRS Retirement	City's share: 4.11%	1,580
109	Worker's Compensation	Total per year: 4.21	1,231
110	Unemployment Tax	Percent of payroll: 2.10%	614
111	Group Medical Insurance	Per employee, per month: \$650	2,400
			=====
Total Personal Services			47,201

RECREATION FACILITIES SERVICES

Parks Department

Account : 5094

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	28,151	24,398	28,151	28,151	29,230
102 Longevity	96	90	96	96	96
103 Overtime	6,429	6,582	6,550	6,550	6,802
104 Vacation Leave	1,424	1,294	1,424	1,424	1,480
105 Sick Leave	797	764	797	800	829
107 Social Security	2,823	2,749	2,832	2,823	2,940
108 TMRS Retirement	1,756	1,617	1,762	1,756	1,580
109 Worker's Comp.	1,152	1,152	1,152	1,152	1,231
110 Unemployment Tax	591	241	591	591	614
111 Group Medical Ins.	2,400	2,400	2,400	2,400	2,400
Subtotal	45,619	41,287	45,755	45,743	47,201
200 SUPPLIES AND MATERIALS					
201 Office Supplies	100	117	100	100	100
202 Clothing, Dry Goods	0	0	0	0	0
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	200	169	204	200	200
205 Cleaning Supplies	1,200	972	960	1,200	1,500
206 Chemical Supplies	2,000	1,842	2,050	2,050	2,050
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri. (Fish)	10,000	7,853	10,000	10,000	10,000
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	13,500	10,953	13,314	13,550	13,850
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	15,000	976	12,000	12,000	12,000
402 Grounds	53,461	53,461	65,000	65,000	65,000
403 Other Improvements	21,500	35,524	4,200	4,200	4,200
Subtotal	89,961	89,961	81,200	81,200	81,200
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	4,000	525	3,200	2,500	3,200
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	4,000	525	3,200	2,500	3,200

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	335	335	335	335	335
603 Special Services	250	0	200	200	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	35,000	20,264	26,000	23,000	26,000
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	500	616	510	500	510
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	88	0
Subtotal	36,085	21,215	27,045	24,035	26,845
700 SUNDRY CHARGES					
701 CFS - Entertainment	0	0	0	0	0
702 CFS - Advertising	0	0	0	0	0
703 CFS - Overtime	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 CFS Festival	70,000	24,997	70,000	55,000	70,000
728 Sports Complx-Principal	0	0	0	0	0
729 Sports Complx-Interest	0	0	0	0	0
Subtotal	70,000	24,997	70,000	55,000	70,000
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	2,800	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	8,500	3,262	5,000	5,000	5,000
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	11,300	3,262	5,000	5,000	5,000
DEPARTMENT TOTAL	270,465	192,200	245,514	227,028	247,296

Swimming Pool

The Swimming Pool program provides seasonal recreational services through the operation and maintenance of the swimming pool at the North 22nd Street Park. It is funded partially through user fees and half of the operating deficit is paid by Dawson County.

PROGRAM OBJECTIVE

To maintain the swimming pool in a safe and clean operating condition..

Park Superintendent

Pool Manager

Swimming Pool



PROGRAM ACTIVITIES

- Operation of swimming pool during June and July
- Lifeguard services
- Preventive maintenance of equipment
- Operation of concession stand at pool

**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



FUNDING: By user fees and one-half of the operating deficit is reimbursed by Dawson County. Dawson County owns 5/6 of the swimming pool facility.



SWIMMING POOL SERVICES

Parks Department

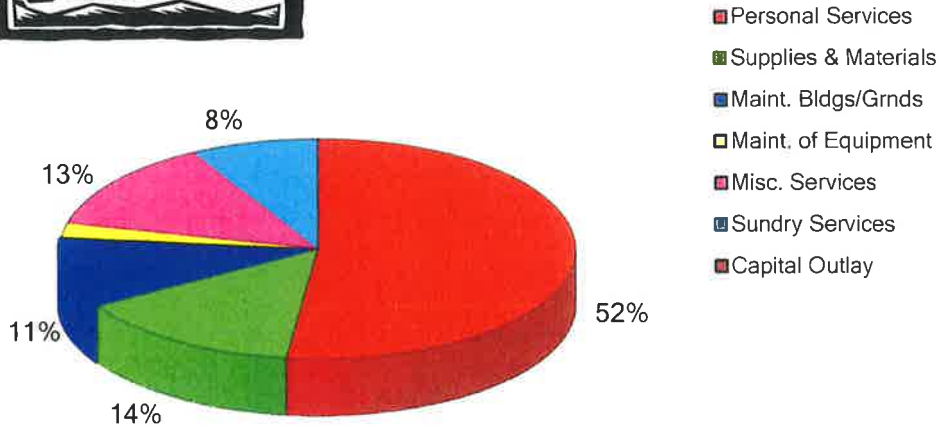
Account : 5095

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	39,053	4,032	39,053	39,053	42,509
200 Supplies & Materials	8,650	0	12,650	12,650	11,650
400 Maint. Bldgs/Grnds	11,300	245	6,600	6,600	8,500
500 Maint. of Equipment	1,800	0	1,700	1,700	1,700
600 Misc. Services	12,550	5,380	11,900	11,900	10,850
700 Sundry Services	6,500	0	6,500	6,500	6,500
900 Capital Outlay	0	0	0	14,495	0
Gross Program Exp.	79,853	9,657	78,403	92,898	81,709
Less Reimbursements	0	0	0	0	0
Total Program Budget	79,853	9,657	78,403	92,898	81,709



Program Expenditures



SWIMMING POOL SERVICES

Parks Department

Account : 5095

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Swimming Pool Manager	U	1	2,600	7,150
Lifeguard/Head	2	1	1,386	3,812
Lifeguard/Head	1	4	1,385	15,240
Manager Incentive	U	1	200	2,400
Note: Seasonal employees not included in total number of employees				
Total Positions Authorized		7	Subtotal:	28,602

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total amount allocated)		1,000
	Subtotal:	1,000

Less estimated total cost of sick and vacation leave		0
	Net Salaries:	29,602
		=====

PERSONAL SERVICES DETAIL:

101	Salaries		29,602
102	Longevity Pay (\$4 Per month of service)	Total Years: 0	0
103	Overtime	Number of Hours per Year: 600	7,979
104	Vacation Leave	Average number of days per year: N/A	0
105	Sick Leave	Average number of days per year: N/A	0
107	Social Security	City's share: 7.65%	2,875
108	TMRS Retirement	City's share: N/A	0
109	Worker's Compensation	Total per year: 4.21	1,431
110	Unemployment Tax	Percent of payroll: 2.10%	622
111	Group Medical Insurance	Per employee, per month: \$650	488
			=====
Total Personal Services			42,996

SWIMMING POOL SERVICES

Parks Department

Account : 5095

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	25,000	2,610	25,000	25,000	29,602
102 Longevity	0	0	0	0	0
103 Overtime	9,300	(350)	9,300	9,300	7,979
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	2,700	202	2,700	2,700	2,875
108 TMRS Retirement	0	122	0	0	0
109 Worker's Comp.	1,431	1,431	1,431	1,431	1,431
110 Unemployment Tax	622	17	622	622	622
111 Group Medical Ins.	0	0	0	0	0
Subtotal	39,053	4,032	39,053	39,053	42,509
200 SUPPLIES AND MATERIALS					
201 Office Supplies	300	0	300	300	300
202 Clothing, Dry Goods	350	0	350	350	350
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	1,000	0	1,000	1,000	1,000
205 Cleaning Supplies	1,000	0	1,000	1,000	1,000
206 Chemical Supplies	6,000	0	10,000	10,000	9,000
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	8,650	0	12,650	12,650	11,650
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	6,500	245	6,400	6,400	6,400
402 Grounds	0	0	0	0	0
403 Other Improvements	4,800	-	200	200	2,100
Subtotal	11,300	245	6,600	6,600	8,500
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	1,800	0	1,700	1,700	1,700
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,800	0	1,700	1,700	1,700

DEPARTMENT EXPENDITURE DETAIL: (Continued)

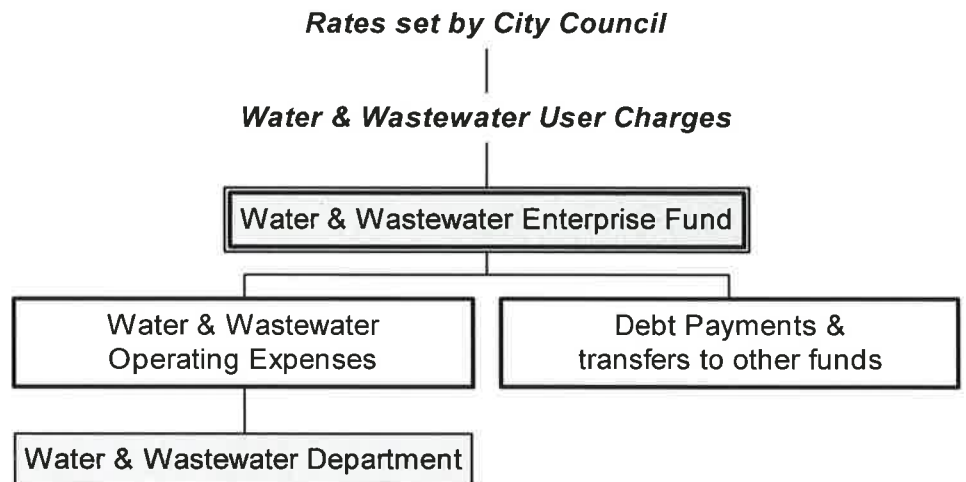
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	750	761	750	750	750
602 Insurance & Bonds	1,000	1,000	1,000	1,000	1,000
603 Special Services (Eng.)	0	0	0	0	0
604 Travel Expenses	250	0	250	250	0
605 Schools & Training	1,000	160	1,000	1,000	1,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	3,550	1,749	3,000	3,000	3,000
609 Legal Notices	200	0	100	100	100
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights-Pool	5,800	1,710	5,800	5,800	5,000
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	12,550	5,380	11,900	11,900	10,850
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Concession	6,500	0	6,500	6,500	6,500
728 Debt Principal	0	0	0	0	0
729 Debt Interest	0	0	0	0	0
Subtotal	6,500	0	6,500	6,500	6,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems /software	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	14,495	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	14,495	0
DEPARTMENT TOTAL	79,853	9,657	78,403	92,898	81,709

WATER & WASTEWATER

The Water & Wastewater Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.

SERVICES PROVIDED

The Water & Wastewater Enterprise Fund provides water production and distribution services, wastewater collection and treatment services, utility billing, electrical maintenance, and inspection and code enforcement services.



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

Funded Activities

- Water production and distribution from city well field
- Water distribution from Canadian River Municipal Water Authority
- Operation and maintenance of wastewater treatment plant, including funding of wastewater disposal irrigation program by Parks Dept.
- Utility billing and collection services
- Code enforcement and inspections program
- Technical services, including electrical maintenance services



WATER ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
AT THE END OF FISCAL YEAR 2021-2022

	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
OPERATING ACCOUNT					
Total Working Capital					
Available Oct. 1st	1,252,101	1,405,146	1,993,218	2,246,868	3,236,877
<i>Revenues:</i>					
Operating	3,951,433	4,065,492	4,080,050	4,139,000	4,170,750
Non-Operating	36,987	93,605	185,500	662,660	50,923
Total Revenues	3,988,420	4,159,097	4,265,550	4,801,660	4,221,673
<i>Expenses:</i>					
Operating	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172
Non-Operating /depreciation	0	21,411	0	0	0
Total Expenses	3,558,709	3,317,375	3,968,752	3,811,651	3,978,172
Net Income (Defecit)	429,711	841,722	296,798	990,009	243,501
Adjustments/Income to Working Cap	0	0		0	
Investment Sewer Lift Station Funds	0	0	0	0	0
Total Working Capital					
Available Sept. 30th	1,681,812	2,246,868	2,290,016	3,236,877	3,480,378

WATER ENTERPRISE FUND
REVENUE SUMMARY FISCAL YEAR 2020-2021

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
Water Sales:					
Water Tower Maint. Fee \$2.00	100,800	98,936	100,800	107,000	144,000
Residential Water ICL	2,716,600	2,664,129	2,673,700	2,725,500	2,693,200
Com. Water ICL	450,989	508,795	500,000	545,000	500,000
Res. Water OCL	17,000	20,212	17,000	23,000	20,000
Com. Water OCL	30,994	40,212	38,500	38,000	38,500
Industrial (Prison) Water	450,000	550,661	550,000	520,000	550,000
Wastewater Charges:					
Residential - ICL	0	0	0	0	0
Commercial - ICL	0	0	0	0	0
Industrial (Prison)	0	0	0	0	0
Residential - OCL	0	0	0	0	0
Commercial - OCL	0	0	0	0	0
Account Transfer Fees	650	470	650	500	650
Bulk Water sales/contractors	0	1,789	15,000	2,500	40,000
Tap and Meter Charges/Acc. tra	4,400	20,962	4,400	12,500	4,400
Reconnects, Over/Short	50,000	49,146	50,000	45,000	50,000
Penalties	130,000	110,180	130,000	120,000	130,000
Building Permits & Fees	0		0		0
Inspection Fees	0		0		0
Total Operating Rev.	3,951,433	4,065,492	4,080,050	4,139,000	4,170,750
<i>Interest on Investments</i>	15,000	34,470	15,000	19,000	18,000
Farm leases/Water Tower Lease	9,000	13,200	9,000	483,160	10,000
Sales of Materials & Labor	2,500	4,960	2,500	3,000	2,500
Rental of Equipment/Mis. Insur.	10,487	40,975	4,000	2,500	4,000
LEAP Reimb. For Elev. Tower	0	0	155,000	155,000	0
LEDC Reimb./Maint. Prison Tap	0	0	0	0	16,423
Total Non-Opr Revenues	36,987	93,605	185,500	662,660	50,923
Total Fund Revenues	3,988,420	4,159,097	4,265,550	4,801,660	4,221,673

WATER ENTERPRISE FUND
REVENUE DETAIL FISCAL YEAR 2020-2021

REVENUE DETAIL:

Operating Revenues:

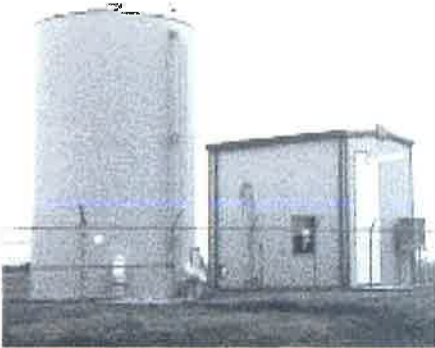
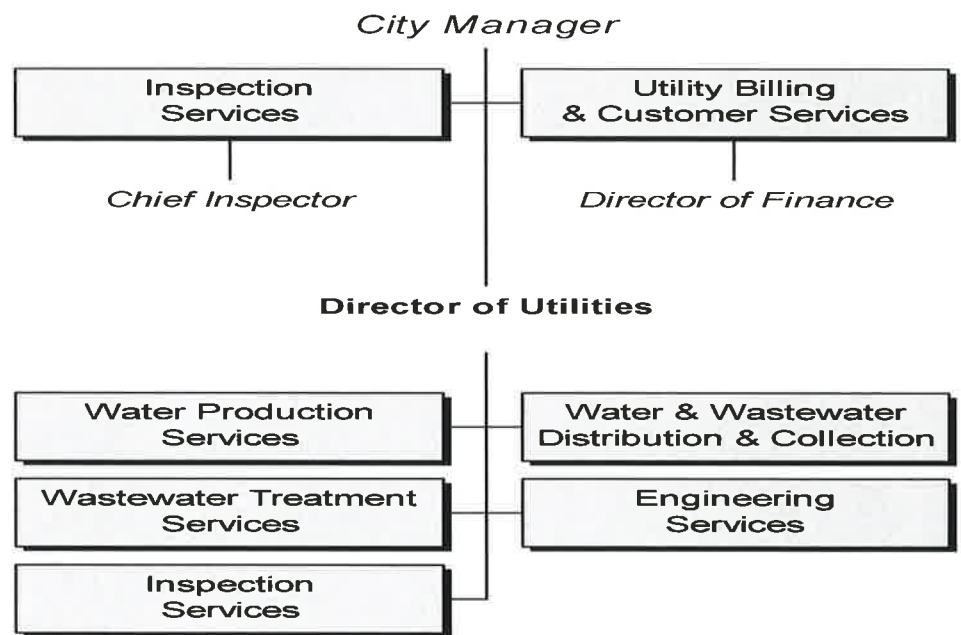
WATER SALES	3,841,700
Revenue from the sale of metered water through the distribution system.	
WASTEWATER CHARGES	0
Revenue from charges for the collection and treatment of wastewater.	
TAP AND METER CHARGES	4,400
Revenue from fees charged for connections to the water and sewer systems.	
RECONNECTS, OVER AND SHORT	50,000
Revenue from fees charged for reconnection to the system.	
PENALTIES/PERMITS & INSP.	
Revenue from penalty charges for late payment of fees.	130,000
Building Permits	0
Inspection Fees	0
	130,000
INTEREST AND LEASES	28,000
Revenue from interest earnings from the investment of idle funds and from the lease of city property.	
SALES OF MATERIAL/LABOR	2,500
MISCELLANEOUS	
Revenue from other sources, including owner participation in water & wastewater line extensions.	165,073
	Subtotal 195,573
Total Water & Wastewater Enterprise Fund Revenues:	4,221,673

WATER & WASTEWATER DEPARTMENT

The Water and Wastewater Department provides construction, operation and maintenance services for the water and wastewater utility systems; utility billing services; electrical repair and maintenance services for all city departments; and inspection services.

DEPARTMENT OBJECTIVE

To provide all water and wastewater customers with safe potable water in amounts sufficient to meet their needs and to safely remove, treat, and dispose of all wastewater in compliance with all applicable state and federal regulations.



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

DEPARTMENT GOALS

- | To provide effective and efficient water production and distribution services.
- | To provide effective, efficient and regulatory compliant wastewater collection, treatment and disposal services.
- | To provide accurate and timely billing services.
- | To provide effective and equitable inspection and code enforcement services.



WATER FUND

Water Enterprise Fund

Account : 511

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	918,023	839,192	959,217	911,063	1,028,748
200 Supplies & Materials	158,289	117,877	129,635	129,064	135,500
400 Maint. Bldgs/Grnds	264,798	289,880	212,880	237,280	221,224
500 Maint. of Equipment	195,137	140,412	169,525	166,785	183,961
600 Misc. Services	1,286,740	1,202,525	1,395,195	1,324,162	1,382,651
700 Sundry Services	419,010	398,610	763,900	722,373	662,455
900 Capital Outlay	316,712	307,098	338,400	320,924	363,633
Gross Program Exp.	3,558,709	3,295,594	3,968,752	3,811,651	3,978,172
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172

PROGRAM SUMMARY:

Program Title	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
1 Water Production	1,275,873	1,212,336	1,675,227	1,581,956	1,637,226
2 Dist. & Collection	1,721,549	1,630,733	1,750,873	1,695,783	1,773,389
3 WW Treatment	0	6,746	0	0	0
4 Engineering Svcs.	95,770	54,160	92,380	82,002	98,086
5 Technical Services	82,010	58,591	78,992	74,978	82,549
6 Utility Billing & Customer S	383,507	333,398	371,280	376,932	386,922
7 Inspection Svcs.	0	0	0	0	0
Total Dept. Budget	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172

FUNDING SUMMARY:

Funding Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
W & WW Enterprise Fund	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172
Gross Dept. Exp.	3,558,709	3,295,964	3,968,752	3,811,651	3,978,172

WATER FUND

Water Enterprise Fund

Account : 511

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	529,422	487,130	557,260	545,992	612,640
102 Longevity	6,480	5,287	6,771	5,513	6,480
103 Overtime	108,729	81,917	109,961	90,472	107,234
104 Vacation Leave	25,422	25,776	26,695	24,496	29,445
105 Sick Leave	21,933	28,384	22,975	18,149	21,860
107 Social Security	52,514	49,137	54,916	54,907	59,491
108 TMRS Retirement	32,676	29,691	34,169	33,839	31,962
109 Worker's Comp.	20,011	20,011	19,847	20,379	20,410
110 Unemployment Tax	11,117	2,080	11,702	7,597	12,865
111 Group Medical Ins.	109,719	109,779	114,921	109,719	126,360
Subtotal	918,023	839,192	959,217	911,063	1,028,748
200 SUPPLIES AND MATERIALS					
201 Office Supplies	32,900	28,389	33,555	35,835	37,605
202 Clothing, Dry Goods	11,665	11,916	11,491	6,700	7,836
203 Motor Fuel & Oil	43,600	26,744	29,880	35,820	32,368
204 Minor Tools & Inst.	23,759	15,728	20,120	20,650	18,065
205 Cleaning Supplies	2,440	2,326	2,540	1,955	3,649
206 Chemical Supplies	37,750	27,059	27,080	24,040	28,434
207 Food Supplies	2,300	2,850	1,854	1,799	1,963
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	3,375	2,107	2,715	2,115	5,161
210 Computer Supplies	500	758	400	150	420
Subtotal	158,289	117,877	129,635	129,064	135,500
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	17,323	36,019	13,200	11,200	14,960
402 Grounds	2,375	107	1,600	1,000	1,680
403 Other Improvements	245,100	253,754	198,080	225,080	204,584
Subtotal	264,798	289,880	212,880	237,280	221,224
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	106,050	86,723	93,635	106,125	103,042
502 Shop Eqpt. & Tools	9,250	3,038	7,420	4,200	8,182
503 Major Inst. & Appr.	8,183	3,509	7,543	2,730	9,162
504 Motor Vehicles	35,791	22,306	29,032	27,300	30,544
505 Heavy Eqpt. & Mach.	25,000	19,325	21,500	21,000	22,575
506 Signal Systems	0	0	0	0	0
507 Communications	9,918	5,511	7,938	4,730	8,368
508 Miscellaneous	945	0	2,457	700	2,088
Subtotal	195,137	140,412	169,525	166,785	183,961

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	22,060	18,136	19,776	20,150	20,261
602 Insurance & Bonds	8,048	8,048	8,052	8,123	8,438
603 Special Services	302,250	264,956	355,372	328,120	317,527
604 Travel Expenses	10,950	1,694	8,800	4,200	10,940
605 Schools & Training	8,750	1,398	7,635	5,250	10,940
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,900	7,405	7,900	10,245	8,375
608 Light & Power	120,400	122,981	112,240	101,800	117,000
609 Legal Notices	3,000	1,148	2,420	1,562	3,041
610 Lease Prop. & Eqpt.	10,882	10,348	10,500	10,650	11,575
611 Lease Water Rights	683,380	645,404	753,380	725,000	760,000
615 Effluent Water Disposal	0	0	0	0	0
616 Administrative Services	87,608	99,579	87,608	87,608	91,988
617 Communications Services	20,000	20,000	20,000	20,000	21,000
618 Sludge Disposal Services	0	0	0	0	0
619 Grounds Maint. Services	0	0	0	0	0
620 Christmas bonus	1,512	1,428	1,512	1,454	1,567
Subtotal	1,286,740	1,202,525	1,395,195	1,324,162	1,382,651
700 SUNDRY CHARGES					
701 Dues & Subscriptions	13,450	25,454	13,340	16,815	13,993
728 Debt Principal	0	0	0	0	0
703 Claims & Damages	475	1,302	475	475	499
704 Interest Expense	240,000	218,764	445,000	435,000	349,623
712 Bad Debts -Water	36,000	24,205	36,000	36,000	37,800
708 P.I.L.O.T.	45,495	45,295	45,495	42,293	47,770
709 Gross Receipts Fee	83,590	83,590	223,590	191,790	212,770
Subtotal	419,010	398,610	763,900	722,373	662,455
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	36,000	36,000	20,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	6,000	0	4,800	2,000	5,040
934 Water Lines, Fire Hyd.	20,000	31,269	20,000	10,000	21,000
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	85,000	119,524	85,000	87,000	89,250
937 Water Well & Bldg.	5,000	0	2,000	0	2,100
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	2,500	0	2,400	2,400	1,500
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	144,000	132,397	141,200	140,000	148,260
954 Eqpt. - Motor Veh.	27,000	6,428	26,000	16,500	35,211
955 Eqpt. - Heavy	27,212	17,480	21,000	27,024	41,272
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	316,712	307,098	338,400	320,924	363,633
DEPARTMENT TOTAL	3,558,709	3,295,594	3,968,752	3,811,651	3,978,172

WATER FUND

Water Enterprise Fund

Account : 511

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Water Production	5111	1.85	95,107
Dist. & Collection	5112	8.00	550,968
WW Treatment	5113	0.00	233,759
Engineering Svcs.	5114	1.00	74,769
Electrical Services	5115	0.95	66,277
Billing & Collection Svcs.	5116	4.40	241,627
Total			1,262,507

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

Water Production

Provides water source services including surface water purchases from CRMWA and production in the City owned and operated well field. Water treatment of CRMWA water is performed by the City of Lubbock. Well field water is treated by chlorination at the Rountree Pump Station.



UTILITY DIRECTOR

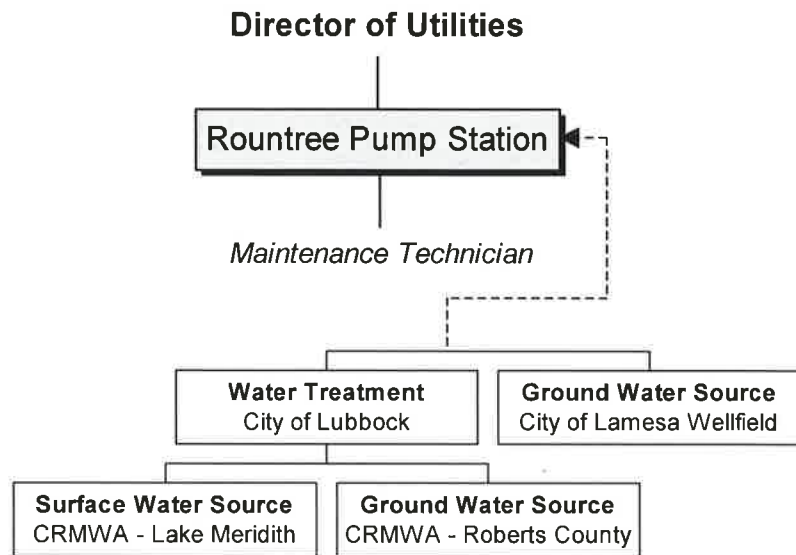
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To obtain and maintain a safe and adequate supply of potable water for public use.



PROGRAM ACTIVITIES

1. Purchase of water from Canadian River Municipal Water Authority
2. Funding of surface water treatment by the City of Lubbock
3. Chlorination of well field and CRMWA water received at plant
4. Operation and maintenance of well field

LEGAL AUTHORITY: Contracts with CRMWA and City of Lubbock



WATER PRODUCTION SERVICES

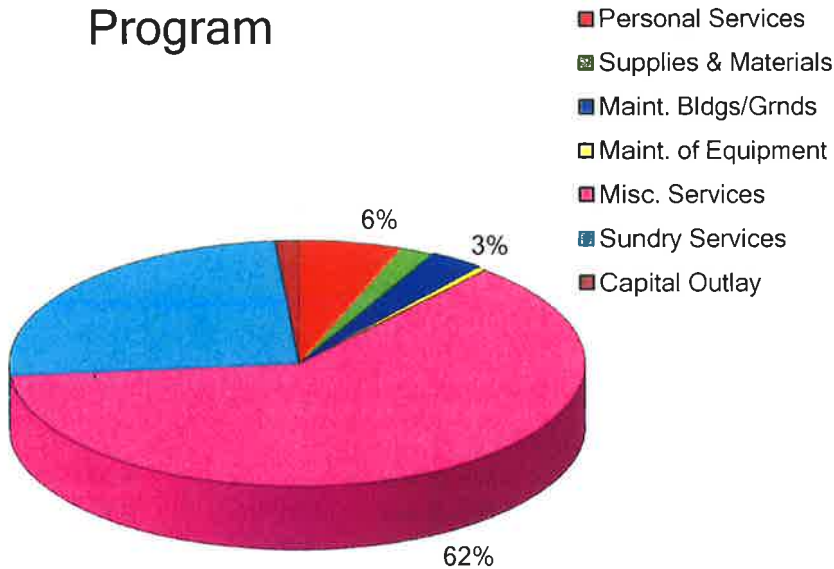
Water & Wastewater Department

Account : 5111

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	53,428	52,705	53,511	53,479	95,107
200 Supplies & Materials	36,950	29,609	29,820	27,545	31,407
400 Maint. Bldgs/Grnds	51,000	37,079	52,500	27,500	51,000
500 Maint. of Equipment	9,650	6,476	8,047	8,300	8,450
600 Misc. Services	920,545	908,965	992,849	972,932	1,017,553
700 Sundry Services	185,300	177,502	525,300	487,200	411,938
900 Capital Outlay	19,000	0	13,200	5,000	21,771
Gross Program Exp.	1,275,873	1,212,336	1,675,227	1,581,956	1,637,226
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,275,873	1,212,336	1,675,227	1,581,956	1,637,226

Program



WATER PRODUCTION SERVICES

Water & Wastewater Department

Account : 5111

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Maintenance Technician II	13	0.85	3,000	30,601
Maintenance Technician I	12	1.00	2,490	29,883
Total Positions Authorized		1.85	Subtotal:	60,484

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,200
On Call Pay Rate: \$50 No. of weeks:	6	300

	Subtotal:	1,500
Less estimated total cost of sick and vacation leave		(5,118)
		=====
	Net Salaries:	56,866

PERSONAL SERVICES DETAIL:

101	Salaries		56,866
102	Longevity Pay (\$4 Per month of service)	Total Years: 3	144
103	Overtime	Number of Hours per Year: 275	6,096
104	Vacation Leave	Average number of days per year: 12.0	2,792
105	Sick Leave	Average number of days per year: 10	2,326
107	Social Security	City's share: 7.65%	5,219
108	TMRS Retirement	City's share: 4.11%	2,804
109	Worker's Compensation	Total per year: 5.69	3,236
110	Unemployment Tax	Percent of payroll: 2.10%	1,194
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	14,430
			=====
	Total Personal Services		95,107

WATER PRODUCTION SERVICES

Water & Wastewater Department

Account : 5111

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	28,450	28,698	28,450	28,450	56,866
102 Longevity	144	239	144	144	144
103 Overtime	8,825	8,805	8,898	8,898	6,096
104 Vacation Leave	1,359	623	1,359	1,359	2,792
105 Sick Leave	1,132	934	1,132	1,100	2,326
107 Social Security	2,880	3,135	2,886	2,886	5,219
108 TMRS Retirement	1,792	1,878	1,796	1,796	2,804
109 Worker's Comp.	1,619	1,619	1,619	1,619	3,236
110 Unemployment Tax	597	144	597	597	1,194
111 Group Medical Ins.	6,630	6,630	6,630	6,630	14,430
Subtotal	53,428	52,705	53,511	53,479	95,107
200 SUPPLIES AND MATERIALS					
201 Office Supplies	200	0	160	100	168
202 Clothing, Dry Goods	550	529	500	500	525
203 Motor Fuel & Oil	3,600	3,355	2,880	4,320	3,024
204 Minor Tools & Inst.	500	439	400	250	500
205 Cleaning Supplies	1,000	61	800	350	840
206 Chem. Supplies (Chlorine)	31,000	25,225	25,000	22,000	26,250
207 Food Supplies	100	0	80	25	100
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	36,950	29,609	29,820	27,545	31,407
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	6,000	2,586	4,500	2,500	4,000
402 Grounds	0	0	0	0	0
403 Other Imp. (Wells)	45,000	34,493	48,000	25,000	47,000
Subtotal	51,000	37,079	52,500	27,500	51,000
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	2,650	3,040	2,135	5,000	2,242
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	2,000	2,652	1,600	500	1,680
504 Motor Vehicles	1,500	784	1,200	1,800	1,260
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	3,500	-	1,600	500	1,680
508 Miscellaneous	0	-	1,512	500	1,588
Subtotal	9,650	6,476	8,047	8,300	8,450

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	400	0	400	450	336
602 Insurance & Bonds	520	520	524	520	546
603 Sp. Svcs. (Water Tmnt.)	200,000	228,040	205,000	215,000	215,250
604 Travel Expenses	1,000	675	800	500	840
605 Schools & Training	500	466	1,000	1,000	3,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Wells & RT)	38,000	33,760	35,000	30,000	36,750
609 Legal Notices	0	0	0	362	500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Water Purchase (CRMWA)	680,000	645,404	750,000	725,000	760,000
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	100	125	100	131
Subtotal	920,545	908,965	992,849	972,932	1,017,553
700 SUNDRY CHARGES					
701 Dues & Subscriptions (TCEQ)	100	0	100	0	105
702 Regulatory Agency Fees	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	170,000	162,502	370,000	365,000	270,873
706 Misc. Expense	0	0	0	0	0
707 Other Agencies (Sr. Citizens)	15,200	15,000	15,200	14,000	15,960
728 Finance Debt Service	0	0	140,000	108,200	125,000
Subtotal	185,300	177,502	525,300	487,200	411,938
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	5,000	0	2,000	0	2,100
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	14,000	0	11,200	5,000	11,760
954 Eqpt. - Motor Veh.	0	0	0	0	7,911
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	19,000	0	13,200	5,000	21,771
DEPARTMENT TOTAL	1,275,873	1,212,336	1,675,227	1,581,956	1,637,226

Water Distribution

Provides operations, maintenance and construction services for the water distribution system and the wastewater collection systems. This includes maintenance of lines, valves, water storage tanks, wastewater lift stations and water pump stations. Personnel are on call to ensure full 24-hour daily operation of the systems.



UTILITY DIRECTOR

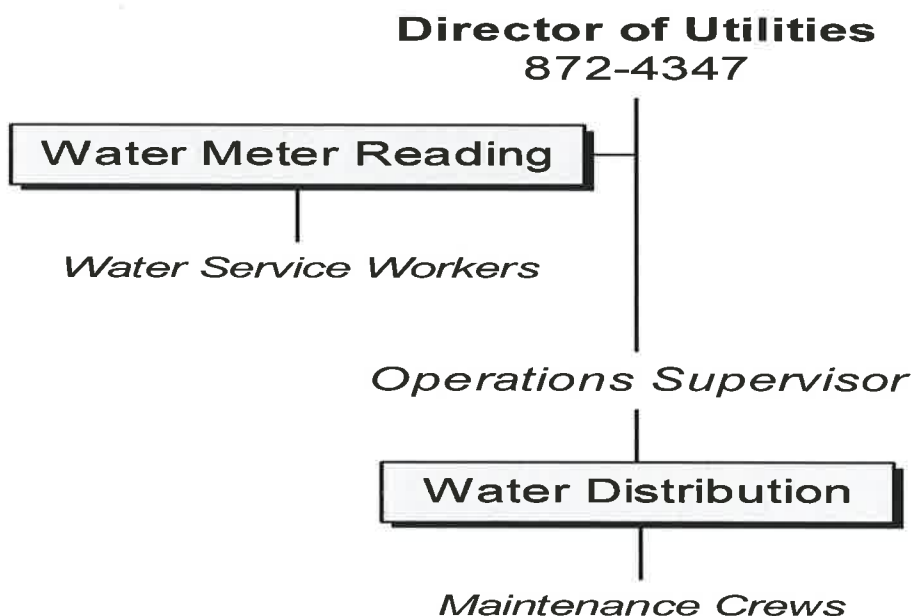
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain systems in optimum operating condition and respond to and repair system leaks and stoppages in a timely manner.



PROGRAM ACTIVITIES

1. Lift station monitoring and maintenance
2. Wastewater line clean-out and repair
3. Water leak repair
4. Water and wastewater line replacement
5. Water meter reading
6. Water service turn-on and turn-off
7. Construction of new water and wastewater lines

LEGAL AUTHORITY: Federal - Safe Drinking Water Act
State – TNRCC Regulations



WATER DISTRIBUTION SERVICES

Water & Wastewater Department

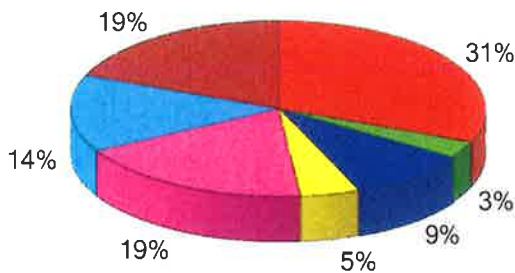
Account : 5112

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	493,537	470,970	534,222	493,126	550,968
200 Supplies & Materials	78,405	56,473	57,215	56,374	56,006
400 Maint. Bldgs/Grnds	211,283	250,882	159,100	208,500	169,180
500 Maint. of Equipment	90,142	61,294	77,253	68,000	81,117
600 Misc. Services	324,860	263,148	366,173	323,036	329,939
700 Sundry Services	233,110	220,868	238,110	234,723	250,017
900 Capital Outlay	290,212	307,098	318,800	312,024	336,162
Gross Program Exp.	1,721,549	1,630,733	1,750,873	1,695,783	1,773,389
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,721,549	1,630,733	1,750,873	1,695,783	1,773,389

Program Expenditures

- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay



DISTRIBUTION SERVICES

Water & Wastewater Department

Account : 5112

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Utilities	U	1.00	5,989	71,868
Operations Supervisor	19	0.95	3,978	45,349
Maintenance Crew Leader	14	0.95	3,150	35,911
ARM Tech/Maint Worker	13	0.95	2,746	31,299
Maintenance Worker	13	2.90	2,828	98,410
ARM Tech/Maint Worker	13	0.95	3,000	34,201
Assistant Financial Director	U	0.30	3,178	11,442
Total Positions Authorized		8.00	Subtotal:	328,480

ADDITIONAL PERSONAL SERVICES:

Extra Help (Summer Employees at \$5.55 p/hr)	0
Merit Pay (Number of extra pay steps authorized)	5 6,159
On Call Pay Rate: \$50 Jo. of weeks:	50 2,500

Subtotal:	8,659
 Less estimated total cost of sick and vacation leave	 (25,268)
	=====
Net Salaries:	311,871

PERSONAL SERVICES DETAIL:

101	Salaries		311,871
102	Longevity Pay (\$4 Per month of service)	Total Years: 80	3,840
103	Overtime	Number of Hours per Year: 2,766	77,762
104	Vacation Leave	Average number of days per year: 11	13,897
105	Sick Leave	Average number of days per year: 9	11,370
107	Social Security	City's share: 7.65%	32,034
108	TMRS Retirement	City's share: 4.11%	17,210
109	Worker's Compensation	Total per year: 4.50	14,034
110	Unemployment Tax	Percent of payroll: 2.10%	6,549
111	Group Medical Insurance	Per employee, per month: \$650	62,400
	& Life Insurance		=====
Total Personal Services			550,968

WATER DISTRIBUTION SERVICES

Water & Wastewater Department

Account : 5112

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	269,438	254,382	297,276	285,000	311,871
102 Longevity	3,840	4,069	3,840	3,000	3,840
103 Overtime	77,676	63,136	78,714	62,000	77,762
104 Vacation Leave	11,952	15,504	13,225	13,225	13,897
105 Sick Leave	9,779	18,953	10,821	7,500	11,370
107 Social Security	28,510	28,078	30,897	30,897	32,034
108 TMRS Retirement	17,740	16,788	19,224	19,224	17,210
109 Worker's Comp.	15,385	15,385	15,221	15,221	14,034
110 Unemployment Tax	5,658	1,071	6,243	3,500	6,549
111 Group Medical Ins.	53,559	53,604	58,761	53,559	62,400
Subtotal	493,537	470,970	534,222	493,126	550,968
200 SUPPLIES AND MATERIALS					
201 Office Supplies	5,000	3,559	4,035	4,035	4,237
202 Clothing, Dry Goods	9,515	10,486	9,591	5,000	6,000
203 Motor Fuel & Oil	35,000	20,956	23,000	27,000	24,150
204 Minor Tools & Inst.	16,025	11,704	13,000	13,000	13,650
205 Cleaning Supplies	1,140	2,219	1,500	1,500	1,575
206 Chemical Supplies	6,650	1,834	2,000	2,000	2,100
207 Food Supplies	2,200	2,850	1,774	1,774	1,863
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	2,375	2,107	1,915	1,915	2,011
210 Computer Supplies	500	758	400	150	420
Subtotal	78,405	56,473	57,215	56,374	56,006
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	8,908	31,545	7,500	7,500	10,000
402 Grounds	2,375	107	1,600	1,000	1,680
403 Other Imp. (Utility cuts)	200,000	219,230	150,000	200,000	157,500
Subtotal	211,283	250,882	159,100	208,500	169,180
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	18,200	15,499	16,000	15,000	16,800
502 Shop Eqpt. & Tools	8,550	3,038	6,840	4,000	7,182
503 Major Inst. & Appr.	4,983	857	4,983	2,000	5,232
504 Motor Vehicles	27,391	17,064	21,912	22,000	23,008
505 Heavy Eqpt. & Mach.	25,000	19,325	21,500	21,000	22,575
506 Signal Systems	0	0	0	0	0
507 Communications	6,018	5,511	6,018	4,000	6,320
508 Miscellaneous	0	0	0	0	0
Subtotal	90,142	61,294	77,253	68,000	81,117

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	9,500	9,459	9,576	10,000	10,055
602 Insurance & Bonds	6,840	6,840	6,840	6,840	7,182
603 Special Svcs (Lab Fees, Gran	99,000	34,874	147,882	111,000	100,000
604 Travel Expenses	5,700	1,019	4,600	2,500	4,900
605 Schools & Training	5,000	932	4,035	3,500	4,900
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,500	7,089	7,500	9,670	7,875
608 Light & Power	80,000	81,242	75,000	70,000	78,750
609 Legal Notices	3,000	860	2,420	1,200	2,541
610 Lease Prop. (Eqpt.)	0	155	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb.	0	370	0	0	0
616 Administrative Charges	87,608	99,579	87,608	87,608	91,988
617 Communications Charges	20,000	20,000	20,000	20,000	21,000
620 Christmas bonus	712	729	712	718	748
Subtotal	324,860	263,148	366,173	323,036	329,939
700 SUNDRY CHARGES					
701 Dues & Subs. (State fees)	12,750	25,214	12,750	16,365	13,388
728 Debt Principle	0	0	0	0	0
703 Claims & Damages	475	1,302	475	475	499
704 Interest Expense & Amortizati	70,000	56,262	75,000	70,000	78,750
712 Bad Debts - Water/Amortizatic	36,000	24,205	36,000	36,000	37,800
708 P. I. L. O. T.	30,295	30,295	30,295	28,293	31,810
709 Gross Receipts Fee	83,590	83,590	83,590	83,590	87,770
711 Depreciation	0	0	0	0	0
713 Amortization	0	0	0	0	0
Subtotal	233,110	220,868	238,110	234,723	250,017
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	36,000	36,000	20,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	6,000	0	4,800	2,000	5,040
934 Water Lines, Fire Hyd.	20,000	31,269	20,000	10,000	21,000
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	85,000	119,524	85,000	87,000	89,250
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	130,000	132,397	130,000	135,000	136,500
954 Eqpt. - Motor Veh.	22,000	6,428	22,000	15,000	23,100
955 Eqpt. - Heavy	27,212	17,480	21,000	27,024	41,272
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	290,212	307,098	318,800	312,024	336,162

DEPARTMENT TOTAL	1,721,549	1,630,733	1,750,873	1,695,783	1,773,389
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Engineering Services

Provides engineering services to the Water and Wastewater Department and all other city departments. Produces and maintains maps and records of the water distribution and wastewater collection systems.



UTILITY DIRECTOR

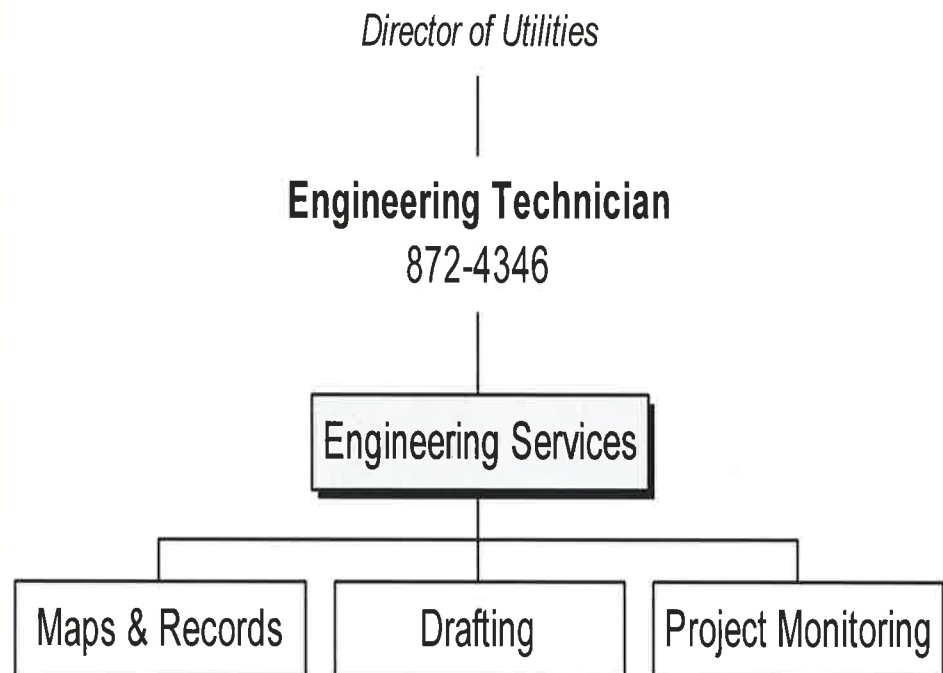
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide engineering support to all departments and to provide accurate and useful data for current programs and for future reference.



PROGRAM ACTIVITIES

1. Produce and maintain maps and records of water and wastewater system
2. Produce maps for other City departments
3. Surveying to find locations and points of grade
4. Drafting to provide maps and drawings of water & wastewater lines, city streets, and other facilities
5. Inspection and monitoring construction projects to insure compliance with standards

LEGAL AUTHORITY: TNRCC Regulations; Chapter 290.46(n)



ENGINEERING SERVICES

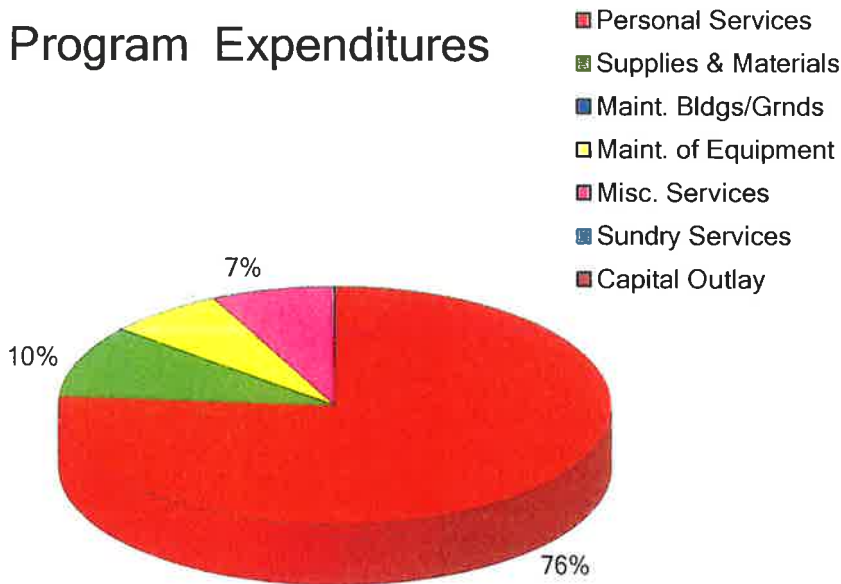
Water & Wastewater Department

Account : 5114

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	75,819	46,678	75,922	68,814	74,769
200 Supplies & Materials	8,300	2,380	6,760	5,825	9,545
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	4,600	3,209	4,440	2,925	6,700
600 Misc. Services	6,901	1,893	5,138	4,388	6,945
700 Sundry Services	150	0	120	50	127
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	95,770	54,160	92,380	82,002	98,086
Less Reimbursements	0	0	0	0	0
Total Program Budget	95,770	54,160	92,380	82,002	98,086

Program Expenditures



ENGINEERING SERVICES

Water & Wastewater Department

Account : 5114

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Engineering Technician	18	1	3,865	46,385
Total Positions Authorized		1	Subtotal:	46,385

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1		1,392	
On Call Pay	Rate: \$50	lo. of weeks: 0	0	

			Subtotal:	1,392
Less estimated total cost of sick and vacation leave				(3,657)
				=====
			Net Salaries:	44,119

PERSONAL SERVICES DETAIL:

101	Salaries			44,119
102	Longevity Pay (\$4 Per month of service)	Total Years:	28	1,344
103	Overtime	Number of Hours per Year:	303	9,641
104	Vacation Leave	Average number of days per year:	13	2,230
105	Sick Leave	Average number of days per year:	8	1,427
107	Social Security	City's share:	7.65%	4,495
108	TMRS Retirement	City's share:	4.11%	2,415
109	Worker's Compensation	Total per year:	0.84	371
110	Unemployment Tax	Percent of payroll:	2.10%	927
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650	7,800
				=====
Total Personal Services				74,769

ENGINEERING SERVICES

Water & Wastewater Department

Account : 5114

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	42,447	28,580	42,447	42,477	44,119
102 Longevity	1,344	22	1,344	1,344	1,344
103 Overtime	9,183	2,322	9,275	6,500	9,641
104 Vacation Leave	2,146	1,536	2,146	1,000	2,230
105 Sick Leave	4,640	1,648	4,640	2,000	1,427
107 Social Security	4,322	2,633	4,329	4,322	4,495
108 TMRS Retirement	2,689	1,635	2,693	2,514	2,415
109 Worker's Comp.	357	357	357	357	371
110 Unemployment Tax	891	145	891	500	927
111 Group Medical Ins.	7,800	7,800	7,800	7,800	7,800
Subtotal	75,819	46,678	75,922	68,814	74,769
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,200	329	960	500	1,280
202 Clothing, Dry Goods	600	616	600	600	641
203 Motor Fuel & Oil	2,500	785	2,000	2,500	3,094
204 Minor Tools & Inst.	2,900	650	2,320	2,000	315
205 Cleaning Supplies	100	0	80	25	1,066
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies (Maps)	1,000	0	800	200	3,150
210 Computer Supplies	0	0	0	0	0
Subtotal	8,300	2,380	6,760	5,825	9,545
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	200	1,166	500	1,125	1,000
502 Shop Eqpt. & Tools	200	0	180	0	500
503 Major Inst. & Appr.	1,000	0	800	150	2,000
504 Motor Vehicles	3,000	2,043	2,800	1,500	3,000
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	200	0	160	150	200
508 Miscellaneous	0	0	0	0	0
Subtotal	4,600	3,209	4,440	2,925	6,700

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	500	50	400	200	450
602 Insurance & Bonds	213	213	213	213	224
603 Special Services	1,200	0	500	250	525
604 Travel Expenses	2,000	0	1,600	1,200	3,200
605 Schools & Training	1,000	0	800	750	840
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease (Office Space)	1,863	1,542	1,500	1,650	1,575
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	88	125	125	131
Subtotal	6,901	1,893	5,138	4,388	6,945
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	0	120	50	127
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	150	0	120	50	127
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt., - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	95,770	54,160	92,380	82,002	98,086

Technical Services

The Technical Services program provides electrical installation, maintenance and repair for all departments, and instrumentation and programmable controller services to the Water and Wastewater Department.



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain all city owned electrical systems and the water and wastewater electrical, instrumentation and control systems in optimum working order.

Director of Utilities

Technical Services Supervisor
872-4349

Technical Services

Journeyman Electrician

PROGRAM ACTIVITIES

1. Repair and maintenance of electric motors and controls
2. Wiring of new electric installations
3. Routine electrical maintenance
4. Programming, installation and maintenance of programmable controllers
5. Routine radio and instrumentation maintenance

TECHNICAL SERVICES

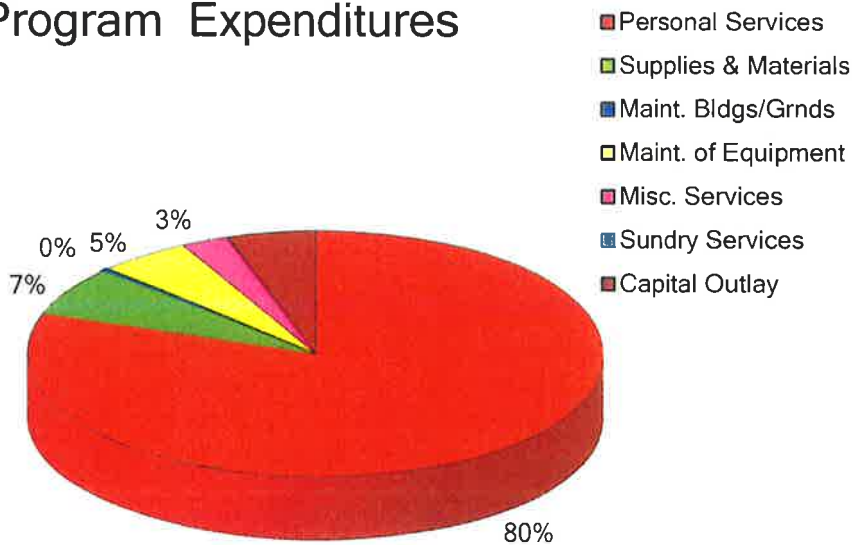
Water & Wastewater Department

Account : 5115

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	64,360	51,733	64,392	64,064	66,277
200 Supplies & Materials	5,800	4,082	5,040	5,720	5,292
400 Maint. Bldgs/Grnds	350	76	280	280	294
500 Maint. of Equipment	4,800	2,415	3,840	2,360	4,194
600 Misc. Services	1,650	285	1,390	1,004	2,239
700 Sundry Services	50	0	50	50	53
900 Capital Outlay	5,000	0	4,000	1,500	4,200
Gross Program Exp.	82,010	58,591	78,992	74,978	82,549
Less Reimbursements	0	0	0	0	0
Total Program Budget	82,010	58,591	78,992	74,978	82,549

Program Expenditures



TECHNICAL SERVICES

Water & Wastewater Department

Account : 5115

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Journeyman Electrician	18	0.00	0	0
	17	0.95	3,337	38,044
Total Positions Authorized		0.95	Subtotal:	38,044

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	4	4,806
Extra Help ; temporary employees (Total amount allocated)		0

	Subtotal:	4,806
Less estimated total cost of sick and vacation leave		(3,804)
		=====
	Net Salaries:	39,045

PERSONAL SERVICES DETAIL:

101	Salaries		39,045
102	Longevity Pay (\$4 Per month of service)	Total Years: 16	768
103	Overtime	Number of Hours per Year: 219	6,491
104	Vacation Leave	Average number of days per year: 15	2,195
105	Sick Leave	Average number of days per year: 11	1,610
107	Social Security	City's share: 7.65%	3,833
108	TMRS Retirement	City's share: 4.11%	2,059
109	Worker's Compensation	Total per year: 5.24	2,046
110	Unemployment Tax	Percent of payroll: 2.10%	820
111	Group Medical Insurance	Per employee, per month: \$650	7,410
	& Life Insurance		=====
Total Personal Services			66,277

TECHNICAL SERVICES

Water & Wastewater Department

Account : 5115

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	37,565	31,719	37,565	37,565	39,045
102 Longevity	768	88	768	350	768
103 Overtime	6,216	2,306	6,245	6,245	6,491
104 Vacation Leave	2,112	1,785	2,112	2,112	2,195
105 Sick Leave	1,549	1,500	1,549	1,549	1,610
107 Social Security	3,688	3,022	3,690	3,688	3,833
108 TMRS Retirement	2,295	1,791	2,296	2,145	2,059
109 Worker's Comp.	1,968	1,968	1,968	2,500	2,046
110 Unemployment Tax	789	144	789	500	820
111 Group Medical Ins.	7,410	7,410	7,410	7,410	7,410
Subtotal	64,360	51,733	64,392	64,064	66,277
200 SUPPLIES AND MATERIALS					
201 Office Supplies	500	99	400	200	420
202 Clothing, Dry Goods	500	252	400	400	420
203 Motor Fuel & Oil	2,500	1,648	2,000	2,000	2,100
204 Minor Tools & Inst.	2,000	2,037	2,000	3,000	2,100
205 Cleaning Supplies	200	46	160	80	168
206 Chemical Supplies	100	0	80	40	84
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	5,800	4,082	5,040	5,720	5,292
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	250	70	200	200	210
402 Grounds	0	0	0	0	0
403 Other Improvements	100	6	80	80	84
Subtotal	350	76	280	280	294
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	-	0	0	0
502 Shop Eqpt. & Tools	500	-	400	200	500
503 Major Inst. & Appr.	200	0	160	80	250
504 Motor Vehicles	3,900	2,415	3,120	2,000	3,276
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	200	-	160	80	168
508 Miscellaneous	0	0	0	0	0
Subtotal	4,800	2,415	3,840	2,360	4,194

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	500	(85)	400	500	420
602 Insurance & Bonds	225	225	225	300	236
603 Special Services	300	62	240	120	252
604 Travel Expenses	250	0	200	0	600
605 Schools & Training	250	0	200	0	600
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	83	125	84	131
Subtotal	1,650	285	1,390	1,004	2,239
700 SUNDRY CHARGES					
701 Dues & Subscriptions	50	0	50	50	53
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	50	0	50	50	53
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	5,000	0	4,000	1,500	4,200
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	5,000	0	4,000	1,500	4,200
DEPARTMENT TOTAL	82,010	58,591	78,992	74,978	82,549

Utility Billing & Customer Services

The Utility Billing and Customer Service program provides billing and collection of fees for water and wastewater service; services provided by other departments; and accounting services for the Water and Wastewater Enterprise Fund.



DIRECTOR OF FINANCE

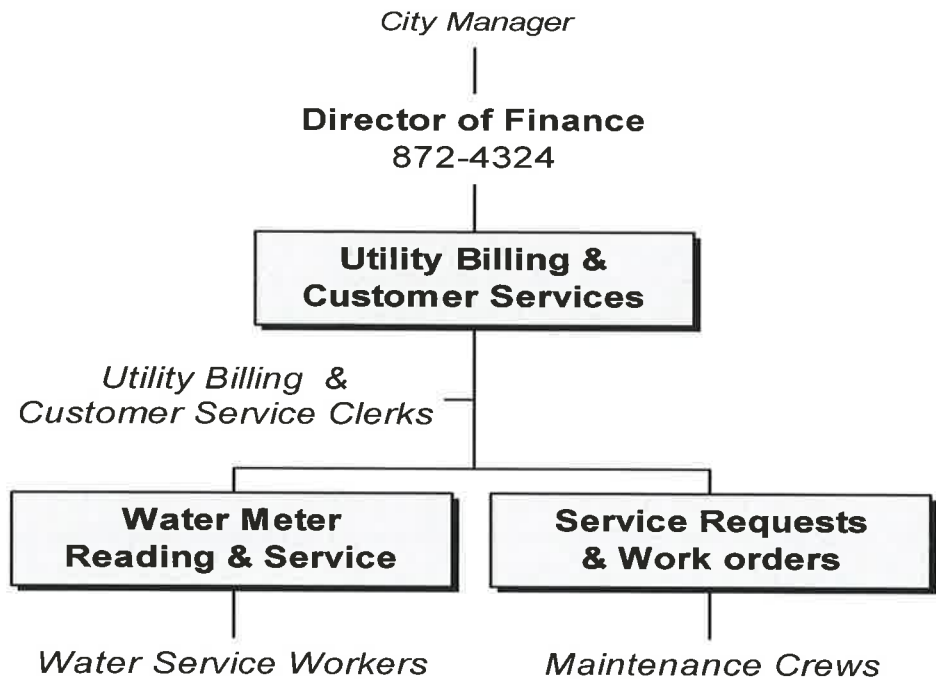
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide quality customer service through accurate and timely billing and collection of fees for services.



PROGRAM ACTIVITIES

1. Computing and sending out bills for services
2. Receiving and posting of bills paid
3. Handling customer complaints and resolving service problems
4. Takes complaint calls from customers and forwards requests for service to water service crews



UTILITY BILLING & CUSTOMER SERVICES

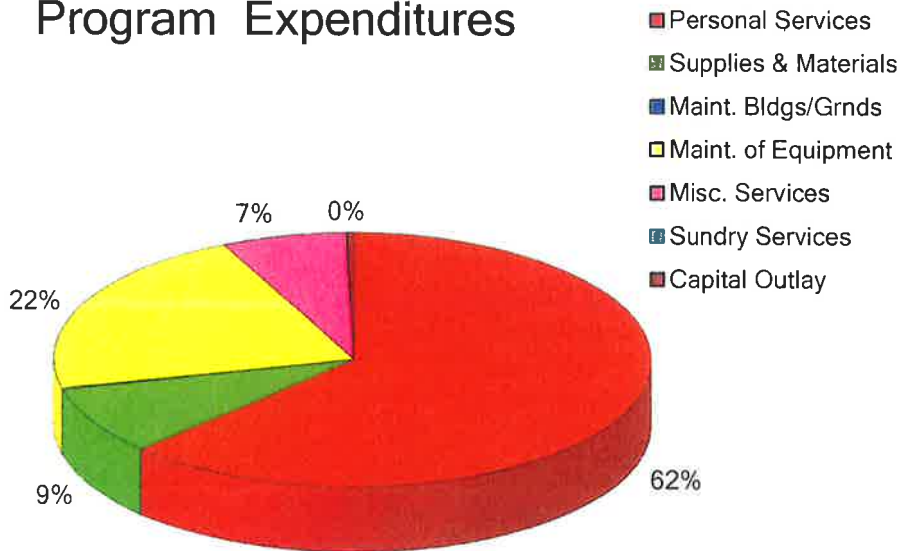
Water & Wastewater Department

Account : 5116

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 Personal Services	230,879	217,106	231,170	231,580	241,627
200 Supplies & Materials	28,834	25,333	30,800	33,600	33,250
400 Maint. Bldgs/Grnds	2,165	1,665	1,000	1,000	750
500 Maint. of Equipment	85,945	67,018	75,945	85,200	83,500
600 Misc. Services	32,784	22,036	29,645	22,802	25,975
700 Sundry Services	400	240	320	350	320
900 Capital Outlay	2,500	0	2,400	2,400	1,500
Gross Program Exp.	383,507	333,398	371,280	376,932	386,922
Less Reimbursements	0	0	0	0	0
Total Program Budget	383,507	333,398	371,280	376,932	386,922

Program Expenditures



UTILITY BILLING & CUSTOMER SERVICES

Water & Wastewater Department

Account : 5116

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Finance	U	0.40	6,733	32,318
Accountant/Administrative Technician	14	1.00	3,337	40,046
Billing Clerk	14	1.00	2,969	35,631
Customer Service Clerk	10	2.00	2,443	58,628
Customer Service Clerk	8	0	2,151	0
Total Positions Authorized		4.40	Subtotal:	166,623

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	5	7,574
Extra Help ; temporary employees (Total amount allocated)		0

Subtotal:		7,574
 Less estimated total cost of sick and vacation leave		 (13,458)
		=====
Net Salaries:		160,739

PERSONAL SERVICES DETAIL:

101	Salaries	160,739
102	Longevity Pay (\$4 Per month of service) Total Years: 8	384
103	Overtime Number of Hours per Year: 275	7,245
104	Vacation Leave Average number of days per year: 13	8,331
105	Sick Leave Average number of days per year: 8	5,127
107	Social Security City's share: 7.65%	13,910
108	TMRS Retirement City's share: 4.11%	7,473
109	Worker's Compensation Total per year: 0.45	723
110	Unemployment Tax Percent of payroll: 2.10%	3,376
111	Group Medical Insurance Per employee, per month: \$650	34,320
	& Life Insurance	=====
Total Personal Services		241,627

UTILITY BILLING & CUSTOMER SERVICES

Water & Wastewater Department

Account : 5116

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	151,522	143,751	151,522	152,500	160,739
102 Longevity	384	869	675	675	384
103 Overtime	6,829	5,348	6,829	6,829	7,245
104 Vacation Leave	7,853	6,328	7,853	6,800	8,331
105 Sick Leave	4,833	5,349	4,833	6,000	5,127
107 Social Security	13,114	12,269	13,114	13,114	13,910
108 TMRS Retirement	8,160	7,599	8,160	8,160	7,473
109 Worker's Comp.	682	682	682	682	723
110 Unemployment Tax	3,182	576	3,182	2,500	3,376
111 Group Medical Ins.	34,320	34,335	34,320	34,320	34,320
Subtotal	230,879	217,106	231,170	231,580	241,627
200 SUPPLIES AND MATERIALS					
201 Office Supplies	26,000	24,402	28,000	31,000	31,500
202 Clothing, Dry Goods	500	33	400	200	250
203 Motor Fuel & Oil	0	0	0	0	0
204 Minor Tools & Inst.	2,334	898	2,400	2,400	1,500
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	28,834	25,333	30,800	33,600	33,250
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	2,165	1,665	1,000	1,000	750
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	2,165	1,665	1,000	1,000	750
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	85,000	67,018	75,000	85,000	83,000
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	945	0	945	200	500
Subtotal	85,945	67,018	75,945	85,200	83,500

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	11,160	8,712	9,000	9,000	9,000
602 Insurance & Bonds	250	250	250	250	250
603 Special Services	1,750	1,980	1,750	1,750	1,500
604 Travel Expenses	2,000	0	1,600	0	1,400
605 Schools & Training	2,000	0	1,600	0	1,400
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	400	316	400	575	500
608 Light & Power	2,400	1,411	2,240	1,800	1,500
609 Legal Notices	0	288	0	0	0
610 Lease of Eqpt.(post meter, cor	9,019	8,651	9,000	9,000	10,000
612 Employee Reimb.	3,380	0	3,380	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	425	428	425	427	425
Subtotal	32,784	22,036	29,645	22,802	25,975
700 SUNDRY CHARGES					
701 Dues & Subscriptions	400	240	320	350	320
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	400	240	320	350	320
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	2,500	0	2,400	2,400	1,500
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	2,500	0	2,400	2,400	1,500
DEPARTMENT TOTAL	383,507	333,398	371,280	376,932	386,922

SOLID WASTE MANAGEMENT

The Solid Waste Management Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.



**PUBLIC WORKS
DIRECTOR**

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SERVICES PROVIDED

The Solid Waste Management Fund provides environmental health related services to the community such as, solid waste collection and disposal, vector control, animal control, street cleaning, and public health services.



Funded Activities

- Funding of environmental health services in the city performed by the South Plains Public Health District
- Sanitation Department services including solid waste collection
- Operation of the Type I Solid Waste Landfill
- Funding of vector control activities
- Funding of animal control services by the Police Department
- Funding of street cleaning services by the Street Department



SOLID WASTE MANAGEMENT ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
End of Fiscal Year 2021-2022

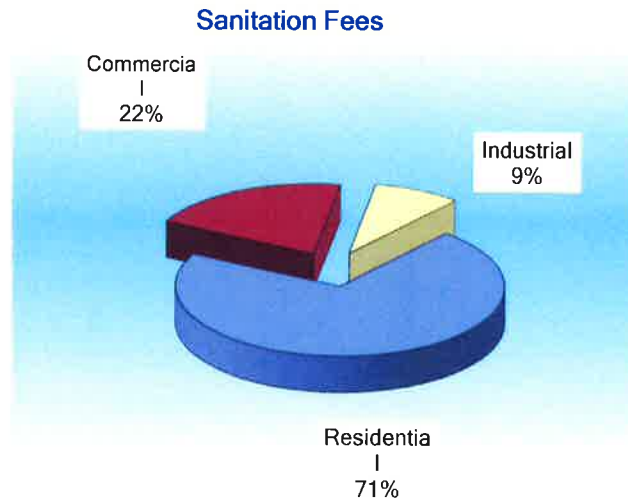
	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
OPERATING ACCOUNT					
Total Working Capital					
Available Oct 1st	841,455	1,234,600	1,320,183	1,286,049	1,387,857
<i>Revenues:</i>					
Operating	1,829,262	1,814,694	1,866,135	1,906,700	2,002,499
Non-Operating	82,500	87,215	87,840	90,683	87,840
Total Revenues	1,911,762	1,901,909	1,953,975	1,997,383	2,090,339
<i>Expenses:</i>					
Operating	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229
Non-Operating	0	0	0	0	0
Total Expenses	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229
Net Income (Defecit)	(188,004)	51,449	(169,666)	101,808	(25,890)
Transfers	0	0	0	0	0
Total Working Capital					
Available Sept. 30th	653,451	1,286,049	1,150,517	1,387,857	1,361,967

SOLID WASTE MANAGEMENT ENTERPRISE FUND

Revenue Summary Fiscal Year 2021-2022

Revenue Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
Sanitation Service Fees:					
Roll-Off Containers	15,000	31,733	30,000	20,000	30,000
Residential	1,200,600	1,159,073	1,200,600	1,238,500	1,283,400
Commercial	338,535	346,358	338,535	350,000	361,909
Industrial (TDCJ)	142,000	128,512	142,000	125,000	153,190
Commercial OCL	38,127	39,417	40,000	40,000	45,000
Residential OCL	25,000	44,899	45,000	50,000	45,000
Landfill Access Fees	52,000	47,206	52,000	65,000	65,000
Vector Control Svc. Fees	18,000	17,496	18,000	18,000	19,000
Recycling Revenue	0	0	0	200	0
Total	1,829,262	1,814,694	1,866,135	1,906,700	2,002,499
Non-Operating Revenues:					
County Contract	65,000	59,895	70,340	70,340	70,340
Interest and Leases	12,500	21,288	12,500	12,500	12,500
Sale of Material/rental of equip./M	5,000	6,032	5,000	7,843	5,000
Total	82,500	87,215	87,840	90,683	87,840
Total Fund Revenues	1,911,762	1,901,909	1,953,975	1,997,383	2,090,339

REVENUE SOURCES:



SOLID WASTE MANAGEMENT ENTERPRISE FUND
Fiscal Year 2020-2021

REVENUE DETAIL:

OPERATING REVENUES:

SANITATION SERVICE FEES 1,918,499
Revenue from the sale of sanitation service to residential and commercial customers; including brush and large item collections.

LANDFILL FEES 65,000
Revenue from charges for non-residential landfill use; including contractual fees collected from other private haulers and other governmental entities.

VECTOR CONTROL SERVICE FEES 19,000
Revenue from fees charged for seasonal vector control services.

Subtotal 2,002,499

NON-OPERATING REVENUES:

INTEREST AND LEASES 12,500
Revenue from interest earnings from the investment of idle funds and from the lease of city property owned or operated by the Solid Waste Management Fund or its operating department.

SALES OF MATERIALS 5,000

MISCELLANEOUS & COUNTY CONTRACT 70,340
Revenue from other sources including landfill services contract with Dawson County.

Subtotal 87,840

Total Solid Waste Management Enterprise Fund Revenues: 2,090,339

SANITATION DEPARTMENT

The Sanitation Department provides services to protect the public health with solid waste collection and disposal, vector control services and public health services funding.



**PUBLIC WORKS
DIRECTOR**

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DEPARTMENT OBJECTIVE

To provide all customers with services as scheduled and to ensure compliance with all applicable federal and state environmental regulations.



DEPARTMENT ACTIVITIES

- T To provide effective mechanized residential and commercial solid waste collection.
- T To provide effective manual brush and large item collection.
- T To provide effective and environmentally safe landfill operation.
- T To provide public health services including mosquito spraying and funding of the South Plains Public health District operations in the city, and funding animal control services performed by the Police Department.
- T To provide funding for street cleaning services performed by the Street Department.



SANITATION

Solid Waste Management Fund

Account : 521

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	757,573	608,099	728,969	663,428	768,077
200 Supplies & Materials	132,800	85,575	114,420	115,108	112,940
400 Maint. Bldgs/Grnds	70,868	10,936	57,510	25,800	51,800
500 Maint. of Equipment	238,660	288,499	218,040	186,630	216,840
600 Misc. Services	265,582	237,697	251,354	246,931	241,116
700 Sundry Services	244,985	203,721	260,465	243,678	251,131
900 Capital Outlay	389,298	415,933	492,883	414,000	474,326
Gross Program Exp.	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229

PROGRAM SUMMARY:

Program Title	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
1 Solid Waste Collection	1,086,452	956,226	1,050,200	974,769	1,076,044
2 Solid Waste Landfill	782,380	716,725	859,088	728,390	826,597
3 Specialized Collection	129,045	90,895	115,884	102,347	115,918
4 Environmental Health	101,889	86,614	98,469	90,069	97,669
Total Dept. Budget	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229

FUNDING SUMMARY:

Funding Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
Solid Waste Mgt. Fund	2,034,766	1,785,460	2,058,641	1,830,575	2,051,229
W & WW Enterprise Fund	0	0	0	0	0
Dawson County	65,000	65,000	65,000	65,000	65,000
General Fund	0	0	0	0	0
Gross Dept. Exp	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229

SANITATION

Solid Waste Management Fund

Account : 521

DEPARTMENT EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	380,712	324,507	382,382	337,000	409,302
102 Longevity	3,552	2,093	3,552	3,152	3,552
103 Overtime	148,145	88,910	120,810	106,000	125,550
104 Vacation Leave	18,547	10,034	18,544	19,226	19,827
105 Sick Leave	13,731	8,196	13,954	14,082	14,813
107 Social Security	43,199	34,541	41,252	41,235	43,838
108 TMRS Retirement	26,879	20,466	25,668	24,752	23,552
109 Worker's Comp.	28,972	28,972	29,345	28,439	31,276
110 Unemployment Tax	7,995	1,539	8,030	5,000	8,595
111 Group Medical Ins.	85,841	88,841	85,432	84,542	87,772
Subtotal	757,573	608,099	728,969	663,428	768,077
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,000	701	1,600	1,700	1,300
202 Clothing, Dry Goods	2,800	1,398	2,370	2,205	2,370
203 Motor Fuel & Oil	93,000	69,969	80,500	91,443	81,900
204 Minor Tools & Inst.	5,000	3,079	4,720	4,190	3,640
205 Cleaning Supplies	1,000	715	1,030	1,220	1,030
206 Chemical Supplies	17,700	6,910	16,400	11,600	16,200
207 Food Supplies	5,000	1,493	6,300	1,250	5,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	5,300	1,310	1,500	1,500	1,500
210 Computer Supplies	1,000	0	0	0	0
Subtotal	132,800	85,575	114,420	115,108	112,940
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	49,000	4,695	39,200	18,000	39,200
402 Grounds	16,368	2,552	13,310	4,000	8,000
403 Other Improvements	5,500	3,689	5,000	3,800	4,600
Subtotal	70,868	10,936	57,510	25,800	51,800
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	16,130	15,154	16,270	18,300	16,270
502 Shop Eqpt. & Tools	1,200	902	1,120	900	1,020
503 Major Inst. & Appr.	750	0	750	500	750
504 Motor Vehicles	26,480	25,455	24,500	21,380	24,500
505 Heavy Eqpt. & Mach.	192,200	246,988	173,700	145,000	173,700
506 Signal Systems	0	0	0	0	0
507 Communications	1,900	0	1,700	550	600
508 Miscellaneous	0	0	0	0	0
Subtotal	238,660	288,499	218,040	186,630	216,840

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	5,350	6,769	5,380	6,500	5,380
602 Insurance & Bonds	9,667	9,667	9,779	9,667	9,779
603 Special Services	73,778	48,987	63,188	65,150	58,000
604 Travel Expenses	3,000	1,089	2,400	1,250	1,400
605 Schools & Training	7,500	2,815	6,000	2,700	5,400
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	3,000	1,385	2,400	2,200	2,400
608 Light & Power	11,100	7,482	9,900	7,000	7,800
609 Legal Notices	1,450	618	1,235	950	1,235
610 Lease Prop. & Eqpt.	21,650	27,246	21,960	24,710	21,560
611 Lease Water Rights	3,410	1,312	3,025	1,400	2,075
613 Administrative Charges	94,552	99,579	94,552	94,552	94,552
617 Communications Svcs.	20,000	20,000	20,400	20,400	20,400
619 Landfill Grnds. Maint.	10,000	10,000	10,000	9,500	10,000
615 Christmas bonus	1,125	748	1,135	952	1,135
Subtotal	265,582	237,697	251,354	246,931	241,116
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,700	711	1,500	850	950
703 Claims & Damages	300	455	350	350	350
704 Interest Expense	45,200	22,474	59,992	45,200	56,474
707 Other Agencies	77,460	59,756	77,460	77,460	69,460
708 P.I.L.O.T.	39,840	39,840	39,840	39,437	39,840
709 Gross Receipts Fee	38,235	38,235	39,073	38,131	41,807
710 Misc. Sanitation Svcs.	42,250	42,250	42,250	42,250	42,250
711 Depreciation & Amortization	0	0	0	0	0
724 Landfill Expansion Debt Serv.	0	0	0	0	0
Subtotal	244,985	203,721	260,465	243,678	251,131
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	7,000	0	5,600	2,000	5,600
931 Buildings, Structures	1,800	0	5,200	2,500	5,200
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	2,500	0	2,000	1,000	2,000
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	2,700	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	94,000	84,965	92,000	88,500	92,000
954 Eqpt. - Motor Veh.	12,440	5,913	21,915	9,000	39,307
955 Eqpt. - Heavy	268,858	325,055	366,168	311,000	330,219
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	389,298	415,933	492,883	414,000	474,326
DEPARTMENT TOTAL	2,099,766	1,850,460	2,123,641	1,895,575	2,116,229

SANITATION

Solid Waste Management Fund

Account : 521

DEPARTMENT SUMMARY:

Personnel Summary by Program			
Program		Number of Positions	Personnel Expenditures
Title	Account		
Solid Waste Collection	5211	5.94	424,732
Solid Waste Landfill	5212	3.80	283,382
Specialized Collection	5213	1.00	59,963
Environmental Health	5214	0.00	0
	0		
Total		10.74	768,077

Capital Requests and Expenditures				
Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Total			0	0

SANITATION

Solid Waste Collection

PROGRAM OBJECTIVE

To provide twice-weekly residential collection and commercial collection service as specified.

The Solid Waste Collection program provides mechanized collection of residential and commercial solid wastes; and maintenance of collection containers.

Director of Public Works

Operations Supervisor

872-4320

Mechanized MSW
Collection Services

Container Maintenance
Services

Sanitation Truck Drivers

Welder



PROGRAM ACTIVITIES

- T Residential solid waste collection (twice weekly)
- T Commercial solid waste collection (variable pick-up as specified)
- T Collection container maintenance and replacement

**PUBLIC WORKS
DIRECTOR**

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SOLID WASTE COLLECTION SERVICES

Sanitation Department

Account : 5211

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	406,883	350,677	396,096	371,818	424,732
200 Supplies & Materials	41,400	34,836	36,150	47,583	37,450
400 Maint. Bldgs/Grnds	29,000	5,991	23,800	11,800	23,800
500 Maint. of Equipment	117,310	136,112	114,630	114,280	114,130
600 Misc. Services	190,940	174,311	177,117	171,834	167,867
700 Sundry Services	94,311	86,229	95,099	93,454	94,315
900 Capital Outlay	206,608	168,070	207,308	164,000	213,751
Gross Program Exp.	1,086,452	956,226	1,050,200	974,769	1,076,044
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,086,452	956,226	1,050,200	974,769	1,076,044

SOLID WASTE COLLECTION SERVICES

Sanitation Department

Account : 5211

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Sanitation Truck Driver	14	1	3,150	37,801
Director of Public Works	U	0.34	6,228	25,410
Sanitation Truck Driver	14	2.00	2,969	71,262
Finance Director	U	0.30	6,733	24,239
Operations Supervisor	19	1.00	4,097	49,168
Assistant Finance Director	U	0.30	3,178	11,442
Crew Leader	14	1.00	3,245	38,935
Total Positions Authorized		5.94	Subtotal:	258,257

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	6	7,826
Extra Help ; temporary employees (Total ammount allocated)		1,000

	Subtotal:	8,826
Less estimated total cost of sick and vacation leave		(19,369)
		=====
	Net Salaries:	247,714

PERSONAL SERVICES DETAIL:

101	Salaries		247,714
102	Longevity Pay (\$4 Per month of service)	Total Months	50
			2,400
103	Overtime	Number of Hours per Year:	1547
			46,525
104	Vacation Leave	Average number of days per year:	12.5
			12,416
105	Sick Leave	Average number of days per year:	7
			6,953
107	Social Security	City's share:	7.65%
			24,175
108	TMRS Retirement	City's share:	4.11%
			12,988
109	Worker's Compensation	Total per year:	6.47
			16,027
110	Unemployment Tax	Percent of payroll:	2.10%
			5,202
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650
			50,332
			=====
	Total Personal Services		424,732

SOLID WASTE COLLECTION SERVICES

Sanitation Department

Account : 5211

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	235,434	193,019	227,203	200,000	247,714
102 Longevity	2,400	1,546	2,400	2,000	2,400
103 Overtime	43,860	47,470	44,942	48,000	46,525
104 Vacation Leave	11,840	5,195	11,415	11,578	12,416
105 Sick Leave	6,630	5,859	6,392	9,000	6,953
107 Social Security	22,963	20,322	22,365	22,348	24,175
108 TMRS Retirement	14,288	11,989	13,916	13,000	12,988
109 Worker's Comp.	15,233	15,233	14,700	14,700	16,027
110 Unemployment Tax	4,944	753	4,771	3,200	5,202
111 Group Medical Ins.	49,291	49,291	47,992	47,992	50,332
Subtotal	406,883	350,677	396,096	371,818	424,732
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,000	626	800	1,200	800
202 Clothing, Dry Goods	1,500	610	1,200	1,200	1,200
203 Motor Fuel & Oil	33,000	29,166	28,500	42,043	30,500
204 Minor Tools & Inst.	1,600	2,067	1,640	1,640	1,640
205 Cleaning Supplies	300	102	310	500	310
206 Chemical Supplies	1,500	1,191	1,200	500	1,000
207 Food Supplies	2,500	1,074	2,500	500	2,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	41,400	34,836	36,150	47,583	37,450
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	25,000	2,302	20,000	8,000	20,000
402 Grounds	0	0	0	0	0
403 Other Imp. (Dumpsters)	4,000	3,689	3,800	3,800	3,800
Subtotal	29,000	5,991	23,800	11,800	23,800
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	15,330	14,630	15,630	17,500	15,630
502 Shop Eqpt. & Tools	700	748	720	700	720
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	10,880	12,694	10,880	10,880	10,880
505 Heavy Eqpt. & Mach.	89,700	108,040	86,700	85,000	86,700
506 Signal Systems	0	0	0	0	0
507 Communications	700	0	700	200	200
508 Miscellaneous	0	0	0	0	0
Subtotal	117,310	136,112	114,630	114,280	114,130

DEPARTMENT EXPENDITURE DETAIL: (Continued)

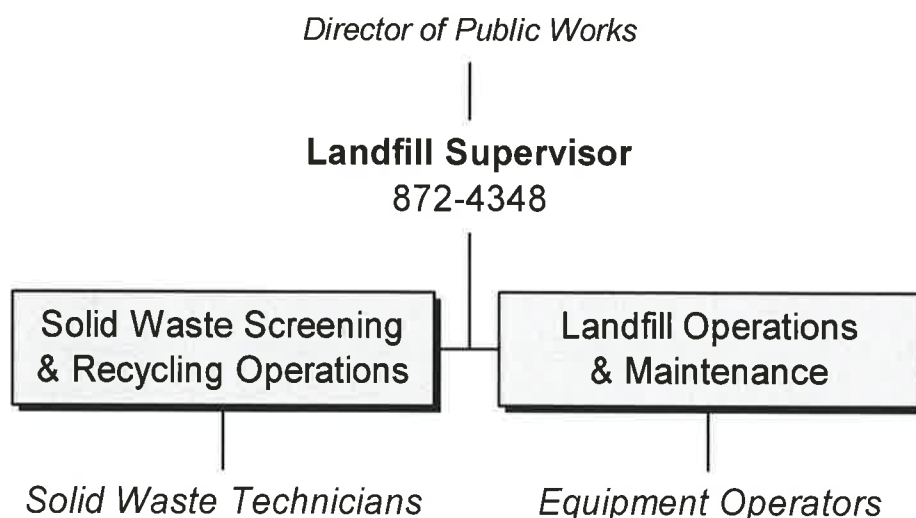
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	4,000	4,921	4,000	4,800	4,000
602 Insurance & Bonds	5,200	5,200	5,300	5,200	5,300
603 Special Services	28,428	11,216	17,000	15,000	12,000
604 Travel Expenses	2,000	393	1,600	750	1,000
605 Schools & Training	4,500	1,715	3,600	1,500	3,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	3,000	1,385	2,400	2,200	2,400
608 Light & Power	5,100	1,965	4,100	2,000	2,000
609 Legal Notices	250	236	255	350	255
610 Lease Prop. (Shop Space)	21,150	27,246	21,560	24,510	21,560
612 Employee Reimb.	2,160	0	1,750	0	800
616 Administrative Services	94,552	99,579	94,552	94,552	94,552
617 Communications Svcs.	20,000	20,000	20,400	20,400	20,400
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	600	455	600	572	600
Subtotal	190,940	174,311	177,117	171,834	167,867
700 SUNDRY CHARGES					
701 Dues & Subscriptions	500	355	400	100	400
703 Claims & Damages	300	455	350	350	350
704 Interest Expense	15,436	7,344	15,436	15,436	11,918
707 Other Agencies	0	0	0	0	0
708 P.I.L.O.T.	39,840	39,840	39,840	39,437	39,840
709 Gross Receipts Fee	38,235	38,235	39,073	38,131	41,807
710 Animal Control Svcs.	0	0	0	0	0
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	94,311	86,229	95,099	93,454	94,315
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	1,800	0	5,200	2,500	5,200
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt., - Office	2,700	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - (Dumpsters)	80,000	74,093	80,000	80,000	80,000
954 Eqpt. - Motor Veh.	5,940	5,913	5,940	6,500	23,332
955 Eqpt. - Heavy	116,168	88,064	116,168	75,000	105,219
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	206,608	168,070	207,308	164,000	213,751
DEPARTMENT TOTAL	1,086,452	956,226	1,050,200	974,769	1,076,044

Sanitary Landfill

The Sanitary Landfill program provides for the operation of the City's sanitary landfill, including construction of new cells, daily coverage of deposited solid wastes, and regulation of private disposal. The landfill is permitted as a Type I landfill by the

PROGRAM OBJECTIVE

To operate the landfill in compliance with all state and federal standards and regulations for a Type I Sanitary Landfill.



**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

PROGRAM ACTIVITIES

- T Daily coverage of municipal solid wastes using alternative cover method
- T Monthly coverage of brush and construction debris
- T Construction of new cells
- T Regulation of private disposal of wastes at the landfill
- T Environmental monitoring and reporting to the Texas Natural Resource Conservation Commission

SOLID WASTE LANDFILL SERVICES

Sanitation Department

Account : 5212

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	286,578	213,011	274,612	241,584	283,382
200 Supplies & Material	54,500	37,302	46,670	42,720	45,570
400 Maint. Bldgs/Grnds	41,868	4,945	33,710	14,000	28,000
500 Maint. of Equipmen	104,800	136,740	89,840	61,250	89,140
600 Misc. Services	71,480	62,134	71,425	73,072	71,025
700 Sundry Services	53,464	25,602	68,256	53,264	59,906
900 Capital Outlay	169,690	236,991	274,575	242,500	249,575
Gross Program Exp.	782,380	716,725	859,088	728,390	826,597
Less Reimbursements	0	0	0	0	0
Total Program Budget	782,380	716,725	859,088	728,390	826,597

SOLID WASTE LANDFILL SERVICES

Sanitation Department

Account : 5212

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Landfill Supervisor	15	0	3,027	0
Heavy Equipment Operator III	14	1	3,150	37,801
Heavy Equipment Operer II	14	2	2,883	69,187
Admin/Tech	14	0.8	2,883	27,675
Total Positions Authorized		3.8	Subtotal:	134,663

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	3	3,995
On-call pay; extra Help ; temporary employees (Total ammount allocated)		1,500

Subtotal:		5,495
Less estimated total cost of sick and vacation leave		(11,912)
		=====
Net Salaries:		128,245

PERSONAL SERVICES DETAIL:

101	Salaries		128,245
102	Longevity Pay (\$4 Per month of service)	Total Months 20	960
103	Overtime	Number of Hours per Year: 3000	73,014
104	Vacation Leave	Average number of days per year: 11	5,697
105	Sick Leave	Average number of days per year: 12	6,215
107	Social Security	City's share: 7.65%	16,381
108	TMRS Retirement	City's share: 4.11%	8,801
109	Worker's Compensation	Total per year: 9.15	11,734
110	Unemployment Tax	Percent of payroll: 2.10%	2,693
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	29,640
			=====
Total Personal Services			283,382

SOLID WASTE LANDFILL SERVICES

Sanitation Department

Account : 5212

PROGRAM EXPENDITURE DETAIL:

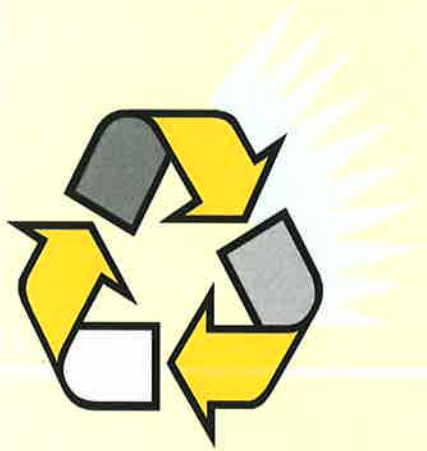
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	113,200	106,711	123,101	110,000	128,245
102 Longevity	960	547	960	960	960
103 Overtime	93,297	40,355	70,085	55,000	73,014
104 Vacation Leave	5,059	4,132	5,481	6,000	5,697
105 Sick Leave	5,519	1,684	5,980	3,500	6,215
107 Social Security	16,680	12,054	15,729	15,729	16,381
108 TMRS Retirement	10,378	7,187	9,787	9,787	8,801
109 Worker's Comp.	10,358	10,358	11,264	10,358	11,734
110 Unemployment Tax	2,377	633	2,585	1,500	2,693
111 Group Medical Ins.	28,750	29,350	29,640	28,750	29,640
Subtotal	286,578	213,011	274,612	241,584	283,382
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,000	75	800	500	500
202 Clothing, Dry Goods	1,000	722	850	850	850
203 Motor Fuel & Oil	40,000	32,598	36,000	36,000	36,000
204 Minor Tools & Inst.	1,800	1,012	1,800	1,800	1,800
205 Cleaning Supplies	700	613	720	720	720
206 Chemical Supplies	1,200	553	1,200	600	1,200
207 Food Supplies	2,500	419	3,800	750	3,000
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	5,300	1,310	1,500	1,500	1,500
210 Computer Supplies	1,000	0	0	0	0
Subtotal	54,500	37,302	46,670	42,720	45,570
300 REIMBURSEMENTS					
300 Reimb.	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	24,000	2,393	19,200	10,000	19,200
402 Grounds	16,368	2,552	13,310	4,000	8,000
403 Other Improvements	1,500	-	1,200	0	800
Subtotal	41,868	4,945	33,710	14,000	28,000
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	800	524	640	800	640
502 Shop Eqpt. & Tools	500	154	400	200	300
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	15,000	12,204	13,000	10,000	13,000
505 Heavy Eqpt. & Mach.	87,500	123,858	75,000	50,000	75,000
506 Signal Systems	0	0	0	0	0
507 Communications	1,000	0	800	250	200
508 Miscellaneous	0	0	0	0	0
Subtotal	104,800	136,740	89,840	61,250	89,140

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Maintenance	1,350	1,848	1,380	1,700	1,380
602 Insurance & Bonds	3,280	3,280	3,280	3,280	3,280
603 Special Svcs (Eng & Insp)	45,000	37,706	45,900	50,000	45,900
604 Travel Expenses	1,000	696	800	500	400
605 Schools & Training	2,000	1,100	1,600	800	1,600
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	6,000	5,517	5,800	5,000	5,800
609 Legal Notices	1,200	382	980	600	980
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights (landfill bl	1,250	1,312	1,275	1,400	1,275
616 Administrative Services	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	10,000	10,000	10,000	9,500	10,000
615 Christmas bonus	400	293	410	292	410
Subtotal	71,480	62,134	71,425	73,072	71,025
700 SUNDRY CHARGES					
701 Dues & Subscriptions	700	279	700	500	350
703 Claims & Damages	0	0	0	0	0
704 Interest Expense & Amortizati	29,764	15,130	44,556	29,764	44,556
707 Other Agency (State fees)	23,000	10,193	23,000	23,000	15,000
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
714 Est. Closure & Post Closure	0	0	0	0	0
723 Bad Debt Expense	0	0	0	0	0
724 Landfill Expansion Debt Serv.	0	0	0	0	0
Subtotal	53,464	25,602	68,256	53,264	59,906
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	7,000	0	5,600	2,000	5,600
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	2,500	0	2,000	1,000	2,000
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems-Landfill Exp.	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,000	0	1,000	1,000	1,000
954 Eqpt. - Motor Veh.	6,500	0	15,975	2,500	15,975
955 Eqpt. - Heavy	152,690	236,991	250,000	236,000	225,000
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	169,690	236,991	274,575	242,500	249,575
DEPARTMENT TOTAL	782,380	716,725	859,088	728,390	826,597

Specialized Collection Services

The Specialized Collection Services program provides for the collection of brush, yard wastes, and other large items not collectable by mechanized collection services.

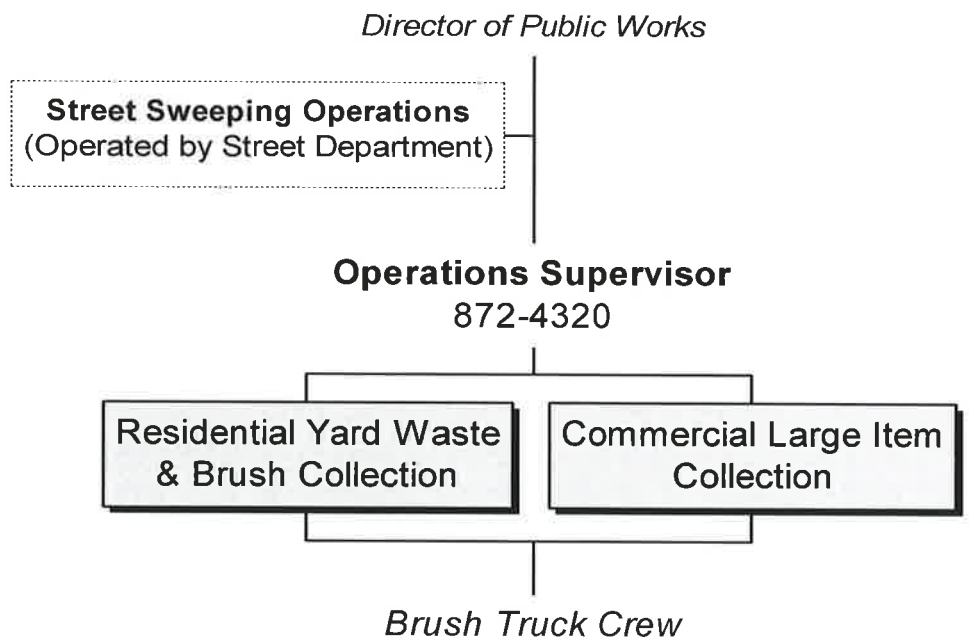


**PUBLIC WORKS
DIRECTOR**
1001 South Dallas Avenue

Phone: 806-872-4331
Fax: 808-872-4338

PROGRAM OBJECTIVE

To collect commercial large items on a daily basis and completion of brush and yard waste collection in residential areas at least every three months.



PROGRAM ACTIVITIES

- T Daily collection of large items from commercial accounts
- T Periodic collection of residential brush, yard wastes and large items
- T Monday collection of bagged yard wastes
- T Recycling of white goods (appliances) and brush
- T Reimbursement to the General Fund for street sweeping

SPECIALIZED COLLECTION SERVICES

Sanitation Department

Account : 5213

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Sanitation Truck Driver	14	1	2,969	35,631
Truck Driver	4	0	1,770	0
Total Positions Authorized		1	Subtotal:	35,631

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,069
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	1,069
 Less estimated total cost of sick and vacation leave		 (3,358)
		=====
	Net Salaries:	33,343

PERSONAL SERVICES DETAIL:

101	Salaries		33,343
102	Longevity Pay (\$4 Per month of service)	Total Months	192
103	Overtime	Number of Hours per Year:	6,011
104	Vacation Leave	Average number of days per year:	1,713
105	Sick Leave	Average number of days per year:	1,645
107	Social Security	City's share:	3,282
108	TMRS Retirement	City's share:	1,763
109	Worker's Compensation	Total per year:	3,514
110	Unemployment Tax	Percent of payroll:	700
111	Group Medical Insurance & Life Insurance	Per employee, per month:	7,800
			=====
	Total Personal Services		59,963

SPECIALIZED COLLECTION SERVICES

Sanitation Department

Account : 5213

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	32,078	24,777	32,078	27,000	33,343
102 Longevity	192	0	192	192	192
103 Overtime	10,988	1,085	5,783	3,000	6,011
104 Vacation Leave	1,648	707	1,648	1,648	1,713
105 Sick Leave	1,582	653	1,582	1,582	1,645
107 Social Security	3,556	2,165	3,158	3,158	3,282
108 TMRS Retirement	2,213	1,290	1,965	1,965	1,763
109 Worker's Comp.	3,381	3,381	3,381	3,381	3,514
110 Unemployment Tax	674	153	674	300	700
111 Group Medical Ins.	7,800	10,200	7,800	7,800	7,800
Subtotal	64,112	44,411	58,261	50,026	59,963
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	200	66	160	75	160
203 Motor Fuel & Oil	19,000	8,205	15,200	13,000	15,200
204 Minor Tools & Inst.	1,600	0	1,280	750	200
205 Cleaning Supplies	0	0	0	0	0
206 Chemical Supplies	0	0	0	0	0
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	20,800	8,271	16,640	13,825	15,560
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	0	0	0	0	0
504 Motor Vehicles	0	0	0	0	0
505 Heavy Eqpt. & Mach.	15,000	15,090	12,000	10,000	12,000
506 Signal Systems	0	0	0	0	0
507 Communications	200	-	200	100	200
508 Miscellaneous	0	0	0	0	0
Subtotal	15,200	15,090	12,200	10,100	12,200

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	708	708	720	708	720
603 Special Svcs -flu shots	350	65	288	150	100
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	500	0	400	200	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	125	0	125	88	125
Subtotal	1,683	773	1,533	1,146	945
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
707 Other (Tire Disposal)	10,000	5,100	10,000	10,000	10,000
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
710 Street Sweeping Services	17,250	17,250	17,250	17,250	17,250
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	27,250	22,350	27,250	27,250	27,250
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	129,045	90,895	115,884	102,347	115,918

Environmental Health Services

The Environmental Health Services program provides for the chemical treatment of standing water sources and atmospheric spraying to control mosquitoes and other potential disease vectors; and reimbursement for animal control services and funding for public health services.



**PUBLIC WORKS
DIRECTOR**

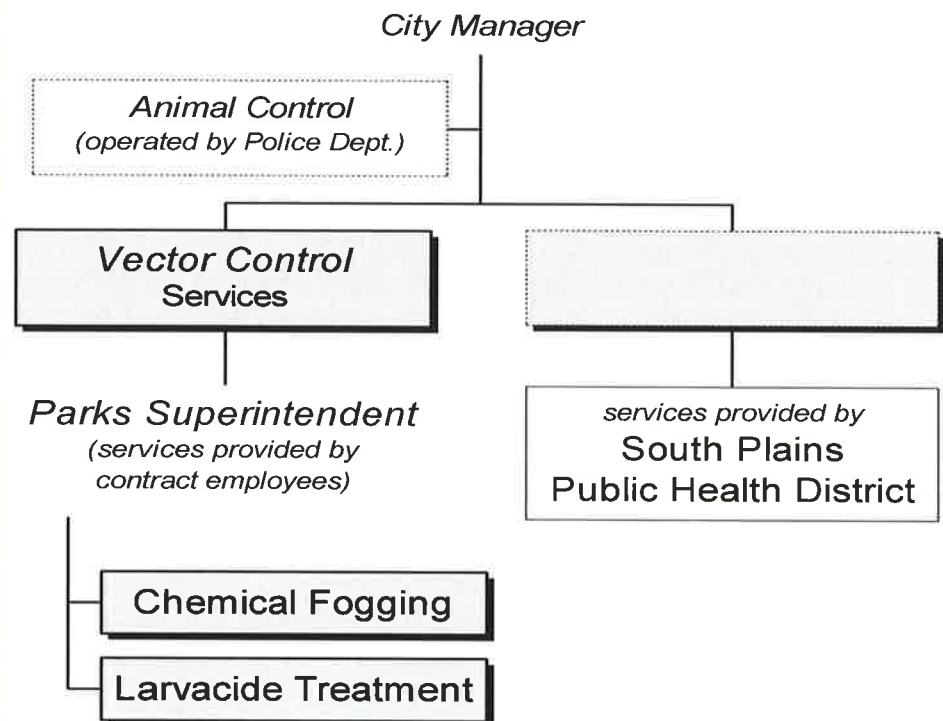
1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

PROGRAM OBJECTIVE

To protect the public health by control of disease vectors.



Parks Superintendent
(services provided by contract employees)

services provided by
**South Plains
Public Health District**

Chemical Fogging

Larvacide Treatment

PROGRAM ACTIVITIES

- T Vector control activities including treatment of accessible standing bodies of water and chemical fogging or spraying of affected areas
- T Reimbursement funding of animal control program operated by the Police Department
- T Funding of public health inspection and enforcement services in the City by the South Plains Public Health District

ENVIRONMENTAL HEALTH SERVICES

Sanitation Department

Account : 5214

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	0	0	0	0	0
102 Longevity	0	0	0	0	0
103 Overtime	0	0	0	0	0
104 Vacation Leave	0	0	0	0	0
105 Sick Leave	0	0	0	0	0
107 Social Security	0	0	0	0	0
108 TMRS Retirement	0	0	0	0	0
109 Worker's Comp.	0	0	0	0	0
110 Unemployment Tax	0	0	0	0	0
111 Group Medical Ins.	0	0	0	0	0
Subtotal	0	0	0	0	0
200 SUPPLIES AND MATERIALS					
201 Office Supplies	0	0	0	0	0
202 Clothing, Dry Goods	100	0	160	80	160
203 Motor Fuel & Oil	1,000	-	800	400	200
204 Minor Tools & Inst.	0	0	0	0	0
205 Cleaning Supplies	0	0	0	0	0
206 Chemicals (Insecticide)	15,000	5,166	14,000	10,500	14,000
207 Food Supplies	0	0	0	0	0
208 Botanical & Agri.	0	0	0	0	0
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	16,100	5,166	14,960	10,980	14,360
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	0	0	0	0	0
402 Grounds	0	0	0	0	0
403 Other Improvements	0	0	0	0	0
Subtotal	0	0	0	0	0
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	0	0	0	0	0
502 Shop Eqpt. & Tools	0	0	0	0	0
503 Major Inst. & Appr.	750	0	750	500	750
504 Motor Vehicles	600	557	620	500	620
505 Heavy Eqpt. & Mach.	0	0	0	0	0
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	0	0	0	0	0
Subtotal	1,350	557	1,370	1,000	1,370

DEPARTMENT EXPENDITURE DETAIL: (Continued)

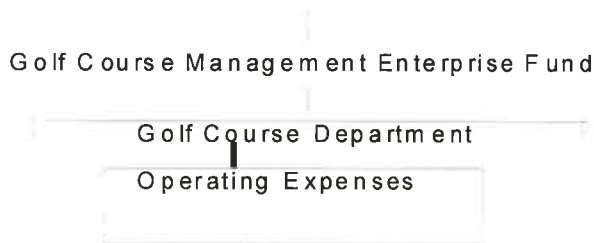
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	479	479	479	479	479
603 Sp. Svcs. (Contract Spray)	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training/Education	1,000	0	800	400	800
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,479	479	1,279	879	1,279
700 SUNDRY CHARGES					
701 Dues & Subscriptions	500	77	400	250	200
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
707 Other Agencies (SPPHD)	44,460	44,463	44,460	44,460	44,460
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
710 Animal Control Services	25,000	25,000	25,000	25,000	25,000
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	69,960	69,540	69,860	69,710	69,660
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	13,000	10,872	11,000	7,500	11,000
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	13,000	10,872	11,000	7,500	11,000
DEPARTMENT TOTAL	101,889	86,614	98,469	90,069	97,669

GOLF COURSE MANAGEMENT

The Golf Course Management Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.

SERVICES PROVIDED

The Golf Course Management Fund provides a quality of life services to the community such as, a 9 hole golf course for all citizens.



Funded Activities

- **Funding of Golf Course Department**

**GOLF
SUPERINTENDENT**

Phone: 806-872-8100
Fax: 808-872-4338



MUNICIPAL GOLF COURSE

Municipal Golf Fund

Account : 531

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	169,430	145,337	169,430	160,367	174,252
200 Supplies & Materials	33,200	26,810	29,500	28,750	29,500
400 Maint. Bldgs/Grnds	21,900	17,532	20,400	21,200	19,775
500 Maint. of Equipment	12,600	10,673	12,100	9,850	12,000
600 Misc. Services	52,450	52,308	49,850	47,100	49,850
700 Sundry Services	100	84	300	550	300
900 Capital Outlay	4,477	7	6,200	3,700	6,200
Gross Program Exp.	294,157	252,751	287,780	271,517	291,877
Less Reimbursements	(77,057)	(12,359)	(86,780)	(70,117)	(81,877)
Total Dept. Budget	217,100	240,392	201,000	201,400	210,000

PROGRAM SUMMARY:

Program Title	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
1 Golf Maint. Service	217,100	240,392	201,000	201,400	210,000

FUNDING SUMMARY:

Funding Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY2011-12	FY2011-12	FY 2012-13	FY 2012-13	FY 2021-22
Golf Course	217,100	240,392	201,000	201,400	210,000
Gross Dept. Exp.	217,100	240,392	201,000	201,400	210,000

**MUNICIPAL GOLF ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
Fiscal Year 2021-2022**

	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
OPERATING ACCOUNT					
Total Working Capital Available Oct. 1st		-		-	
<i>Revenues:</i>					
Operating	217,100	240,392	201,000	201,400	210,000
Non-Operating	0	0	0	-	0
Total Revenues	217,100	240,392	201,000	201,400	210,000
<i>Expenses:</i>					
Operating	294,157	252,751	287,780	271,517	291,877
Non-Operating	0	0	0	0	0
Total Expenses	294,157	252,751	287,780	271,517	291,877
 Net Income (Defecit)	 (77,057)	 (12,359)	 (86,780)	 (70,117)	 (81,877)
Adjustments/Income to Wor	0	0	0	0	0
Transfers from G.F./Invest.	77,057	12,359	86,780	70,117	81,877
Total Working Capital Available Sept. 30	0	0	0	0	0

GOLF COURSE SERVICES

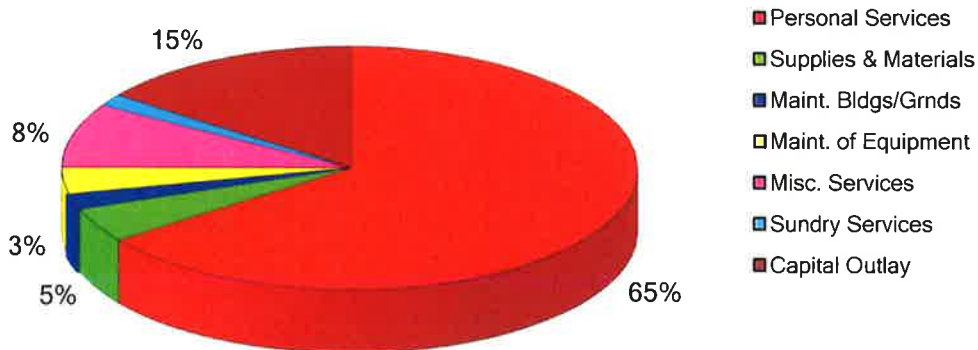
Golf Course Dept.

Account : 5311

EXPENDITURE SUMMARY:

Account Category	Budgeted		Actual		Budgeted		Estimated		Proposed	
	FY 2019-20	FY 2019-20	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22
100 Personal Services	169,430	145,337	169,430	169,430	169,430	160,367	174,252			
200 Supplies & Materials	33,200	26,810	29,500	29,500	29,500	28,750	29,500			
400 Maint. Bldgs/Grnds	21,900	17,532	20,400	20,400	20,400	21,200	19,775			
500 Maint. of Equipment	12,600	10,673	12,100	12,100	12,100	9,850	12,000			
600 Misc. Services	52,450	52,308	49,850	49,850	49,850	47,100	49,850			
700 Sundry Services	100	84	300	300	300	550	300			
900 Capital Outlay	4,477	7	6,200	6,200	6,200	3,700	6,200			
Gross Program Exp.	294,157	252,751	287,780	287,780	287,780	271,517	291,877			
Less Reimbursements	(77,057)	(12,359)	(86,780)	(86,780)	(86,780)	(70,117)	(81,877)			
Total Program Budget	217,100	240,392	201,000	201,000	201,000	201,400	210,000			

Program Expenditures



GOLF COURSE SERVICES

Golf Course

Account : 5311

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Golf Superintendent	U	1	4,598	55,171
Golf Course Crew leader	12	1	2,615	31,377
Golf Maintenance II/Parks	9	1	2,259	27,105
Total Positions Authorized:		3.00	Subtotal:	113,653

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	-
Extra Help ; temporary employees (Total amount allocated)	6,000

Subtotal:	6,000
 Less estimated total cost of sick and vacation leave	 (7,431)
	=====
Net Salaries:	112,222

PERSONAL SERVICES DETAIL:

101 Salaries		112,222
102 Longevity Pay (\$4 Per month of service)	Total Years: 20	960
103 Overtime	Number of Hours per Year: 272	7,338
104 Vacation Leave	Average number of days per year: 10	4,371
105 Sick Leave	Average number of days per year: 7	3,060
107 Social Security	City's share: 7.65%	9,788
108 TMRS Retirement	City's share: 4.11%	5,259
109 Worker's Compensation	Total per year: 4.72	5,297
110 Unemployment Tax	Percent of payroll: 2.10%	2,357
111 Group Medical Insurance & Life Insurance	Per employee, per month: \$650	23,400
		=====
Total Personal Services		174,052

GOLF COURSE SERVICES

Golf Course Dept.

Account : 5311

PROGRAM EXPENDITURE DETAIL:

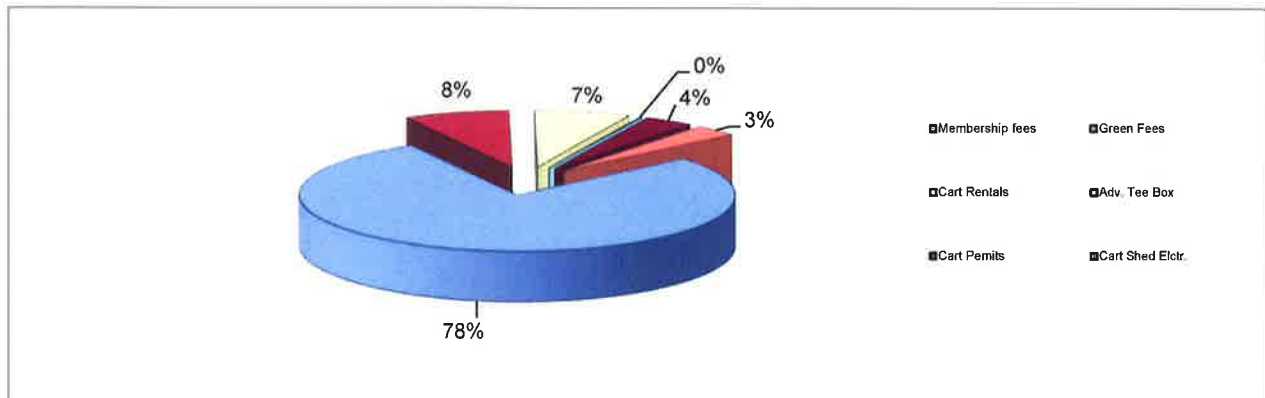
Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	108,167	97,707	108,167	108,000	112,222
102 Longevity	960	1,152	960	960	960
103 Overtime	7,072	1,723	7,072	4,500	7,338
104 Vacation Leave	4,204	2,163	4,204	3,000	4,371
105 Sick Leave	2,943	253	2,943	2,000	3,060
107 Social Security	9,436	8,305	9,436	9,436	9,788
108 TMRS Retirement	5,871	4,917	5,871	5,871	5,259
109 Worker's Comp.	5,105	5,105	5,105	2,000	5,297
110 Unemployment Tax	2,272	412	2,272	1,000	2,357
111 Group Medical Ins.	23,400	23,600	23,400	23,600	23,600
Subtotal	169,430	145,337	169,430	160,367	174,252
200 SUPPLIES AND MATERIALS					
201 Office Supplies	2,100	1,634	2,000	1,500	2,000
202 Clothing, Dry Goods	1,000	953	1,000	1,000	1,000
203 Motor Fuel & Oil	6,000	5,084	6,000	5,500	6,000
204 Minor Tools & Inst.	5,200	5,048	5,200	6,000	5,000
205 Cleaning Supplies	500	640	500	500	500
206 Chemical Supplies	11,800	12,992	11,800	11,000	12,000
207 Food/Prisoners work	1,000	211	1,000	750	1,000
208 Botanical /Fairway Fert.	5,600	248	2,000	2,500	2,000
209 Misc. Supplies	0	0	0	0	0
210 Computer Supplies	0	0	0	0	0
Subtotal	33,200	26,810	29,500	28,750	29,500
300 Other Finance Source					
Transfers	(77,057)	(12,359)	(86,780)	(70,117)	(81,877)
Subtotal	(77,057)	(12,359)	(86,780)	(70,117)	(81,877)
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings/Airfication	2,500	3,425	2,500	2,500	2,500
402 Grounds	14,400	11,256	14,400	14,400	14,400
403 Improvements/Irrigation	5,000	2,851	3,500	4,300	2,875
Subtotal	21,900	17,532	20,400	21,200	19,775
500 MAINTENANCE OF EQUIPMENT					
501 Furniture & Eqpt.	100	106	100	100	0
502 Shop Eqpt. & Tools	500	7	500	500	500
503 Major Inst. & Appr.	8,500	9,052	8,500	6,500	8,500
504 Motor Vehicles	2,000	1,254	1,500	1,500	1,500
505 Heavy Eqpt. & Mach.	1,000	123	1,000	750	1,000
506 Signal Systems	0	0	0	0	0
507 Communications	0	0	0	0	0
508 Miscellaneous	500	131	500	500	500
Subtotal	12,600	10,673	12,100	9,850	12,000

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	3,500	3,222	3,000	3,500	3,000
602 Insurance & Bonds	1,900	1,900	1,900	1,900	1,900
603 Special Services/green	2,900	1,186	800	950	800
604 Travel Expenses	100	0	100	100	100
605 Schools & Training	100	50	100	100	100
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	311	0	500	0
608 Light & Power (& Plains	8,500	7,505	8,500	7,500	8,500
609 Legal Notices	100	0	100	100	100
610 Lease Prop. & Eqpt.	35,000	37,900	35,000	32,000	35,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	350	234	350	450	350
Subtotal	52,450	52,308	49,850	47,100	49,850
700 SUNDRY CHARGES					
701 Dues & Subscriptions	100	75	100	400	100
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	200	150	200
704 Interest Expense	0	0	0	0	0
711 Depreciation	0	0	0	0	0
712 Bad Debt	0	0	0	0	0
708 Misc. Expense/tournam	0	9	0	0	0
728 Park Equip/depreciation	0	0	0	0	0
729 Park Equipment Interes	0	0	0	0	0
Subtotal	100	84	300	550	300
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	2,000	0	2,500	1,500	2,500
931 Buildings, Structures	0	0	2,500	1,000	2,500
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	1,000	1,000	1,000
954 Eqpt. - Motor Veh./Cart	0	0	200	200	200
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	2,477	7	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	4,477	7	6,200	3,700	6,200
DEPARTMENT TOTAL	217,100	240,392	201,000	201,400	210,000

MUNICIPAL GOLF ENTERPRISE FUND REVENUE SUMMARY

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
Operating Revenues:					
Membership fees	142,500	127,925	135,000	138,000	145,000
Green's fees	15,000	18,170	14,000	13,000	14,000
Cart rentals	12,000	13,883	12,000	12,400	13,000
Cart Permits	18,000	12,637	17,000	15,500	16,000
Advertising Tee Box	0	2,255	0	0	0
Cart Shed-electricity	5,000	7,986	6,000	8500	6,000
Driving Range/Tournament/	1,000	51,137	1,000	3000	3,000
Admin. Fee/Tournaments	23,600	6,399	16,000	11,000	13,000
Total Fund Revenues	217,100	240,392	201,000	201,400	210,000
Non-Operating Revenues					
Interest and Leases	0	0	0	0	0
Sale of Material	0	0	0	0	0
Total	0	0	0	0	0
Total Revenues	217,100	240,392	201,000	201,400	210,000
GF reimbursements	77,057	<u>72,686</u>	86,780	70,117	76,454
Total Fund Revenues	294,157	313,078	287,780	271,517	286,454



MUNICIPAL GOLF ENTERPRISE FUND
Revenue Detail Fiscal Year 2021-2022

REVENUE DETAIL:

OPERATING REVENUES:

GOLF SERVICE FEES	188,000
Revenue from the membership dues, green fees, cart rentals and cart permits	
MISCELLANEOUS FEES	22,000
Advertisement, cart shed electricity, concession fees, and sales tax	

Subtotal	210,000

NON-OPERATING REVENUES:

INTEREST	0
Revenue from interest earnings from the investment .	

Subtotal	0

Total Municipal Golf Enterprise Fund Revenues: **210,000**

Wastewater Collection & Treatment

The Wastewater Treatment program provides for the operation and maintenance of the wastewater treatment plant. The plant operates under a non-discharge permit. The program also provides for the land disposal of effluent by irrigation of City parks and other open spaces.



WASTEWATER DEPARTMENT

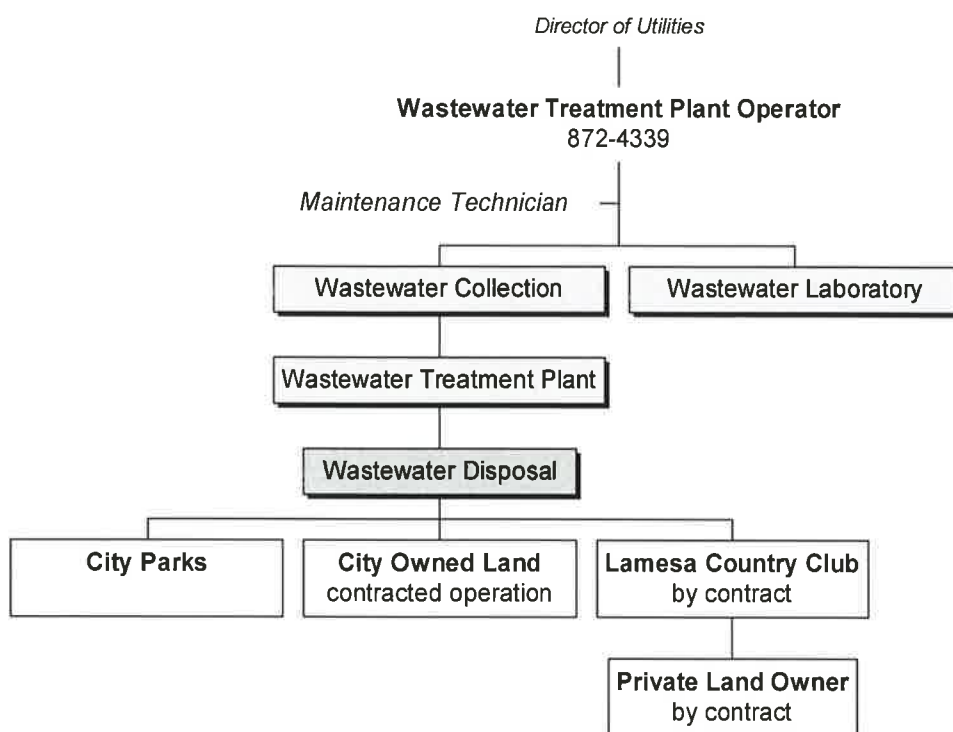
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide an effective and environmentally safe treatment and disposal of wastewater by operation of the plant in accordance with TNRCC and U.S. Environmental Protection Agency standards.



PROGRAM ACTIVITIES

1. Monitoring of wastewater treatment process
2. Laboratory testing of wastewater samples
3. Maintenance and repair of plant and equipment
4. Disposal of wastewater by City crews (Park Department) and by contracted irrigation

LEGAL AUTHORITY: State – TNRCC Regulations



**WASTEWATER/COLLECTIONS ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
At the End of Fical Year 2021-2022**

	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
OPERATING ACCOUNT					
Total Working Capital					
Available Oct. 1st	0	0	510,459	591,695	1,112,969
Revenues:					
Operating	1,513,147	1,514,803	1,513,147	1,521,000	1,526,900
Non-Operating	0	0	0	0	0
Total Revenues	1,513,147	1,514,803	1,513,147	1,521,000	1,526,900
Expenses:					
Operating	1,099,826	923,108	981,468	999,726	1,006,883
Non-Operating /depreciation	0			0	0
Total Expenses	1,099,826	923,108	981,468	999,726	1,006,883
Net Income (Defecit)	413,321	591,695	531,679	521,274	520,017
Adjustments/Income to Working Capi	0	0		0	
Investment Sewer Lift Station Funds	0	0	0	0	0
Total Working Capital					
Available Sept. 30th	413,321	591,695	1,042,138	1,112,969	1,632,986

WASTEWATER/COLLECTION ENTERPRISE FUND
Revenue Summary Fiscal Year 2021-2022

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
Wastewater Charges:					
Residential - ICL	1,067,040	1,053,899	1,067,040	1,055,000	1,060,000
Commercial - ICL	206,778	203,145	206,778	210,000	210,000
Industrial (Prison)	197,450	215,640	197,450	215,000	215,000
Residential - OCL	702	715	702	500	700
Commercial - OCL	11,177	10,485	11,177	10,500	11,200
Penalties	30,000	30,919	30,000	30,000	30,000
Total Revenue	1,513,147	1,514,803	1,513,147	1,521,000	1,526,900

WASTEWATER/COLLECTION ENTERPRISE FUND
Revenue Detail Fiscal Year 2020-2021

REVENUE DETAIL:

Operating Revenues:

WASTEWATER CHARGES	1,526,900
Revenue from charges for the collection and treatment of wastewater.	
 Total Wastewater Enterprise Fund Revenues	 1,526,900

WASTEWATER/COLLECTION ENTERPRISE FUND

7711

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2019-20	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
100 Personal Services	235,108	226,154	234,872	217,993	259,979
200 Supplies & Materials	37,373	22,798	26,586	25,175	27,916
400 Maint. Bldgs/Grnds	125,220	106,511	77,200	68,000	81,060
500 Maint. of Equipment	13,975	6,138	12,860	12,755	13,503
600 Misc. Services	193,737	165,917	151,590	252,892	157,835
700 Sundry Services	428,517	395,185	443,300	421,411	423,065
900 Capital Outlay	65,896	405	35,060	1,500	43,525
Gross Program Exp.	1,099,826	923,108	981,468	999,726	1,006,883
Less Reimbursements	0	0	0	0	0
Total Program Budget	1,099,826	923,108	981,468	999,726	1,006,883

WASTEWATER/COLLECTION FUND

7711

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Assistant Finance Director	17	0.3	3,178	11,442
WW Treatment Plant Operator II	18	1.00	3,753	45,034
Maintenance Worker I	13	2.00	3,000	72,002
Maintenance Tech II	13	0.15	3,000	5,400
Operations Supervisor	19	0.05	3,978	2,387
Maintenance Crew Leader	14	0.05	3,150	1,890
Maintenance Worker	13	0.10	2,828	3,393
ARM Tech/Mait. Worker	13	0.05	2,746	1,647
Journeyman Electrician	17	0.05	3,337	2,002
Total Positions Authorized:		3.45	Subtotal:	145,198

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)		3.5	4,419
On Call Pay	Rate: \$50	No. of weeks: 6	300

Subtotal:			4,719
Less estimated total cost of sick and vacation leave			(9,494)
			=====
Net Salaries:			140,423

PERSONAL SERVICES DETAIL:

101	Salaries		140,423
102	Longevity Pay (\$4 Per month of service)	Total Years: 30	1,440
103	Overtime	Number of Hours per Year: 1706	50,076
104	Vacation Leave	Average number of days per year: 12	6,701
105	Sick Leave	Average number of days per year: 5	2,792
107	Social Security	City's share: 7.65%	15,410
108	TMRS Retirement	City's share: 4.11%	8,279
109	Worker's Compensation	Total per year: 3.56	4,999
110	Unemployment Tax	Percent of payroll: 2.10%	2,949
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	26,910
			=====
Total Personal Services			259,979

WASTEWATER/COLLECTION FUND

7711

PROGRAM EXPENDITURE DETAIL:

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
100 PERSONAL SERVICES					
101 Salaries	124,630	120,183	124,488	115,000	140,423
102 Longevity	1,440	1,804	1,440	1,440	1,440
103 Overtime	44,444	42,463	44,393	30,000	50,076
104 Vacation Leave	5,946	3,663	5,939	4,500	6,701
105 Sick Leave	2,478	3,890	2,475	8,000	2,792
107 Social Security	13,689	13,593	13,673	13,689	15,410
108 TMRS Retirement	8,517	8,188	8,508	8,517	8,279
109 Worker's Comp.	4,437	4,437	4,432	4,437	4,999
110 Unemployment Tax	2,617	423	2,614	2,500	2,949
111 Group Medical Ins.	26,910	27,510	26,910	29,910	26,910
Subtotal	235,108	226,154	234,872	217,993	259,979
200 SUPPLIES AND MATERIALS					
201 Office Supplies	1,155	287	950	500	998
202 Clothing, Dry Goods	1,685	1,160	1,358	1,500	1,426
203 Motor Fuel & Oil	7,500	6,670	7,000	7,100	7,350
204 Minor Tools & Inst. (Lab)	5,000	3,168	3,000	2,500	3,150
205 Cleaning Supplies	650	304	400	500	420
206 Chem. Supplies (Polymer)	20,350	10,981	12,500	12,500	13,125
207 Food Supplies	275	161	220	250	231
208 Botanical & Agri.	0	0		0	
209 Misc. Supplies	758	67	150	75	158
210 Computer Supplies	0	0	1,008	250	1,058
Subtotal	37,373	22,798	26,586	25,175	27,916
300 REIMBURSEMENTS					
300 Reimbursements	0	0	0	0	0
Subtotal	0	0	0	0	0
400 MAINTENANCE OF BUILDINGS, GROUNDS, AND IMPROVEMENTS					
401 Buildings & Structures	12,670	3,663	5,600	4,800	5,880
402 Grounds	1,500	213	1,600	1,200	1,680
403 Other (Treatment Plant) repair	111,050	102,635	70,000	62,000	73,500
Subtotal	125,220	106,511	77,200	68,000	81,060
500 MAINTENANCE OF EQUIPMENT					
501 Maintenance	425	159	400	425	420
502 Shop Eqpt. & Tools (Lab)	1,000	2,574	1,500	1,000	1,575
503 Major Inst. & Appr.	3,600	1,169	3,100	3,200	3,255
504 Motor Vehicles	3,500	2,236	3,500	6,000	3,675
505 Heavy Eqpt. & Mach.	1,000	0	800	350	840
506 Signal Systems	0	0		0	
507 Communications	450	0	360	180	378
508 Miscellaneous	4,000	0	3,200	1,600	3,360
Subtotal	13,975	6,138	12,860	12,755	13,503

Account Category	Budgeted FY 2019-20	Actual FY 2019-20	Budgeted FY 2020-21	Estimated FY 2020-21	Proposed FY 2021-22
600 MISCELLANEOUS SERVICES					
601 Telephone	2,200	1,620	1,532	1,300	1,609
602 Insurance & Bonds	1,162	1,162	1,171	1,171	1,230
603 Sp. Svcs. (Lab Fee & Eng)	54,614	49,291	38,162	149,760	40,170
604 Travel Expenses	1,800	408	1,450	500	1,600
605 Schools & Training	2,250	710	1,814	1,000	1,905
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	100,000	76,553	76,000	68,000	79,800
609 Legal Notices	1,050	95	800	500	840
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
615 Effluent Water Disposal	30,261	35,702	30,261	30,261	30,261
618 Sludge Disposal	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	400	376	400	400	420
Subtotal	193,737	165,917	151,590	252,892	157,835
700 SUNDRY CHARGES					
701 Dues & Sub. (TCEQ Fees)	16,000	-	14,300	18,000	15,015
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	500	0	1,000	500	1,050
704 Interest Expense	214,106	182,151	200,000	205,000	177,000
706 Misc. Expense	0	0	0	0	0
724 Finance debt service/WW Plar	197,911	213,034	228,000	197,911	230,000
707 Gross Receipts Fee					
Subtotal	428,517	395,185	443,300	421,411	423,065
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	15,000	405	10,000	1,500	6,500
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	8,410
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	15,300	0	8,500	0	8,200
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	5,700	0	4,560	0	11,915
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	29,896	0	12,000	0	8,500
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	65,896	405	35,060	1,500	43,525
DEPARTMENT TOTAL	1,099,826	923,108	981,468	999,726	1,006,883

IV. Supporting Schedules

This section supplements the budget detail section by giving a more comprehensive explanation of the individual revenue and expense categories. It also contains the existing pay plans.

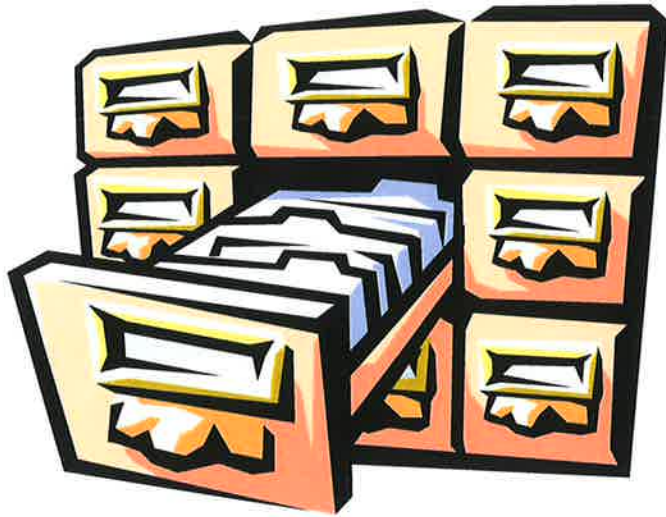


Chart of Accounts

Fund Codes

Department and Program Codes

Classification of Revenues by Object Code

Classification of Expenditures by Object Code

Pay Plans

Classified Pay Plan

Certified Fire Pay Plan

Certified Police Pay Plan



ANNUAL OPERATING BUDGET

Chart of Accounts

The Chart of Accounts is the classification system used to organize the accounting system of the City.

The purpose of the Chart of Accounts is to provide for the orderly and accurate posting of revenues and expenses to the appropriate accounts in the City's finance system.

The chart of accounts as published in the Annual Operating Budget is effective for the entire Fiscal Year.

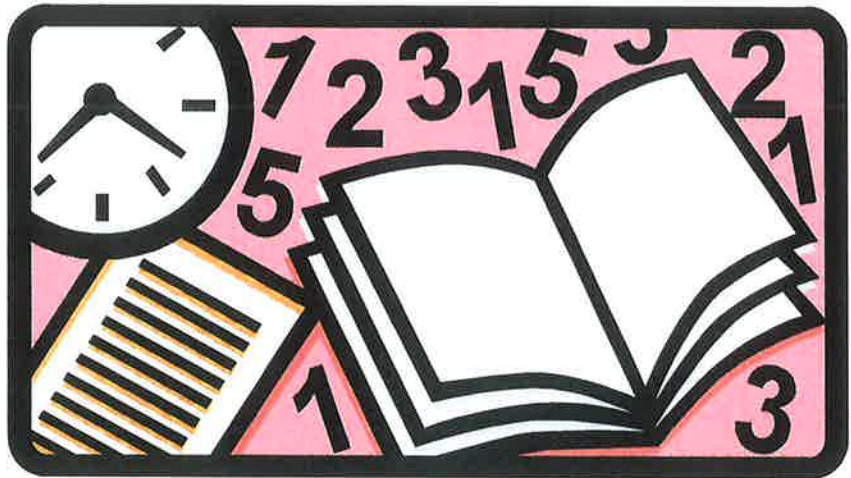


Chart of Accounts

Fund Codes

Department and Program Codes

Classification of Revenues by Object Code

Classification of Expenditures by Object Code



CHART OF ACCOUNTS

I. FUND CODES

- 01 GENERAL FUND
- 02 WATER AND WASTEWATER ENTERPRISE FUND
- 03 SOLID WASTE MANAGEMENT ENTERPRISE FUND
- 05 STATE AGENCY FUND
- 08 HOUSING ASSISTANCE FUND
- 12 HOTEL-MOTEL OCCUPANCY TAX FUND
- 15 COMMUNITY DEVELOPMENT GRANT FUND
- 21 RISK MANAGEMENT AND SAFETY FUND
- 23 DEFERRED COMPENSATION AGENCY FUND
- 24 FORFEITED PROPERTY EXPENDABLE TRUST FUND

507 STREET DEPARTMENT

5071 - Street Maintenance Services

5072 - Street Construction and Seal Coat Services

5073 - Street Cleaning Services

5074 - Traffic Services

509 PARK DEPARTMENT

5091 - Park Maintenance Services

5092 - Park Irrigation Services

5093 - Community Building Services

5094 - Recreational Facilities Services

5095 - Swimming Pool Services

ENTERPRISE FUND DEPARTMENTS

511 WATER AND WASTEWATER DEPARTMENT

5111 - Water Production Services

5112 - Water Distribution and Wastewater Collection Services

5113 - Wastewater Treatment Services

5114 - Engineering Services

5115 - Technical Services

5116 - Utility Billing and Collection Services

5117 - Inspection Services

521 SANITATION DEPARTMENT

5211 - Solid Waste Collection Services

5212 - Sanitary Landfill Services

5213 - Specialized Collection Services

5214 - Environmental Health Services

40205 **Miscellaneous (Taxi & Bench Advertising)**
Revenues from a franchise fees from other businesses that use city owned property or rights-of-way, including taxicab and bench advertising franchises.

40206 **Water and Wastewater (Gross Receipts)**
Revenues from the Water and Wastewater Enterprise Fund based upon 4.75% of gross operating revenue, in exchange for use of city streets and alleys rights-of-way.

40207 **Solid Waste Management (Gross Receipts)**
Revenues from the Solid Waste Management Enterprise Fund based upon 5% of gross operating revenue, in exchange for use of city streets and alleys rights-of-way.

403 **LICENSES AND PERMITS**

40301 **Building Permits and Fees**
Revenues from fees for building permits, moving permits, and filing fees for zoning cases for the Board of Adjustment and Planning and Zoning Commission.

40302 **Business Licenses and Inspection Fees**
Revenue from license fees from individuals in the electrical and plumbing trades; electrical and plumbing inspections required by city codes; and certain other businesses, such as amusement centers.

40303 **Solicitor's Licenses**
Revenues from a fee charged for an annual license for solicitors, peddlers, and persons engaging in temporary businesses.

404 **FINES FORFEITURES AND PENALTIES**

40401 **Municipal Court Fines**
Revenues from fines collected by the municipal court for violations of city ordinances and state laws, and bond forfeitures.

405 **INCOME FROM USE OF MONEY AND PROPERTY**

40501 **Rental of Facilities**
Revenues from fees charged for rental of community buildings (Forrest Park, Pioneer Park, and the Dawson County Women's Building), including fees collected from rental of ball fields and other facilities.

40502 **Rental of Land**
Revenues from the rental of city owned land at rates set by the City Council.

40503 **Unassigned**

- 40803 **Sale of Materials and Labor**
Revenues from the sale of materials (cold mix, caliche, and other materials) and reimbursement for labor services (performed by employees of city departments in the General Fund).
- 40804 **Swimming Pool Admissions**
Revenues from fees for daily admissions to the swimming pool and fees for private rentals of the pool.
- 40805 **Swimming Pool Concessions**
Revenues from the net profits from sales of concessions at the swimming pool.
- 40806 **Paving (Receivables Collected)**
Revenues from fees collected for materials and labor costs for paving private property or for other governmental agencies.

409 MISCELLANEOUS REVENUES

- 40901 **Payment in Lieu of Taxes (Enterprise Funds)**
Revenues from payments in lieu of taxes (P.I.L.O.T.) from the Water and Wastewater Enterprise Fund and the Solid Waste Management Enterprise Fund, based upon an estimated taxable valuation of the funds' assets.
- 40902 **Enterprise Funds Administrative Charges**
Revenues from charges to the Water and Wastewater Enterprise Fund and the Solid Waste Management Enterprise Fund for services performed by General Fund departments on behalf of the enterprise funds.
- 40903 **Court Cost Administrative Charges**
Revenues from administrative charges allowed on collection of state court costs.
- 40904 **Other Miscellaneous Income**
Revenues from all other sources not specified elsewhere.
- 40905 **D.A.R.E. Contributions**
Revenues from outside contributions given to be used for the D.A.R.E. program.
- 40906 **L. E. D. C. Administrative Charges**
Revenues from the Lamesa Economic Development Corporation for rental of office space and administrative services performed by the General Fund.
- 40907 **Concealed Weapons Fingerprinting Charges**
Revenues from charges for fingerprinting applicants for concealed handgun permits.

41123 to 41131 Unassigned

41132 Wastewater Service Charges - Residential - O. C. L.

Revenue from service charges for the collection, treatment, and disposal of wastewater to residential customers outside the city limits.

412 NON-OPERATING REVENUES

41201 Interest on Investments

Revenues from interest earnings from the investment of idle cash in the Water and Wastewater Enterprise Fund.

41202 Sale of Materials and Labor

Revenues from the sale of materials (meters, valves, pipes, and other fixtures) and reimbursement for labor services (performed by Water and Wastewater Department employees).

41203 Rental of Equipment

Revenues from the rental of equipment owned by the Water and Wastewater Fund for private use and by other agencies. Fees for rental are set according to a standard hourly rate by city council resolution.

41204 Revenues from Miscellaneous Sources

Revenue from other sources, including owner participation in water and sewer line extensions, returned check charges, forfeited deposits, meter re-reads, and other rentals.

V. CLASSIFICATION OF SOLID WASTE MANAGEMENT ENTERPRISE FUND REVENUES BY OBJECT CODE

421 OPERATING REVENUES

42101 Residential Solid Waste Collection Service Charges - Inside City Limits

Revenue from service charges for residential solid waste collection and disposal services by the Sanitation Department from customers inside the city limits..

42102 Commercial Solid Waste Collection Service Charges - I.C.L.

Revenue from service charges for commercial solid waste collection and disposal services by the Sanitation Department for customers inside the city limits.

42103 Industrial Solid Waste Collection Service Charges

Revenue from service charges for industrial solid waste collection and disposal services by the Sanitation Department (including state prison).

42104 Sanitary Landfill Disposal Service Charges

Revenue from service charges for disposal of private wastes in the sanitary landfill.

Base salaries and wages of all employed personnel; full time and part time. Includes longevity pay based on years of service, merit pay awarded for above average work, and contingencies such as overtime and extra help. (Rate determined by pay and classification plan)

- 102 Longevity Pay
Includes four dollars (\$4.00) per month for each year of employment.
- 103 Overtime
Includes salaries paid for work in excess of the maximum specified number of hours for a work period, at a rate of one and one half times the normal rate.
- 104 Vacation Leave
Includes pay for vacation leave taken by employee..
- 105 Sick Leave
Includes pay for sick leave taken by employee.
- 106 Auto
Includes amount counted as income for employee taking city vehicles home. (Not budgeted as an expense item; used to account to I.R.S. for vehicle use benefit).
- 107 Social Security
Includes city's contribution for F.I.C.A.
- 108 Retirement
Includes all fees and contributions to the Texas Municipal Retirement System.
- 109 Worker's Compensation
Includes city's payment of Worker's Compensation insurance premium.
- 110 Unemployment Insurance
Includes reimbursements to the Texas Workforce Commission for Unemployment Insurance claims.
- 111 Health Insurance
Includes. life insurance, hospitalization, major medical, and accidental injury coverage. (Flat rate for each employee plus percentage of the employee's dependent's coverage)

200 SUPPLIES AND MATERIALS

Includes articles and commodities which are consumed or materially altered when used. Does not include capital outlay items.

300 REIMBURSEMENTS

This classification is for recognizing reimbursements for operational services rendered by a department on behalf of a department within a different fund. Reimbursement allocations for services rendered by another department are reflected as an expenditure (expense) by the department receiving the service. The department performing the service is credited by that amount and its total expenditures (expenses) are reduced.

- 310 Reimbursements from General Fund**
Includes all reimbursements from the General Fund to any other fund.

- 320 Reimbursements from Water & Wastewater Enterprise Fund**
Includes all reimbursements from Water & Wastewater Enterprise Fund to any other fund.
 - 321 - Office and Building Rental**
 - 322 - Effluent Water Disposal Services**
 - 323 - Utility Cut Repair Services**
 - 324 - Vehicle Maintenance and Services**
 - 325 - Communications Services**
 - 326 - Sludge Disposal Services**
 - 327 - Grounds Maintenance Services**
 - 328 - Administrative Services**

- 330 Reimbursements from Solid Waste Management Enterprise Fund**
Includes all reimbursements from Solid Waste Management Enterprise Fund to any other fund.
 - 330 - Animal Control Services**
 - 331 - Vehicle Maintenance and Services**
 - 332 - Office and Building Rental**
 - 333 - Communications Services**
 - 334 - Grounds Maintenance Services**
 - 335 - Administrative Services**
 - 336 - Street Cleaning Services**

- 360 Reimbursements from Other Funds**
Includes all other reimbursements from one fund to another, not specified elsewhere.
 - 361 - Reimbursement from Housing Assistance Fund**
 - 362 - Reimbursement from Community Development Fund**
 - 363 - Reimbursement from Hotel-Motel Tax Fund**
 - 364 - Reimbursement from Risk Management and Safety Fund**
 - 365 - Transfer from Other Funds**

- 505 Heavy Equipment and Machinery
Includes all material and services required in the maintenance and repair of all tractors, loaders, bulldozers, scrapers, backhoes, and other heavy or construction equipment.
- 506 Traffic Control Devices and Signal Systems
Includes all material and services required in the maintenance and repair of traffic control devices such as, signal systems and traffic signs.
- 507 Communications
Includes all material and services required in the maintenance and repair of communications equipment such as base station radios, mobile radios, pagers, and owned telephone systems.
- 508 Miscellaneous
Includes all material and services required in the maintenance and repair of equipment not provided for in any other category.

600 MISCELLANEOUS SERVICES

Includes activities performed by other than municipal departments under expressed or implied agreement involving personal services, plus the use of equipment or the furnishing of commodities; and also includes activities or services performed by one department on behalf of another.

- 601 Telephone
Includes charges for telephone service and equipment rental.
- 602 Insurance and Bonds
Includes all insurance on city owned property and equipment and liability insurance, and bond costs, including notary public and employee bonds, and premiums except employee life and hospitalization insurance.
- 603 Special Services
Includes compensation for personal services, such as special investigations and surveys, inspections, legal services, consultants, towing charges, contracted janitorial service, engineering services, etc.
- 604 Travel Expenses
Includes expenses incurred by public officers and employees for transportation, meals, and lodging while traveling in the course of their regular performance of duties. Covers costs of attendance at conferences, conventions, etc. Does not include cost of registration and fees for schools and training.

- 616 **Administrative Services**
Includes payments to General Fund departments for services performed: administrative services by the city manager and other city staff in support of activities of Enterprise Fund activities.
- 617 **Communications Services**
Includes payments to General Fund departments for services performed: communications services by Police Department in support of Water and Sewer Department personnel after normal duty hours.
- 618 **Sludge Disposal Services**
Includes payments to General Fund departments for services performed: transport and disposal of sewer plant sludge in the sanitary landfill.
- 619 **Grounds Maintenance Services**
Includes payments to General Fund departments for services performed: grounds maintenance activities by the Park Department at the sewer plant, lift stations, and pump station.
- 700 **SUNDRY CHARGES**
Includes those expenses legally or morally obligated upon the city as a public corporation, or upon the water and sewer system as an enterprise fund.
- 701 **Dues, Memberships, Subscriptions, and License Fees**
Includes expenses for membership in organizations such as Permian Basin Regional Planning Commission, Texas Municipal League, employee membership in professional organizations, subscriptions to needed publications, and State mandated license fees.
- 702 **Court Costs and Jury Fees**
Includes expenses connected with tax suits, miscellaneous court costs, abstracts, filing fees, special prosecutors, etc. Also includes municipal court jury fees. Does not include costs connected with claims, judgments, or damages where the city is a defendant.
- 703 **Claims, Judgments, and Damages**
Includes court costs or cash payments in settlement of judgments and claims against the city.
- 704 **Interest Expense**
Includes expense for interest on money borrowed on warrants.
- 705 **Election Expense**
Includes all expenses incurred in the conduct of city elections such as supplies, ballot boxes, and salaries of election officials.

930 Buildings, Structures, and Permanent Improvements

Includes all expenditures for original construction or additions to buildings, structures, and other permanent improvements owned by the city.

931 - Buildings

932 - Streets and Alleys

933 - Walks, Drives, and Fences

934 - Water Lines and Fire Hydrants

935 - Sewer Lines

936 - Booster Stations and Storage Tanks

937 - Water Wells and Well Houses

938 - Sewage Disposal Plant

939 - Sewage Lift Stations

940 - Sanitary Landfill Improvements

Includes all expenditures covering all costs associated with developing and closing the city's sanitary landfill.

941 - Trench Excavation, Linings, and Control Systems

Includes all expenditures covering original cost of excavation, drainage structures, trench lining, leachate and gas control structures, and any other costs associated with developing the city's sanitary landfill.

942 - Environmental Monitoring Systems

Includes all expenditures covering original cost of environmental monitoring systems; including water monitoring wells and gas monitoring stations, and any other costs associated with environmental monitoring systems at the city's sanitary landfill.

943 - Miscellaneous Landfill Systems and Structures

Includes all expenditures covering cost of closure and remedial activities, including engineering and inspection costs, and any other costs associated with closing the city's sanitary landfill.

950 - Machinery and Equipment

Includes all expenditures for machinery and equipment classified as capital equipment.

951 - Furniture, Fixtures, and Office Equipment

Includes all expenditures for acquisition of equipment such as typewriters, computers, billing machines, desks, chairs, and also maintenance contracts for such equipment.

952 - Machinery, Tools, and Implements

Includes all expenditures for acquisition of shop equipment, tools, and other items such as welders, jacks, battery chargers, and electrical and meter shop equipment.

953 - Major Instruments and Apparatus

Includes all expenditures for acquisition of major instruments and apparatus such as, fire fighting equipment, generators, compressors, non –system attached pumps, lawn mowers, farm implements and tractor attachments, etc.

954 - Motor Vehicles

Includes all expenditures for acquisition of all automobiles, trucks, trailers, and attachments and appendages to vehicles.

955 - Heavy Equipment

Includes all expenditures for acquisition of all tractors, loaders, bulldozers, scrapers, backhoes, and other heavy or construction equipment.

956 - Traffic Control Devices and Signal Systems

Includes all expenditures for acquisition of traffic control devices such as, signal systems and traffic signs.

957 - Communication Equipment

Includes all expenditures for acquisition of communications equipment such as base station radios, mobile radios, pagers, and owned telephone systems.

958 - Pumping Equipment

Includes all expenditures for acquisition of pumps installed in wells, irrigation systems, and distribution and collection systems.

959 - Miscellaneous Equipment

Includes all expenditures for acquisition of machinery and equipment not provided for in any other category.